

**School-Level
Parental Involvement Plan/Policy**

*Glennville Elementary School
School Year 2019 – 2020
August 2019*

School: Glennville Elementary School

District/LEA: Tattnall County

In support of strengthening student academic achievement, **Glennville Elementary School** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents of participating children a written parental involvement policy that contains information required by section 1118(b)(1) of the Elementary and Secondary Education Act of 1965 (ESEA). The policy establishes the school's expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Glennville Elementary School agrees to implement the following requirements as outlined by Section 1118:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under Section 1114(b)(2) of the Elementary and Secondary Education Act of 1965 (ESEA).
- Update the school parent involvement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parental involvement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b)(2) of the ESEA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parental involvement and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1118 of the ESEA

JOINTLY DEVELOPED

Glennville Elementary School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Parent involvement and community support are critical to the education of our students at Glennville Elementary School. A continuous effort will be made to solicit input and involvement from parents and community members. The stakeholders involved in the development of this Parent Involvement Plan included school staff members, community members, and parents.

Parent and teacher surveys are conducted in April of each school year. The following strategies were outlined.

- I. A district and school parent involvement plan was developed. The Parent Compact is distributed to parents and students at the beginning of the school year. The Parent Compact is also distributed to new students enrolled throughout the year. Both English and Spanish versions of the compact are available. In addition, all students receive a student handbook, which includes the code of classroom conduct, code of student conduct, code of discipline, procedures, and parent suggestions. The information in the student handbook is reviewed with students during the first week of school. Parents are asked to sign indicating that they have read and discussed the contents of the handbook with their children.
- II. Information about school policies and involvement opportunities are communicated through direct parent contact by the following staff:
 - a. Administration
 - b. School Counselor

- c. PTO Council
- d. School Council
- e. Teachers

ANNUAL TITLE I MEETING

Glennville Elementary School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parental involvement policy, the schoolwide plan, and the school-parent compact.

Annual public meetings and regular meetings with parents will be convened to discuss school-wide programs, including their rights to be involved in the school plan. The school plan is available to parents and community members and is also available on the school website.

- a. All parents are invited to attend parent meetings.
- b. The school plan is available to parents and community members.
- c. The plan is posted on the school website.
- d. Parents/students are given a Student Handbook containing school policies and procedures.
- e. Parents and community members are asked to serve on committees such as the School Council and PTO Board.
- f. Parent meetings are held during the school day and after school hours.

COMMUNICATIONS

Glennville Elementary School will take the following actions to provide parents of participating children with the following:

- Timely information about the Title I programs.
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parental involvement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand:

Parents may request a meeting at any time to discuss their child's progress. Parents will also be provided access to staff through the following methods:

- By email on the GES website.
- By telephone, teachers will receive phone messages through GroupWise.
- By written response through Parent/Teacher Communication Folders
- Class DOJO
- Remind 101
- eChalk

Glennville Elementary School holds an annual Title I meeting in which all community members are invited. Information is also distributed at the PTO meetings. Additionally, parent conferences are encouraged to foster parent involvement in the education of their child. Georgia Standards of Excellence is the framework for the curriculum at Glennville Elementary School. This curriculum is based on rigorous instruction which sets high standards for all students. A balanced assessment approach is used to measure the academic progress of students

SCHOOL-PARENT COMPACT

Glennville Elementary School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

Parents of GES students have the opportunity to express support, concerns, and suggestions to help Glennville Elementary School students succeed and improve academically. The results of any suggestions are used to develop a partnership organized in the form of a school-parent compact that outlines the responsibilities of all stakeholders involved in the education of students. Open communication is a key component in developing this partnership. Open communication is fostered at Glennville Elementary through the School Council, PTO meetings, an open door policy, and open lines of communication through email.

RESERVATION OF FUNDS

Glennville Elementary School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent by:

All parents are provided with the opportunity to give input at the yearly Annual Title I School Meeting and the District Annual Title I Meeting. The CLIP survey which is distributed in April of each year asks parents about how to best spend the Parent Involvement money.

COORDINATION OF SERVICES

Glennville Elementary School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- Coordinating with Head Start to acclimate students to our school
- The Glennville Elementary School Counselor serves as a resource for parents to obtain literature on hygiene, bullying, nutrition, and other pertinent topics.
- The programs at Glennville Elementary School encourage and support parents participating in their child's education.

BUILDING CAPACITY OF PARENTS

Glennville Elementary School will build the parents' capacity for strong parental involvement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The State's academic content standards.
 - The State's student academic achievement standards.
 - The State and local academic assessments including alternate assessments.
 - The requirements of Title I, Part A.
 - How to monitor their child's progress.
 - How to work with educators.

GES Grade Nights are hosted as an opportunity for parents to become acquainted with the school layout, meet school personnel, and obtain school policies and expectations. Parents are provided with a list of Georgia's content standards related to academic achievement. Glennville Elementary conducts a Parent Academy in which parents are presented with information concerning academic achievement, working with their child, and assessments. GES also offers Georgia Milestones Computer Lab nights that provide parent and child the opportunity to answer test questions similar to those on the Georgia Milestones Assessment. Additionally, parents are provided with information and access to the parent portal which allows them to monitor their child's academic progress.

GES Parent Academy is conducted to demonstrate and model strategies for helping students work at home. Additionally, parents are encouraged to use technology as a tool for working with their child. Parents are provided with directions to access instructional technology programs at home. Parents are also provided with directions to use Accelerated Reader at home.

BUILDING CAPACITY OF SCHOOL STAFF

Glennville Elementary School will provide training to educate the teachers, pupil services personnel, principal, and other staff in how to reach out to, communicate, and work with parents as equal partners, in the value and utility of contributions of parents and in how to implement and coordinate parent programs and build ties between parents and the school by:

Glennville Elementary School will utilize the PTO as a forum for working with parents, an open venue for communication, and a vehicle to develop ties between the school, parents, and the community.

Glennville Elementary School will provide other reasonable support for parental involvement activities under Section 1118 as parents may request by:

Glennville Elementary School welcomes parent input and feedback regarding the Parent Involvement Policy. This feedback will be considered in the plan revisions for the next year. The plan is posted in the school office and on our school website.

DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT
POLICY COMPONENTS

Indicate which of the following discretionary (optional) school parental involvement policy components the school will implement to improve parental involvement:

NOTE TO SCHOOLS: *The School Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under Section 1118(e) of the ESEA.*

- Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the involvement of other parents.
- To maximize parental involvement and participation in their child's education, arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school.
- Adopt and implement model approaches to improving parental involvement
- Establish a schoolwide Parent Advisory Council to provide advice on all matters related to parental involvement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

NOTE TO THE SCHOOLS: *Describe how each discretionary item checked above will be implemented.*