

Turquoise Trail Charter School
Governance Council Special Meeting Minutes
June 1st, 2017

Members Present: Floyd Trujillo, Kevin Stack, Isabelle Sandoval, Sammi Triolo (by phone) and Stephanie Slone.

Members Not Present: George Wallace and Kenney Valdez

Non-voting Members Present: Jenny Crysler, and Ray Griffin

Also Present: Francesca Margaritondo, Mira Burack, Pauline Ellis and Linda Tucker

- I. **Call to Order – Open Session 5:30 p.m.** It was determined there was a quorum. Floyd Trujillo calls the meeting to order.
 - A. **Roll Call** – Introductions made
 - B. ***Approval of Agenda** - A motion was made by Stephanie Slone and seconded by Kevin Stack to approve the agenda. The motion passed 5 - 0.

- II. **Approval of minutes:**
 - a. May 18th: amendment made in section VII, discussion of budget. Motion to approve minutes with amendment made by Kevin Stack, second by Stephanie Slone. Passed 4 – 0, 1 abstaining.

- III. **Public Forum** – Question from Linda Tucker about Site visit, to be answered in Principal’s report.

- IV. **Approval of 2017/2018 IDEA – B Grant application:** No changes from last year’s application. Motion to approve made by Sammi Triolo seconded by Isabelle Sandoval. Passed 5 - 0

- V. **Approval of Food Services contract** – Canteen was only company who put in a bid for our school. Rise in management fees. Projected loss of \$4000 for this year. Motion to approve made by Stephanie Slone and seconded by Kevin Stack. Passed 5 – 0

- VI. Approval of Fund 24106 – IDEA B - \$10,036 final allocation:** Motion to approve made by Stephanie Slone and seconded by Isabelle Sandoval. Passed 5 - 0
- VII. Approval of Fund 24109 – IDEA B – Preschool (NEW FUND) - \$980 final allocation:** – Motion made by Kevin Stack seconded by Stephanie Slone to approve. Passed 0 - 5
- VIII. * Vote to allow Finance Committee to approve BAR’s for June – August 2017:** This is due to Governance Council not meeting as regularly during the summer and these votes taking time. Agenda of BARS to be passed will be circulated first. Motion to allow made by Floyd Trujillo and seconded by Stephanie Slone. Passed 5 - 0
- IX. * Vote Food Services Policy:** Discussion on whether to approve or table this policy. A policy must be in place by July 1st per federal regulations. Proposal to remove paragraph starting: “Non-Payment TTCS Standard Procedure” by Sammi Triolo, removing the alternative lunch option. Stephanie Slone and Kevin Stack would like to keep this paragraph. Isabelle Sandoval agrees with Sammi Triolo on removing the alternative lunch. Floyd Trujillo is in favor of the policy as is although he agrees there could be a stigma issue with it. Proposal by Ray Griffin and Floyd Trujillo to put a policy in place and monitor and report on it. Motion to approve policy as presented made by Kevin Stack and seconded by Stephanie Slone. Roll call Vote: Kevin Stack: yes, Isabelle Sandoval: No, Stephanie Slone: yes, Sammi Triolo: No, Floyd Trujillo, Chair: Yes. Passed.
- X. 2017-18 School Administration budget for Positions and Salaries:**
- Questions: 1. Will Governance Council secretarial costs go up because the Governance Council is now having 2 meetings a month? This does not raise costs because the 1-hour work session meeting plus the 2-hour formal meeting totaled 3 hours previously. Now we are at 2 hours per month by making both meetings business meetings, therefore the answer is no, costs did not go up.
2. What is the front office assistant position? How many secretaries does TTCS actually have? This detailed a question must be answered in finance committee not governance council.
3. Would like to review Charter school administrative positions with other schools. This can be brought up with the finance committee and presented to the Governance Council.

XI. Updates:

- a. Head Administrator:** We are looking for an approval on the new enrollment cap. Each year we have about 20% new students. We have a 98% return rate. Our budget is based on 463 even though 477 say they are returning.
We are considering 4 or 5 routes for the buses.
- b. Business Manager:** Exit surveys were given out to 5 employees. Only one returned, all positive. The others did not fill these in. Proposal to use survey monkey in the future.
- c. Staff:** None present
- d. President:** Is current 2 meetings per month status working for everybody? Any suggestions on changing agendas? Everything can stay as is. The retreat is on Saturday June 17th. We are not meeting on Thursday June 15th. Next meeting will be on July 6th. Finance committee meeting moved to June 15th.

XIV. Motion made by Kevin Stack to adjourn, seconded by Sammi Triolo, passed 5 – 0. Meeting adjourned at 6:52PM