

**Present:** Mr. David Valcin, Presiding; Mr. David Bayersdorfer, Mr. Barrett Prinz, Mr. Jeff Lloyd, Ms. Joanne Hayhurst, Board Members; Dr. Pam Vogel, Superintendent; Ms. Lisa Carter, Assistant Superintendent; Mrs. Stephanie Magyar, Principal; Mrs. Sue Bucceri, Board Clerk; Mr. Mike Flint, Media

**Call to Order:** Mr. Valcin called the meeting to order at 5:30 p.m.

Mr. Valcin opened the meeting by welcoming Mrs. Stephanie Magyar to her first Salisbury BOE meeting as principal of SCS. He also welcomed Dr. Vogel and Ms. Carter in their new roles as Superintendent and Assistant Superintendent.

**Agenda:** Mr. Bayersdorfer made a motion to amend the agenda to add a request from an SCS employee for a non-resident student to attend SCS for the 2017-18 school year. The motion was seconded by Mr. Lloyd and passed unanimously.

Mr. Lloyd made a motion to approve the agenda as amended. The motion was seconded by Ms. Hayhurst and passed unanimously.

**Minutes:** Ms. Hayhurst made a motion to approve the minutes of the May 22, 2017 regular meeting. The motion was seconded by Mr. Bayersdorfer and passed unanimously.

Mr. Lloyd made a motion to approve the minutes of the June 14, 2017 special meeting. The motion was seconded by Ms. Hayhurst and passed unanimously.

**Financial Report:** Mrs. Bucceri presented a summary of the 2016-17 budget through July 7, 2017 showing an estimated surplus of \$134,516. Mrs. Bucceri also presented a capital reserve update showing a fund balance, including the estimated 16-17 budget surplus, of approximately \$429,000.

**School Related Organizations:** There were no reports.

**Public Comment:** Region One – There was no report.

**Written Comment** – Mr. Valcin read a letter from Mrs. Renee Walsh announcing her resignation from her teaching position at Salisbury Central.

**Oral Communication** – There was none.

**Principal's Report:** Mrs. Magyar began her report by giving an update of staffing changes. She and Mrs. Carter will begin interviewing candidates for the grade 2 vacancy on June 17<sup>th</sup>. Their hope is to have a recommendation to hire for a special BOE meeting later this month or for the August 7 regular meeting.

Mrs. Magyar reported that Mrs. Megan Conklin will be teaching a combined K/1 classroom this year where she will be teaching two separate curriculums. Due to this arrangement, it is Mrs. Magyar's plan to use some of the funds made available through the replacement of Renee Walsh to hire a paraprofessional to work with Mrs. Conklin. Mrs. Magyar explained that the cost of the new teacher and the paraprofessional will be less than what was budgeted for Mrs. Walsh.

Mrs. Magyar announced that the Computer Technician position has been filled and Daniel Ramos will begin work in late July or early August.

Mrs. Magyar reported on the productive PD day at Great Mountain Forest on June 21<sup>st</sup>. The focus of the day was Curriculum Mapping, Instruction, Assessment, Grading Practices and RTI/SIT Data. The following day, at the region wide leadership team meeting, the work on the Strategic Plan continued with a final going over by Ms. Carter. Mrs. Magyar invited the BOE members to review the plan and bring any questions they may have about it to the next regular meeting on August 7<sup>th</sup>.

Mrs. Magyar shared the 2017-18 professional development schedule which is based on the Strategic Plan and other mandated trainings. Areas of focus will be formative and summative assessments, personalized learning and curriculum mapping. Mrs. Magyar anticipated there being budget and grant funds available for professional staff to attend conferences and workshops to support their instruction. In September, she will be asking teachers to make requests for any trainings they would like to attend.

