

**SALISBURY CENTRAL SCHOOL BOARD OF EDUCATION**

Buildings and Grounds Committee Meeting Minutes

**April 9th 10:00am Principal's Office**

Attendance: Brian S, David V, Stephanie

- A. David Valcin called the meeting to order at 10:22am
- B. Brian made a motion to approve the minutes from the March 4th meeting, Stephanie seconded, all in favor
- C. **Spring Work Update:**
- Ornamental trees all trimmed, Salisbury Garden Center has been working, beds look good, things are blossoming
  - Josh is coming next week to do Spring clean-up. He will do the remainder of the brush hogging.
  - AC services can be done anytime. Brian will speak to Sue about this.
  - A lot of maintenance has been done.
  - Some painting has been started inside.

**D. Other B & G:**

- Discussion about coordinating with the town to move forward with a generator for the upper building.
- We are ready to have the gym be utilized for hospital overflow should it be needed.
- Brian talked to Andy Savage about getting work done sooner than later.
- Brian will check to be sure final sign was installed at lower building.
- As things slow down, Brian will create the inspection chart and schedule for reviewing all areas throughout each week (to be ready when we return to school).
- Stephanie will check to see what has been ordered for two new lobby areas.
- Water fountains will be installed.
- Brian will speak to Trooper Sorrell to get his opinion on additional camera needs. Sharon Electric might be able to come. Brian will coordinate with Danny.
- New buzzer camera for the lower building was installed.
- Brian asked about possible options for a curtain drain for the bus drop off area and hill walkway. He will get one more price from Josh.
  - \$3400 Curtain Drain, \$900 Swale.
- Discussion of safety protocol for those needing accommodations for 2020-2021 Safety and Security Plan. Stephanie will follow up with other admin. to get more information about what we will need to add. We have time as plans are not due until Fall.

**To do:**

- Brian will finish the last light lens on overhang. Brian will speak to Sharon Electric.
- Cafeteria door frame needs to be refreshed in Spring. Polish the kick.
- Ask Chris about replacement curb.

**E. Summer 2020 Work**

- David will communicate with Champ. We plan to move forward with the AC project shortly after break. Possibility of doing both phase I and II this year given new circumstances.
- Ramp ceiling - Central Conn. Acoustics Inc. \$8000 Ramp, \$3750 Bottom Ramp, Brian will get 2nd quote
- Ramp railing
- Stone wall - waiting on time to meet with Andy
- Possible border in gym and replacement pads on stage in gym (Brian will get price)

- Will there be summer school? At this time, we assume there will be but we don't know how, when, or where. It could be continued distance learning if needed.

#### F. COVID -19 updates

- Everyone working 4 hours (2 = 6:30-10:30am, 2= 10:30-2:30pm)
- Bathrooms in lobby are only ones being used
- Regular cleaning of offices, bathrooms in both building
- Cafeteria to be cleaned each day
- Deep cleaning has been done
- Some rooms have been emptied (EXTRAS, classrooms with little furniture)
- Social distancing remains in place - even when moving a desk, we use furniture dolly not two people
- Vanessa has been painting
- Brian vacuumed inside of air handlers, window sills in gym, ceiling fans, items requiring lift
- Bathroom doors in Grade 4-5
- Holes in wall done next
- There are many little things that we don't normally have time for, many things get overlooked, custodians are using critical eye when looking at what needs to be done
- Windows can be done
- Pam Vogel wants staff staggered as much as possible, we think it is also good to have 2 people per shift in case there was an emergency
- Chairs and desks have been cleaned with bleach

#### Ideas for future work during closure:

- Re-organization of lower storage and shed
- Deep clean (and maybe fresh coat of paint) on cabinets
- Baseboards
- Cafe stage and floor (but not enough time to work now with food service program running)
- Is it worth power washing K chairs ? Brian will try it.
- Lockers
- Aiding in food service delivery if hours get short
- Net between playground and athletic field
- Gaga Pit - we can move forward but keep it closed (with tarp) until things are safe
- Outside work

#### G. Brian made a motion to adjourn at 11:28am