

**SALISBURY CENTRAL SCHOOL BOARD OF EDUCATION**  
Buildings and Grounds Committee Meeting Minutes  
**Tuesday, May 29, 2018 -- 7:00am in the Principal's Office**  
Attendance: Brian S, David V, Stephanie M

A. David Valcin called meeting to order at 7:04am

**B. Spring Work Update:**

- 1 dedicated person here every day, mowing every Wednesday
- Bed in lower building is an issue - how to handle weeds and not kill other plants
- He will pull the dead bushes
- Trees by garage were to be out this weekend
- New tables arrived for courtyard - Brian assembled and shuffled as needed
- Brian will ask about seeding

**Other B & G:**

- Lower building AC put in Wednesday - Office, Tracy and Chris's room - how to handle other rooms?
- Asbestos removal planning for future
- Brian is still working on quotes for electric from C&M and Jesse Loucks
- Goal for AC install is 1st month
- Brian will reach out to Isaac and Justin
- Broken curb by bus drop off area - needs to be replaced
- Brian will contact company about emergency response app.
- Custodians:
  - Reflection of custodian new schedule -planned meeting each day 2:30-2:45pm (instead of phone calls and printed notes) has helped communication, have heard several teachers happy to have more here at end of the day
  - Surface work needed - Brian will speak to crew about designating surface time (tables, desks, etc.) each week
  - Concern about way to have night crew attend parties (Christmas and Retirement/End of Year) - custodians will get the 3 hours to attend the party any additional time will need to be made-up or taken from personal/vacation time. Make-up time can be done the same day or within a month.
  - Google form for building use needs to be created by Fall

**D. Town Building Committee Update:**

- Old Farms Nursery called Monday about trees- they will come this coming Saturday, June 2nd
- Nurse's room has A/C after all and speech room can be handled by self-contained unit if needed (4th grade rooms and old Science room are left still -we will look at them later on)
- David confirmed dates with Mike moving dates June 25th out/August 20th return - Stephanie will plan for much of August 24-25 to include unpacking time, No ice cream social or open house this year in order to allow teachers the time to get ready instead. Stephanie will talk to SOAR about doing ice cream as part of summer reading celebration instead.
- Good meeting and walk around last week

F. Brian moved to adjourn meeting at 8:06am, Stephanie seconded, all in favor