



# **Turquoise Trail Charter School**

# **Family Preschool Handbook**

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## ***POLICY 302 – Enrollment, Admission and Lottery***

*Policy Statement:* Students are admitted to TTCS through the enrollment and lottery processes described below. Any student living in New Mexico may apply to attend TTCS. TTCS does not discriminate against any student or family based on race, gender, religious affiliation, national origin, ethnicity, physical or mental disability, gender identity, sexual orientation or any other classification of individuals as recognized by state or federal law.

*Class Size Limitations:* Each year TTCS will announce the total number of classes by grade and the total number of students accepted into those classes for each of its locations. At no time will TTCS's total enrollment for K-8 exceed the PEC approved enrollment cap, currently 840 students. TTCS Governing Council may adjust the number of classes and students accepted per class, if enrollment trends necessitate an adjustment to accommodate staffing or enrollment demand. In no event shall an adjustment result in the disenrollment of any student.

*Enrollment Preferences:* TTCS shall grant enrollment preferences as follows:

First: Students who have been enrolled in the charter school and who remain in attendance through subsequent grades;

Second: Siblings of students who are already enrolled in or are attending TTCS;  
or

Third: Beginning with the enrollment period for 2019-2020 School Year, students who apply to TTCS and who reside in the pre-1994 Santa Fe Public School Turquoise Trail Elementary School Attendance Area boundaries as described on the Attendance Map ("Preference Zone"). Eligibility for this preference will require acceptable documentation of the student's current address. Acceptable documentation shall be required to verify a student's attendance zone.

All other students shall be awarded a space on a first-come, first-serve basis or through a lottery process when the number for students applying for TTCS for any grade level exceeds the number of spaces available after the preferences are applied. Students must both complete an application during the Lottery Application Window, and be registered during the Registration Window. See process for each described below.

Lottery Application Window:

TTCS's Lottery Application Window shall be at least 60 days, which dates shall be posted on TTCS's website. During this period, students currently enrolled and new applicants must each complete the following applicable process:

### **Students Currently Enrolled**

During this Lottery Application Window families of enrolled students must complete a "Returning Student Form" to return for the next school year. Forms will be distributed through email during the Lottery Application Window. The

Returning Student Form must be returned by no later than 14 calendar days from the distribution date. TTCS will send 2 reminders to parents before the due date. If after the second documented attempt the Returning Student Form is not completed and returned, TTCS will identify that student's space as vacant for purpose of the lottery. Any student forfeiting a space because the Returning Student Form was not timely returned, must reapply and is subject to the lottery process. **Families should be aware that failure to timely return a Returning Student Form will jeopardize a student's sibling's enrollment preference.**

### **New Students**

Students wishing to apply to attend TTCS for the following school year must complete TTCS's online application found at the "Lottery Link" on TTCS's website during the Lottery Application Window. Families who do not have access to the Internet may use a computer at TTCS or contact the school for assistance (505) 986-4000. All Applicants must provide a valid physical address. If a student's family lives within the Preference Zone, they will need to provide two documents with the same address as proof of residency like those required for a NM Driver's License (see [www.mvd.newmexico.gov](http://www.mvd.newmexico.gov)) to receive the preference, with the exception of documents from another educational institution.

### *Lottery Process*

After the Lottery Application Window has closed and the time period for existing students to return the Returning Student Form has expired (see above), TTCS will determine the number of open spaces available for admission to TTCS in the next school year. TTCS will use a computer-based, random selection process to conduct a lottery for each grade level to fill the open spaces from applications received during the Lottery Application Window. Once all open spaces are filled, students will be placed on a Wait List in the order selected by the random selection process. The date for the lottery will be announced on TTCS's website as well as within the Lottery application webpage.

