

SALISBURY CENTRAL SCHOOL BOARD OF EDUCATION

Buildings and Grounds Committee Meeting Minutes

May 7th 10:00am Zoom Mtg.

Attendance: Brian S, David V, Stephanie

- A. David Valcin called the meeting to order at 10:10am
- B. Brian made a motion to approve the minutes from the April 23rd meeting, David seconded, all in favor
- C. **Spring Work Update:**
- Salisbury Garden Center has been working
 - New flags are in. Brian will put them up before Memorial Day
 - Josh plans to do the remainder of the brush hogging.
 - AC installation started today. Both phase I and II will happen this spring/summer. Discussion about the kitchen if we were to start using the cafeteria more regularly for classes. We will hold off until we know more about this.
 - Painting has been started inside.

D. Other B & G:

- Brian and Jen Segalla met about the lower lobby. Laigle came and gave us an estimate.
 - Carpet tile with vinyl edge \$1200, Area rugs \$1450David made a motion to approve installation of carpet tiles. Brian seconded. All in favor.
- Brian talked to Patti about her thoughts on the message sign.
- Brian will create the inspection chart and schedule for reviewing all areas throughout each week by August 1st.
- Sue is in process of ordering for two new lobby areas.
- Perotti has one more water fountain to install by 3rd.
- Brian will speak to Trooper Sorrell to get his opinion on additional camera needs.
- We hope Josh will get us prices for a curtain drain for the bus drop off area and hill walkway by May 21st.
 - \$3400 Curtain Drain, \$900 Swale.
- **Review of Action Checklist**
- Discussion of lifting the bags for cafeteria, custodians will continue to assist with loading. This is OK based on job description.
- How to manage the room switches for Jen, Melissa, Kiera, Deanna - they will be allowed to pack up now, with best practices in place. They will arrange with Brian and Patti/Kirsten first. Custodians will actually do the physical moving.

Qualifications

- The skills and knowledge required would generally be acquired with on-the-job training after hire
- Experience in building cleaning and maintenance is desirable
- Ability to make minor carpentry and plumbing repairs desirable
- Ability to apply common sense understanding to carry out detailed but uninvolved oral or written instruction
- Ability to relate to students, staff and public in a courteous manner
- Ability to acquire job skills within three (3) months of on-the-job training
- **Ability to lift and carry objects weighing up to 75 pounds**
- Ability to work in poor weather conditions, including heat, cold, rain and snow

E. Summer 2020 Work

- Summer School may be July 27-August 14th. State is leaning toward an online model. We are interested in at least 1:1 in person, if possible.

G. Brian made a motion to adjourn at 11:14am