**Superintendent's Report:** Dr. Vogel shared that she and Ms. Carter are settling into their new roles at Central Office. She reported that during the remainder of the summer she will be looking at different avenues of communication that might be used throughout Region One to help facilitate a two-way dialogue between the schools and communities. One idea she will be working on is having each school hold Parent/Community meetings several times a year to discuss issues and gather feedback from the community. This would allow

parents and others to have a voice in what is happening at their local school. Dr. Vogel will also be exploring the creation of a Region One newsletter as a way to keep all the communities in Region One informed on what is happening on a regional level.

**Assistant Superintendent's Report:** Ms. Carter highlighted several items included in her written report. She spoke about the continuing work of the Curriculum Council to ensure that the completed curriculum maps are of high quality. Ms. Carter gave a summary of the regional professional development events that have been scheduled for September 2017 and January 2018. The plans for March 2018 have not been finalized yet. Consultant, Amy Tepper of Revision Learning will return to work with Region One administrators and teachers who have 092 certification on the teacher evaluation process.

**Old Business: Buildings & Grounds Update** – Mr. Lloyd reported that the renovation project is underway and apart from a couple of small interruptions the work has progressed as planned. The general manager holds a meeting with the Buildings & Grounds and the Building Needs Committee members each Friday to do a walk-through of the work site. At this time, they expect the project to be completed prior to school opening.

**New Business: Appoint Region One BOE Alternate** – Mr. Valcin read an email from Mrs. Jennifer Segalla who has been acting as the Region One BOE Alternate for Salisbury. In her email, Mrs. Segalla announced her resignation as alternate due to other obligations.

Ms. Hayhurst made a motion to nominate Mr. David Valcin as the new Region One BOE Alternate. The motion was seconded by Mr. Lloyd and passed by a vote of 4-0. Mr. Bayersdorfer abstained.

**Authorized Signature Changes for CSDE Child Nutrition Programs** – Mrs. Bucceri explained that because of the changes in the positions of principal, superintendent and assistant superintendent, the BOE must determine who will be the authorized signers for claims for reimbursement for the school meals program. Traditionally, the two signators have been the superintendent and principal.

Mr. Bayersdorfer made a motion to appoint Dr. Pam Vogel and Mrs. Stephanie Magyar as the authorized signers for the school meals program claims for reimbursement. The motion was seconded by Ms. Hayhurst and passed unanimously. Mrs. Bucceri will complete the necessary paperwork with the required signatures and submit it to the CSDE.

**Policy 5140 Welfare – Student Health Services and Requirements, 1<sup>st</sup> Read** – Mr. Valcin informed the BOE that the current Policy 5140 is not in compliance with state law. He pointed out that item #3 under section E – “Presence of lice and nits.” – as a reason for sending a student home is no longer allowed.

Mr. Lloyd made a motion to remove item E-3 from the policy to be in compliance with state law and to renumber the remaining items under section E. The motion was seconded by Ms. Hayhurst and passed unanimously.

**Requests for Non-Resident Attendance at SCS for 2017-2018** – Mr. Valcin read a letter from Mrs. Sarah Lawlor, Speech Language Pathologist at Salisbury Central School, requesting that her daughter be allowed to attend 6<sup>th</sup> grade at SCS for the 2017-18 school year.

Mr. Lloyd made a motion to approved the request from Mrs. Lawlor that her daughter be allowed to attend 6<sup>th</sup> grade at SCS for the 17-18 school year. The motion was seconded by Ms. Hayhurst and passed unanimously.

**Public Comment on Agenda Items:** Mr. Flint encouraged the BOE to continue to hold their meetings in the library explaining that the accoustics of the cafeteria are poor and at times it is difficult to hear what the members were saying. Those in attendance agreed to keep the meetings in the library.

Mr. Valcin made a motion to go into executive session at 6:32 for the purposes of discussing the BOE self-evaluation inviting in Mrs. Magyar, Dr. Vogel and Ms. Carter. The motion was seconded by Ms. Hayhurst and passed by a vote of 4-0. Mr. Bayersdorfer abstained.

The BOE came out of executive session at 7:22 and the meeting was adjourned on a motion made by Mr. Lloyd.