### *Notice*

Within two business days of the lottery, TTCS administration shall post a list of students in the front lobby of the School. In addition, families will be notified by email and/or text message that a space is available for the student(s). Returning students and new students must complete the Registration process described below. **Failure to complete Registration by the deadline will result in a forfeiture of the space for the ensuing school year.**

### *Registration Window*

#### **Registration Window for Returning Students**

Returning students must complete the Returning Student Form. The Returning Student Form will be via email sometime during the Lottery Application Window each year and must be completed and returned to TTCS within two (2) weeks of its distribution date, and the Registration Deadline will be clearly stated in the

email and on the form. **Missing the Registration Deadline will result in forfeiture of the student's space for the next school year.** The following documents must be completed and returned to TTCS by the Registration Deadline:

- Returning Student Form

#### **Registration Window for New Students**

Students who have been offered a space MUST attend a registration session or call the school to make a registration appointment. **Missing the registration session or appointment will result in forfeiture of the student's space for the next school year.**

The following documents must be provided to TTCS at the registration session or appointment:

- Immunization Record or completed State Approved Certificate of Exemption
- Original Birth Certificate
- Short Cycle Assessment data (MAPs, STARS, Discovery) from current or prior year
- Any relevant court documents
- Any IEP, 504, SAT data

#### *Wait List*

Students will be placed on the Wait List in the order drawn during the lottery. TTCS will notify families when open a space become available. Families will have four (4) business days to respond to the School whether the student will accept the open space. Registration must be completed within three (3) business days of the family's response to accept the space. If either deadline is missed, the offer for an open space will be rescinded and the next student on the Wait List will be offered the open space. The Wait List for the current school year will be honored until June 1 of that year, thereafter, it will be renewed using the list generated by the lottery for the ensuing school year. In other words, the Wait List will not roll over to a new school year and a student on the Wait List should reapply during the Lottery Application Window every year.

#### *First-Come First Served*

If an open space becomes available during the school year and there are no students on the Wait List, students will be enrolled on a first-come, first-served basis, until the beginning of the Lottery Application Window. If there are open spaces after the lottery is complete and Registration Window has expired, students will be enrolled, but only if filling the open space will not exclude a student selected by preference or the lottery process for the next school year.

Amended, January 2019

## **PK program description**

Turquoise Trail Charter School is the state's oldest Charter school. TTCS is a Pre K - 8 school (600 students) located on the Turquoise Trail (HWY 14) 5 miles south of the Santa Fe Place Mall. TTCS is an award winning school that emphasizes the arts and 21st century learning that incorporates multiple opportunities at home and at school to use technology in their learning

Our dynamic Pre-K program will offer a full day class (7:45-2:50 pm) programs with 2 bilingual teachers. With up to 20 students enrolled, the sessions are taught in English with Spanish support. The program includes breakfast and lunch, served family style in our classroom. Our play-based Pre-K curriculum supports the growth and development of the whole child including:

- physical development, health and well-being
- literacy
- numeracy
- aesthetic creativity
- scientific conceptual understandings
- self, family and community, and
- approaches to learning.

Pre-K Schedule  
2018-2019

Monday-Thursday

7:45-8:00 Drop off/ Greeting/table work  
8:00-8:30 Breakfast  
8:30-8:45 Whole Group Circle Time  
8:45-9:15 Center Explorations  
9:15-9:45 Small Group Literacy Rotations  
9:45-10:15 Outdoor time  
10:15-10:30 Whole Group Literacy  
10:30-10:45 Bathroom Break (wash hands)  
10:45-11:15 Lunch  
11:15-11:30 Whole Group Literacy  
11:30-12:00 Center Explorations  
12:00- 12:30 Outdoor time  
12:30-12:45 Whole Group Circle Time  
12:45-1:15 Rest time  
1:15-1:25 Clean-up  
1:25-1:55 Math Games  
1:55 -2:25 Small group Literacy Rotations  
2:25-2:45 Manipulatives Exploration  
2:45-2:50 Dismissal

Friday

Planning/Trainings





# New Mexico Essential Indicators – Abbreviated

## Physical Development, Health, and Well-Being (4):

E.I. #1.1: Demonstrates body coordination and strength in activities such as climbing stairs with alternating feet, marching, running, jumping, hopping, dancing, riding tricycles and scooters. *(Coordination and strength)- Quick look*

E. I. #1.2: Demonstrates balance and spatial awareness in many situations (running and stopping, climbing, ball-handling, and/or simple group games [i.e., “Duck, duck, goose”]). *(Spatial Awareness) Quick look*

E.I. #2.1a: Develops manual coordination to use writing and crafting tools. *(Fine motor tools) Quick look*

E.I. #2.1b Demonstrates self-help fine motor skills such as buttoning and zipping. *(Self-Help Fine Motor) Quick look*

