

Turquoise Trail Charter School  
Governance Council Meeting Minutes  
November 19, 2015

**Members Present:** Floyd Trujillo, Sammie Triolo, George Wallace

**Also Present:** Dr. Ray Griffin, Phillip Robinson, Sharyn Gray, Harry Phillips, Isabella Sandoval, and Stephanie Slone

- I. **Call to Order – Open Session** 5:39 p.m. It was determined there was a quorum. Floyd Trujillo calls the meeting to order.
  - B. **\*Approval of Agenda** – A motion was made by Sammi Triolo and seconded by George Wallace to approve the agenda. The motion passed.
  
- II. **\*Approval of October Minutes** – A motion was made by Sammi Triolo and seconded by George Wallace to approve the October Minutes. The motion passed.
  
- III. **Public Forum** – None.
  
- IV. **Swearing in of New Council Members** – Sammi Triolo, Isabelle Sandoval and Stephanie Slone were sworn in.
  
- V. **Floyd’s Speech** – The Governance Council was awarded the 2015 Charter School Governance Council of the year. He wanted to thank all the Governance Council members for their work.
  
- VI. **\*Consent Agenda** – A motion was made by Floyd Trujillo and seconded by George Wallace to approve the consent agenda. The motion passed.
  
- VII. **Update from 7<sup>th</sup> and 8<sup>th</sup> grade/Committee** – Council was updated on Committee efforts. Two new members joined the committee. They are looking for a realtor connection. They are looking for land to lease. Floyd updates Council on conversations with Secretary Skandera regarding replicating programs and how it may affect the expansion.

George Wallace leaves the meeting.

- VIII. \*Administrative Salary Scale Update** – Phillip Robinson discusses the proposed salary scale. The Finance Committee met and recommends approval of the proposed scale. The proposal includes elimination of the Assistant Head Administrator and redistribute the responsibilities and salary to a new Operator position, the existing Business Manager, Assistant Business Manager and Data Manager. A motion is made by Floyd Trujillo and seconded by Sammi Triolo to approve the Administrative Salary Scale. The motion passed.
- IX. \*Open Meeting Resolution** – A motion is made by Stephanie Slone and seconded by Isabelle Sandoval to approve the Open Meeting Resolution. The motion passed. Stephanie, Sammi, Isabelle and Floyd voted yes.

## **X. Presentation of Reports**

- A. Principal's Report** – Dr. Griffin states that he reviewed the strategic plan. The school is fully staffed. They are working on the plans for next year's Pre-K program. Money will need to be spent on advertising to keep enrollment up. He reviews other items on his Head Administrator report.
- B. Budget Finance** – Phillip goes over Finance Committee report. The school is in the middle of an audit. The Audit Committee still needs another member. Phillip reviews the food service analysis. He is working on the numbers for transportation services.
- C. Staff Report.**- Harry Phillips reports on the Charter School Conference. The school is in the middle of DEA and DRA testing. Observations are under way. 4<sup>th</sup> to 6<sup>th</sup> grade classes feel very positive. Teachers are focusing on kindness during assemblies.
- D. President's Report** – Floyd states there will be no December work session but members can attend the open house. The Business Meeting is December 14<sup>th</sup> at 5:30 and Finance Meeting will be December 9<sup>th</sup>. He is working with the Charter Coalition regarding upcoming Legislative Session.

**XI. Adjournment of Meeting** - A motion was made by Sammie Triolo and seconded by Isabelle Sandoval to adjourn the meeting. Meeting adjourned at 7:44 p.m.