

**Present:** Mr. David Valcin, Presiding; Ms. Joanne Hayhurst, Mr. David Bayersdorfer, Mr. Barrett Prinz, Mr. Keith Moon, Board Members; Dr. Pam Vogel, Superintendent; Ms. Lisa Carter, Assistant Superintendent; Ms. Jennifer Weigel, Reg. One Rep.; Mrs. Stephanie Magyar, Principal; Mrs. Sue Bucceri, Board Clerk; Ms. Kristen Neary, Mrs. Tracy Dowd, SCS Teachers; Mrs. Gail Clark, Staff; Mr. Mike Flint, Videographer; 8<sup>th</sup> Grade Students

**Call to Order:** Mr. Valcin called the meeting to order at 5:32 p.m.

**BOE Recognition:** Mr. Valcin recognized Mrs. Gail Clark, SCS middle school secretary extraordinaire for her nineteen years of service and dedication to the staff and students in the middle school building.

Mr. Bayersdorfer put forward Mrs. Donna Begley (Counselor), Mr. Rob Nellson (Band/Music) and Mrs. Athena Halkiotis (Chorus/Music), to be honored at the next regular meeting on January 28, 2019.

**Spotlight on Learning:** Grade 8 Refugee Unit – Mrs. Tracy Dowd and a group of 8<sup>th</sup> grade students shared the work they have been undertaking as part of an ELA unit on refugees.

**Minutes:** Ms. Hayhurst made a motion to approve the minutes of the October 22, 2018 regular meeting. The motion was seconded by Mr. Bayersdorfer and approved unanimously.

**Financial Report - 18-19 Budget Summary:** Mrs. Bucceri shared a financial summary of the 18-19 budget through October 2018.

**Written Communication to the BOE:** There was none.

**Public Comment on Agenda Items:** There was none.

**School Related Organizations:** There was none.

**Regional/School/BOE Committee Reports:** Region One – Ms. Weigel reported that the Region One BOE is currently reviewing its policies and updating job descriptions. The HVRHS Athletic Hall of Fame recently inducted a new group. Based on the recommendation in the NEASC report, HVRHS Assistant Principal Mr. Steven Schibi is conducting a review of security at the high school with the help of area consultants. The Housatonic Musical Theatre Society held a very successful Gala fundraiser which included performances by alumni.

**ABC Committee** – Mr. Valcin reported that the ABC Committee has received the Superintendent's goals for the 2018-19 year. The committee is continuing its discussions of the regionalization of technology support.

**BOE B&G Committee Update** – Mr. Valcin reported that the B&G Committee continues to meet every two weeks to discuss projects and repair work. There are no large projects happening at this time.

**Lunch Price Equity:** It was not necessary to discuss this item because it was resolved prior to the meeting.

**2019 BOE Regular Meeting Dates** – Ms. Hayhurst made a motion to approve the 2019 BOE regular meeting dates as proposed. The motion was seconded by Mr. Moon and was approved by a vote of 4-0. Mr. Bayersdorfer abstained.

**Region One BOE Alternate Appointment:** Ms. Hayhurst made a motion to reappoint David Valcin as the Region One BOE Alternate for the 2-year term of Nov. 2018-Nov. 2020. The motion was seconded by Mr. Moon and passed unanimously.

**Policy Review Process:** Mr. Moon (Policy Committee) and Dr. Vogel will work together to update the BOE's policies based on the audit conducted by CABE. As updated policies are drafted they will be brought to the full BOE for discussion and approval.

**Administrative Reports:** Principal Report – Mrs. Magyar highlighted several items from her written report including a thorough explanation of the STAR Assessment and a review of her goals for this year and how they align with the teachers' goals.

**Superintendent Report** – Dr. Vogel gave a brief summary of her goals for this year and explained how they align with the Region One principals’ goals. She also touched on the review of support staff job descriptions by all the schools in the region and how these updated descriptions will be used to conduct staff self-assessments and assessment by the principal. During their annual evaluation in the spring of 2019, each staff member will set goals for the 2019-2020 school year. Dr. Vogel spoke about the work being done in Region One with social/emotional programs and substance abuse prevention and then concluded her report by sharing that she is working with the schools that don’t currently have after-school programs. The goal is to provide child care to families, particularly during early dismissal days.

**Assistant Superintendent Report** –Ms. Carter touched on several items in her written report including, federal grants, the recent curriculum audit results, a new data warehousing system, professional development, safe schools, the career/work experience program and the EL program.

**Public Comment on Agenda Items:** There was none.

The meeting was adjourned at 6:53 p.m. on a motion made by Mr. Moon and seconded by Ms. Hayhurst.

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Mrs. Susan C. Bucceri  
Board Clerk

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Mr. Barrett Prinz  
Secretary