## Literacy (12):

E.I. #5.2: Follows increasingly complex directions. *(Follows directions) Quick look* E.I. #5.3 Demonstrates increasing abilities to understand and use language by the number,

variety, and complexity of words across varied purposes. *(Vocabulary) Quick look*

E.I. #6.1: Demonstrates the ability to effectively engage in a range of conversational skills in his or her home language (including ASL)

for a variety of purposes relating to real experiences and different audiences. *(Conversational ability) Embedded*

**E.I. #7.1: Demonstrates an interest and enjoyment in books, listening to stories read aloud, and/or looking at books using illustrations or familiar text. *(Book enjoyment)***

E.I. #7.2: Demonstrates comprehension of a story read aloud by asking relevant questions or making pertinent comments. ***(Story comprehension) Portfolio***

E. I. #7.3a Shows an understanding of the basic concepts of print. (Concepts of Print) Quick look

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E. I. #7.3b Understands that print carries meaning. (Print Meaning) Quick look

E. I. #7.4a Recognizes and generates rhyming sounds in spoken language. (Rhyme) Quick look

E. I. #7.4b Demonstrates understanding of spoken words, syllables, and sounds (phonemes). (Phonological Awareness) Quick look

E. I. #7.5a Shows an understanding of alphabetic knowledge. (Letter Naming) Quick look

E. I #7.5b Knows and applies letter-sound correspondence and beginning sound-recognition skills. (Letter-Sound Correspondence) Quick look

E.I. #8.3: Increasingly attempts to represent meaningful words and print in the environment using the early stages of writing. ***(Writing) Portfolio***

## **Mathematics (6):**

E.I. #9.1: Uses numbers and counting as means for solving problems and determining quantity.

*(One-to-one correspondence, number relationships) Quick look*

E.I. #9.3a: Rote counts in sequence. *(Rote counting) Quick look*

E.I. #9.3b: Names and identifies written numerals. *(Numerals) Quick look*

E.I. #10.1 Recognizes, names, describes, compares, and creates familiar shapes. *(Shape Recognition) Quick look*

**E.I. #11.3: Demonstrates emerging knowledge of measurement. *(Measurement)*** E.I. #12.1: Sorts, classifies, and groups materials by one or more attributes. ***(Sorting) Portfolio Aesthetic Creativity (1):***

E. I. #13.1 Communicates ideas and/or feelings through creative activities (for example, making up a song, acting out a story, creating a piece of art work or a set of movements). ***(Creativity) Portfolio***

### **Scientific Conceptual Understandings (3):**

E.I. #14.1: Uses senses to investigate characteristics and behaviors in the physical and natural worlds and begins to form explanations of observations and explorations. *(Investigations) Quick look*

E. I. #14.3 Makes predictions and forms hypotheses. *(Predictions) Quick look*

**E. I. #16.1 Investigates, compares, contrasts seasonal and weather changes in the immediate environment. (Earth Science)**

### **Self, Family, and Community (5):**

E.I. #18.1: Adapts behavior to fit different situations (for example, accepts transitions, follows daily routines, and/or incorporates cultural expectations). *(Self-control) Quick look*

E.I. #19.1: Cares for personal and group possessions. *(Cares for possessions) Quick look* E.I. #20.1: Plays and interacts with various children, sharing experiences and ideas with others.

*(Plays and interacts) Embedded*

E.I. #20.2: Uses and accepts negotiations, compromise, and discussion to resolve conflicts.

*(Social problem solving) Embedded*

E.I. #21.2: Accepts guidance and direction from classroom and school personnel and seeks their support when needed.

*(Guidance and support) Quick look*

### **Approaches to Learning (3):**

E.I. #24.2: Develops increasing independence during activities, routines, and play.

*(Independence) Quick look*

E.I. #25.3 Role-plays to express feelings, to dramatize stories, to try out social behaviors observed in adults, and to reenact real-life roles and experiences. *(Role-Plays) Embedded*

E.I. #27.1: Focuses and completes a variety of tasks, activities, projects, and experiences.

*(Focus) Embedded*

## TRANSITION PLANS

Turquoise Trail Charter School has had a PreK program at our school for many years and the fact that the classrooms are on the same hallway as our K program has made the Pk to K transition very easy. We have had a very high percentage of PreK students move to K from year to year.

As the year progresses the PreK student feel that they are a part of the school, participating in all school assemblies, participate in music, cooking with kids, and other all school regular activities, such as eating lunch with older students in the cafeteria and sharing the playground and bathrooms with older (k) students.

