

Turquoise Trail Charter School
Governance Council Special Meeting Minutes
October 5th, 2017

Members Present: Floyd Trujillo, Kevin Stack (by phone), Isabelle Sandoval, and Sammi Triolo (by phone)

Members Not Present: George Wallace, Kenney Valdez, Stephanie Slone

Non-voting Members Present: Jenny Crysler, Sharyn Gray, Jill Miyagawa and Ray Griffin

Also Present: Francesca Margaritondo

- I. **Call to Order – Open Session** 5:38 p.m. It was determined there was a quorum. Floyd Trujillo calls the meeting to order.
 - A. **Roll Call** – Introductions made
 - B. ***Approval of Agenda** - Motion made by Kevin Stack and seconded by Isabelle Sandoval to approve. Passed 4 - 0.

- II. **Approval of September minutes:** Motion from Isabelle Sandoval to approve as is and seconded by Floyd Trujillo. Passed 4 - 0

- III. **Public Forum – None**

- IV. ***Vote** – BAR for lease award - \$307,570.00: Award letter not received, motion made by Floyd Trujillo to table and seconded by Kevin Stack. Passed 4 - 0

- V. ***Vote – Amendment to Restraint Policy:** Recommended by admin to adopt changes to make sure we are up to date. The school had a specific training on this topic once the new guidelines came out. Discussion on whether ‘seclusion’ needs to be better described. Motion to approve as is made by Isabelle Sandoval and seconded by Floyd Trujillo. Roll call vote: Isabelle Sandoval: Aye, Sammi Triolo: Aye, Kevin Stack: Aye, Chair, Floyd Trujillo: Aye. Passed

VI. *Vote – Information Technology (IT) Plan: How IT is going to support the school’s strategic goal. The plan is keeping current equipment in classrooms and provides training and support for student and teacher use of technology in the classroom. Questions: How will equipment be distributed and used in the classroom, will admin be able to track this usage? How will this be shared with parents at home to assist children outside of the classroom? Are these programs aligned with common core? Answer: The implementation details are going to be discussed at the IT steering committee. These are basic plans; details are coming in the next discussions of the IT committee. These products must be aligned with common core per NM law. What is curriculum based professional development? This is for an in house person to look at curriculum the staff uses and work with them and see how it can be enhanced to improve child engagement. These costs are for this staff member and for resources they may recommend. This should be reevaluated every three years. What is network admin support? This is mostly for the company that supports the school with all technology, Internet, computers, phones etc. Motion made by Isabelle Sandoval and seconded by Kevin Stack to approve. Roll call vote: Isabelle Sandoval: Aye; Sammi Triolo: Aye; Kevin Stack: Aye; the Chair, Floyd Trujillo: Aye. None opposed. Passed

VII. Facility Master Plan discussion: This is a draft. Questions can be sent to Jenny or Ray if any come up.

VIII. * Vote – Submission of Charter Amendment: In order for things to go forward with the expansion, this form must be submitted. We are asking the PEC to allow us to have a 7-8 program and allow the higher enrollment cap this program will need. Typo to be fixed: “Request #3” becomes “Request #2”. Motion made by Sammi Triolo and seconded by Isabelle Sandoval to approve. Roll call vote: Sammi Triolo: Aye; Kevin Stack: Aye; Isabelle Sandoval: Aye; Chair, Floyd Trujillo: Aye. None opposed, motion passes.

IX. Updates:

- a. Head Administrator. First Quarter approaching. Conferences and report cards coming up. Chronic shortage of substitute teachers, especially for SPED. Title change in 'difficult' students in the school. The 3 new teachers have been noticed by the outside observers as being excellent. 2 positions filled with long term subs, not ideal, but will work for now.
- b. Business Manager: Auditors left with several items to be reviewed by the audit committee. After reviewing these items, the committee will submit a response. The items are small, the audit went well. Meeting attended given by 'Aces'.
- c. Staff: Outside observations tend to put a damper on things and may affect especially the new teachers. Flaw in system is everything is restricted to the 30 minutes the observers are in each classroom. Not everything can be shown in the small block of time especially when compared to an entire year of teaching. The Principal does the next observations later in the year. Because he knows them better, scores tend to be higher. He will follow up with all teachers about outside observations.
- d. President: Money has been received for the expansion efforts. Moving forward with said efforts. Looking for advice on how to keep agendas within time constraint with extra items needed. Will be discussed at the next meeting. Wants to put faculty presentations on the next agenda. New members are coming on board, looking at training.

XIV. *Adjournment of Regular Session: Motion made by Isabelle Sandoval to adjourn and seconded by Sammi Triolo. Passed 4 – 0, adjourned 6:54pm.