

Turquoise Trail Charter School
Governance Council Special Meeting Minutes
November 16, 2017

Members Present: Floyd Trujillo, Isabelle Sandoval, Sammi Triolo, Mira Burack and Stephanie Slone (by phone)

Members Not Present: George Wallace, Kenney Valdez, Kevin Stack

Non-voting Members Present: Jenny Crysler, Jill Miyagawa, and Ray Griffin

Also Present: Francesca Margaritondo, Heather Herd, Leticia Garcia

- I. **Call to Order – Open Session** 5:36 p.m. It was determined there was a quorum. Floyd Trujillo called the meeting to order.
 - A. **Roll Call** – Introductions made
 - B. ***Approval of Agenda** - Moving 5th grade presentation up to just after public forum. Motion made by Isabelle Sandoval and seconded by Sammi Triolo to approve with amendment. Passed 5 - 0.

- II. **Approval of November 2nd minutes:** Spelling error on section VIII corrected. Motion made by Isabelle Sandoval to approve as amended and seconded by Sammi Triolo. Passed 5 - 0

- III. **Public Forum** – Staff member brought up issue of ways to raise money to help with P.E. teacher salary as opposed to a PTO fundraiser.

- IV. **5th Grade Curriculum and program Presentation** – Presented by Heather Herd, 5th grade math teacher at TTCS and Leticia Garcia, 5th grade writing teacher at TTCS.

- V. **Consent Agenda** –
 - a. **November Disbursements**
 - b. **November BAR's**
 - c. **Salary Schedule – Training Coordinator – struck from agenda.**

Item c is removed from the consent agenda. Motion made by Floyd Trujillo to approve consent agenda with amendment and seconded by Isabelle Sandoval. Passed 5 - 0

VI. Food Service Procurement Policy - #522 – just a reading this time, voting on it at another meeting. Required by USDA to specify how money for food services is spent. To be put on agenda for Dec 7th for vote.

VII. Foundation update – 990 form review – copy of 990 has been provided to all Governance Board Members.

VIII. GC Orientation / training – presentation by Sammi Triolo. Creation of a guide packet for new members. Possibly assigning mentors as well that would weave in with the packet. Any questions and/or comments to be emailed to Sammi Triolo.

IX. Updates

- a.** Head Administrator: Total enrolment is now closer to our goal. Looking for another SPED assistant. 1st grade teacher is about to go into FMLA and admin is looking into her replacement. No board meeting during winter break suggested. Sandy Beery to be brought in to assist SPED department.
- b.** Business Manager: Coalition of Charter School Conference is Dec 7th, 8th and 9th. No IPRA requests and no alternate meals provided in October.
- c.** Staff:
- d.** President: A facilities committee is required. Proposing to alternate months with IT Steering committee, which was well accepted. First facilities committee meeting will be in December. Meeting with SF film studios. There is a possibility of housing the middle school on their location. The discussions are still in the early stages, but no red flags so far. Met with director of the coalition, believes he will move us forward.

X. Adjournment of Regular Session – Motion made by Sammi Triolo and seconded by Stephanie Slone to adjourn session. Passed 5 – 0. Session adjourned at 7:02