As the school year ends our students meet our K teachers and EAs, they visit the K classrooms and are fully aware and anticipate the move to our Kinder program.

We do not add many students to our full program during the school year, but new students are welcomed into our community and we have been successful at this entry transition. The few students that move out and on to other school are well taken care of and we communicate with the programs and send records to the destination schools.

Our transition goal is to make the move from PreK to K exciting fun and stress free.

## 2018 – 2019 SY Calendar

July	2	K – 3 Plus Summer School
August	6	Last Day of Summer School
August	7	New Teacher Orientation
	8 -10	Teacher Meetings
	13	First Day of School for students in grades 1-6
	15	First Day of School for Pre K and Kindergarten students
September	3	Labor Day Holiday (school closed)
	13	Back to School Night
October	5	In-service, no school for students
	8	Holiday (school closed)
	12	End of First Quarter
	19	Parent-Teacher Conferences, K – 6
	22	Parent-Teacher Conferences, K – 6
November	12	Veterans Day, School Closed
	19-23	Thanksgiving Break (school closed)
December	12	Winter Concert
	19	End of Second Quarter (early release 1pm)
	20-Jan 1	Winter Break (school closed)
January	2	Teacher In-service, no school for students
	3	School resumes
	18	Parent-Teacher Conferences, K – 6
	21	Martin Luther King jr Day (school closed)
February	18	President’s Day (school closed)
March	8	End of 3 <sup>rd</sup> Quarter
	15	Parent-Teacher Conferences, K – 6
	18-22	Spring Break (school closed)
	28	Talent Show
April	19	Mid Semester Break
	25	Culture Fair/Career Day
May	8	Spring Concert
	15-17	6 <sup>th</sup> Grade Trip
	21	6 <sup>th</sup> Grade Promotion Ceremony
	24	End of 4 <sup>th</sup> Quarter
		Last Day of School – Early release, 11am
		Last Teacher Day

Proposed Dates	Family Engagement Activity
August 13-14, 2018	Home visits (1 hour per family)
August 9, 2018	Gathering of the Pack
September 13, 2018	Back to School Night
October 19-22, 2018	Parent/Teacher Conferences
October 25, 2018	Meet and Greet other Pre-K families Potluck
November 29, 2018	Make Art and Crafts with your child
January 24, 2019	Science Exploration with your child
February 2019	Open House
March 15, 2019	Parent/Teacher Conferences
March 28, 2019	Favorite Pasta Potluck
April 18, 2019	Egg Extravaganza with your child
May 17, 2019	Parent/Teacher Conferences
May 21, 2019	Pre-K Promotion

**ASSESSMENT SCHEDULE**

<b>Assessment</b>	<b>DUE DATES</b>
<b>Portfolio Collection Samples:</b> Submitted to Consultant for review as they are completed.  <b>All samples must be complete by data submission dates below:</b>	
<b>BOY</b>	<b>09/30/2017</b>
<b>ECO</b>	<b>09/14/2017</b>
<b>MOY</b>	<b>02/02/2018</b>
<b>EOY</b>	<b>05/10/2018</b>



**Reporting Requirements:**

Three submission periods will be implemented this school year (2017-2018,) and all assessment data and work sampling will be compiled in student portfolios. Parent teacher conferences will follow the Turquoise Trail schedule of conferencing and will utilize the student portfolio and rubric ratings.

**Description of Pre-K Curriculum**

Turquoise Trail utilizes “The Creative Curriculum for Preschool”, as mandated by the New Mexico State Pre-K program. The Creative Curriculum for Preschool features the Boxes Study that leads Teachers through the process of investigating various topics of the boxes with children. The “Boxes” are full of possibilities that are functional and open ended.

## PRE-K HEALTH SCREENINGS

Pre-school students will have health screenings by the school nurse/health care professional within the first three months of attendance. These screenings include:

- Current immunizations required by the New Mexico Department of Health
- Physical exam with height and weight
- Vision (Distance acuity, Stereopsis, Color)
- Hearing (20 dB @ 1000, 2000, and 4000 Hz)
- Dental (tooth eruption, missing teeth, decay/caries, gums, over all dental care)

Parents/guardians will be notified in writing by the school nurse of any concerns, and a referral sent for professional care needed by a physician, eye doctor, or dentist. The referral includes an area for notes and findings by the professional, which should be returned to the school health office for follow-up.

