

SALISBURY BOARD OF EDUCATION -1- REGULAR MEETING MAY 21, 2018 FINAL

Present: Mr. David Valcin, Presiding; Dr. Natalia Smirnova, Ms. Joanne Hayhurst, Ms. Jacquie Rice, Mr. David Bayersdorfer, Mr. Barrett Prinz, Mr. Keith Moon (arrived at 8:15pm), Board Members; Dr. Pam Vogel, Superintendent; Mrs. Stephanie Magyar, Principal; Mrs. Kristen Benson, Ms. Chris Werner, Mr. Brendan Reilly, Mrs. Karen Lundeen, Mrs. Barbara Carr, Ms. Kristen Neary, Mrs. Lisa McClave, Ms. Joanne Klein, SCS Teachers; Various 8th Grade Students; Mrs. Sue Bucceri, Board Clerk; Mrs. Holly Reid, Mrs. Jennifer Hill, Honorees; Mr. Mike Flint, Videographer

Call to Order: Mr. Valcin called the meeting to order at 5:32 p.m.

Spotlight on Learning: Geometry & Spanish Collaboration – Three middle school students presented the results of a collaborative project they worked on with Mrs. Benson and Mrs. Werner.

BOE Recognition: Mrs. Jennifer Hill and Mrs. Holly Reid were recognized by Mr. Valcin for their contributions to Salisbury Central School.

The following individuals were chosen to be recognized by the BOE at their next regular meeting on June 25, 2018: Mrs. Pat Stevens and Mr. Brian Shippa.

Spotlight on Learning Continued: Washington D.C. Trip – Five 8th graders presented a summary of their trip to Washington. Ms. Neary thanked the BOE for all of their support in making the trip a success. Mr. Reilly also thanked the BOE for their support and the students for making the trip such a pleasure.

Consent Agenda: Dr. Smirnova made a motion to approve the consent agenda consisting of the minutes from April 23rd, the financial report and a letter of resignation from Mrs. Jennifer Hill. The motion was seconded by Ms. Hayhurst and passed by a vote of 5-0. Mr. Bayersdorfer abstained.

Written Communication to the BOE: Mr. Valcin read three thank you notes written to the BOE.

Public Comment on Agenda Items: There was none.

School Related Organizations: Dr. Smirnova reported that the PTO recently hosted a Staff Appreciation Luncheon during Teacher Appreciation Week. The PTO will be helping with the all-school Field Day t-shirts, the end of school assembly and Field Day activities.

Ms. Hayhurst thanked the PTO for all of their hard work on behalf of the students.

Mrs. Lundeen thanked the PTO for their support of the grade 2 field trip to the Peabody Museum and for the Staff Appreciation Luncheon.

Regional/School/BOE Committee Reports: Region One – Ms. Weigel was absent so there was no report.

ABC Committee – Mr. Valcin reported that the ABC Committee will be meeting on Wednesday, May 23rd. They will be finalizing the Superintendent's job description and the Superintendent evaluation tool. Mr. Valcin reported that the ABC Committee will also be deciding on a draft of a regional Narcan policy to present to the local Boards of Education. Ms. Rice encouraged the ABC Committee to involve local school nurses in developing the Narcan policy.

BOE B&G Committee Update – Mr. Valcin reported that a meeting was held this morning with representatives from the Town Building Committee and Burlington Construction. The cabinetry and other materials for the summer renovation project are ready to go. Meyer Movers met with teachers on April 25th to discuss the process for packing up their classrooms. An effort will be made to solicit the help of volunteers to help the teachers with their packing.

Mr. Valcin shared that a second company was brought in to retest the underground fuel tank Cathodic protection system and the system passed the test. The repairs that were recommended by the first testing company will not need to be done.

Mr. Valcin reported that the B&G Committee has received three quotes for the installation of A/C systems for the music, art and band rooms. More information will be shared later in the meeting under Climate Control for Art/Music/Band Rooms on the agenda.

Recommendations to Hire – This item will be tabled until a future special meeting.

SALISBURY BOARD OF EDUCATION -2- REGULAR MEETING MAY 21, 2018 FINAL

Extra Pay for Extra Duty Proposal – Mrs. Magyar proposed adding three positions to the list of Extra Pay for Extra Duty positions in Appendix B of the 2018-2021 certified contract. The new positions would include 8th Grade Trip Coordinator (\$900), Graduation Coordinator (\$360) and Climate Coordinator (\$900). Job descriptions for all of the Extra Duty positions are being created.

Ms. Hayhurst made a motion to add the proposed positions to Appendix B of the 2018-2021 certified contract. The motion was seconded by Dr. Smirnova and unanimously approved.

Mrs. Magyar will inform the Faculty Association President, Laura Badolato, that the BOE has approved the additions and Mr. Valcin will contact Attorney Craig Meuser and ask him to draft an MOU/MOA.

Job Descriptions: Principal – Ms. Hayhurst made a motion to approve the final draft of the Principal's Job Description as presented. The motion was seconded by Dr. Smirnova and passed 4-1 (Mr. Valcin, Ms. Hayhurst, Dr. Smirnova, Mr. Prinz-Yes, Mr. Bayersdorfer-No, Ms. Rice-Abstained).

Cafeteria Manager – Ms. Hayhurst made a motion to approve the Cafeteria Manager Job Description as amended to replace the Work Hours language with "As stated in the Collective Bargaining Agreement." The motion was seconded by Dr. Smirnova and passed unanimously.

Cafeteria Assistant – Ms. Hayhurst made a motion to approve the Cafeteria Assistant Job Description as amended to replace the Work Hours language with "As stated in the Collective Bargaining Agreement." The motion was seconded by Dr. Smirnova and passed unanimously.

Cafeteria Worker – Ms. Hayhurst made a motion to approve the Cafeteria Worker Job Description as amended to replace the Work Hours language with "As stated in the Collective Bargaining Agreement." The motion was seconded by Mr. Prinz and passed unanimously.

School Nurse – Dr. Smirnova made a motion to approve the School Nurse Job Description as amended to replace the Work Schedule language with "As stated in the employment agreement." The motion was seconded by Mr. Valcin and passed 5-0. Mr. Prinz was not present for the vote.

Climate Control for Art/Music/Band Rooms – Mr. Valcin reported that the B&G Committee obtained three quotes for the installation of the climate control systems in the art, music and band rooms this summer. On behalf of the B&G Committee, Mr. Valcin recommended that the BOE approve the quote from Bassett Heating & Air Conditioning LLC.

Dr. Smirnova made a motion to accept the bid from Bassett Heating & Air Conditioning LLC in the amount of \$17,365 for the installation of climate control units in the art, music and band rooms. The motion was seconded by Mr. Bayersdorfer and passed unanimously.

Mr. Valcin reported that the B&G Committee will be obtaining quotes for the electrical work that needs to be done so the units can be installed. He anticipates that expense to be about \$5,000.

Staff Requests for Non-Resident Attendance – Mr. Bayersdorfer made a motion to approve the request made by Mrs. Barbara Carr (Grade 4) for the BOE to allow her daughters to attend SCS for the 2018-2019 school year. The motion was seconded by Ms. Rice and unanimously approved.

Ms. Hayhurst made a motion to approve the request made by Mrs. Sarah Lawlor (Speech/Language Pathologist) for the BOE to allow her daughter to attend SCS for the 2018-2019 school year. The motion was seconded by Dr. Smirnova and unanimously approved.

Mr. Bayersdorfer made a motion to approve the request made by Mr. Rob Nellson (Music/Band) for the BOE to allow his sons to attend SCS for the 2018-2019 school year. The motion was seconded by Ms. Rice and unanimously approved.

Enumeration – Ms. Hayhurst made a motion to accept the enumeration as submitted by Mrs. Pat Stevens. The motion was seconded by Mr. Bayersdorfer and passed unanimously.

Mr. Bayersdorfer expressed concern about 14-17 year olds going to private school instead of HVRHS. Mr. Bayersdorfer asked for a breakdown of how many students from the Class of 2018 will attend HVRHS, private school and OWT. Mrs. Magyar reported that she believed the breakdown for the 39 students was that 26 would attend HVRHS, 11 would attend private school, 1 would attend OWT and 1 was moving away. Mrs. Magyar will confirm these numbers for the June meeting.

Administrative Reports: Principal Report – Mrs. Magyar spoke about two items from her written report - ongoing work regarding grading practices and the announcement that two SCS students will be traveling to Dearborn, Michigan this month to compete at the National Invention Convention.

Superintendent Report – Dr. Vogel touched on several items from her written report including the passing of the Region One referendum, the ongoing work developing a Region One Crisis Intervention Team, a recent 504 Planning workshop with Attorney Craig Meuser, the Next Generation Accountability Reports and the schedule for the end of the school year.

Assistant Superintendent Report –Ms. Lisa Carter was unable to attend the meeting. Dr. Vogel summarized several items in Ms. Carter’s report in her absence.

Public Comment on Agenda Items: There was none.

Mr. Prinz made a motion to go into executive session for the purposes of discussing the principal’s 2018-2019 salary inviting in Dr. Vogel. The motion was seconded by Mr. Bayersdorfer and passed by a vote of 4 (Mr. Valcin, Mr. Prinz, Ms. Hayhurst, Dr. Smirnova) in favor, 1 (Mr. Bayersdorfer) opposed and 1 (Ms. Rice) abstained.

The BOE went into executive session at 8:09 p.m.

Mr. Moon arrived at 8:15 p.m. and joined the executive session already in progress.

The BOE came out of executive session at 8:32 p.m.

Mr. Prinz made a motion to increase the principal’s salary from \$122,000 to \$125,660 (+3%) for 2018-2019 and offer her health insurance coverage through the CT Partnership Plan 2.0 with the premium cost share as described in the MOA between the BOE and Salisbury Faculty Association. The motion was seconded by Mr. Moon and passed unanimously.

The meeting was adjourned at 8:40 pm on a motion made by Ms. Rice.

Mrs. Susan C. Bucceri
Board Clerk

Mr. Barrett Prinz
Secretary