## **PROCEDURES FOR REFERRING AND SERVING CHILDREN WITH SUSPECTED DEVELOPMENTAL DELAY**

If a 4 year old is suspected of having developmental delay, a meeting will be held with the parents, teacher and administrator to discuss screening possibilities. If the team decides that screening is indicated, the school will provide to the parents, a packet from Child Find, a schedule for the next screening time and a phone number for an appointment.

After the screening has taken place, an EDT will be convened to decide what services, if any, will be needed. If appropriate, an IEP is created to meet the needs of the student. Services will be provided in the Least Restrictive Environment possible.

## **Turquoise Trail Charter School Bus Policy**

August 1, 2017

Dear TTCS Parents,

A friendly reminder a pre-K student CANNOT ride the bus unless accompanied by an older (in a higher grade) sibling attending Turquoise Trail Charter School, both pre-K and sibling must have all bus forms turned in and approved by TTCS. A space must be reserved for both students prior to riding the bus. This rule is an official TTCS governing board policy and cannot be altered or changed without a quorum vote.

We strive every day to make bus service safe and efficient.

Thank you to all teachers and parents for making this possible.

Joseph Maes

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General Operations Manager  
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## **Pre-K Necessities**

**Your child will need to bring these items the first day of school:  
Please label these items with your child's name.**

- ❖ **Backpack (full-sized no mini backpacks)**
- ❖ **1-2 sets of extra clothes in a labeled Ziploc bag (socks, underwear, pants and shirt)**
- ❖ **Blanket**
- ❖ **Travel sized pillow (not a standard sized one) with pillowcase**
- ❖ **2 crib sheets**

## **Pre-K Wish List**

**These items are items we could use in the classroom if you would like to donate them to the class.**

- ❖ **4 containers of Clorox wipes**
- ❖ **2 packages of baby wipes**
- ❖ **4 boxes of Kleenex (facial tissue)**
- ❖ **1 package of each size of Ziploc bags ( gallon, quart, and sandwich)**
- ❖ **1 package of Big Bag Ziploc bags (sport size)**
- ❖ **1 package of plastic photo sleeves (8 x 10 size)**
- ❖ **1- 1" binder with front pocket (Clearview)**
- ❖ **1-2 boxes of fat markers**
- ❖ **2 boxes of crayons**
- ❖ **4 packages of glue sticks**



8.1.16

Dear Parents/Guardians,

Turquoise Trail Charter School is happy to announce that once again we will be partnering with the New Mexico Public Education Department and the United States Department of Agriculture Food and Nutrition Program. TTCS Parents/Guardians are welcome to apply for free and reduced student breakfast and lunch. Required forms for reduced and free meal programs are available Monday – Friday 7:40am - 3:30pm at Turquoise Trail Charter School or at [ttschool.org](http://ttschool.org). Please keep in mind that the free and reduced meal program is subject to income verification and audits. If you received free or reduced pricing last year you must reapply for school year 2016-17.

***NEW APPLICATIONS are required each school year. You will not be automatically renewed.***

It is the responsibility of all parents/guardians to notify TTCS of all medical conditions a student may have. If any student has a food allergy, please inform us in writing along with a doctor's note detailing the specific allergy. After receiving details from the student's doctor a copy will be filed with the school nurse. Upon determining the severity of the condition we sometimes can accommodate an alternate food option. If we cannot accommodate an alternate food choice the student may have to bring a lunch from home.

The cost for reduced pricing for students school year 2016-17 is .30 cents for breakfast and .40 cents for lunch. Full price cost is \$1.60 for breakfast and \$2.60 for lunch. If you qualify all meals are FREE.

Balances can be simply paid by credit card at [ttschool.org](http://ttschool.org).

Thank you for your continued support of our school. Children require healthy food to do well at school. Together we will advance and develop all aspects of our school to ensure that our students are prepared for the challenges of today's world.

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Free and Reduced Price School Meals Application  
Letter to Households  
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Dear Parent/Guardian:

Children need healthy meals to learn. Your child's school offers healthy meals every school day. Your children may qualify for free meals or for reduced price meals.

1. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. You can use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to one of your children's school.

2. WHO CAN GET FREE MEALS? All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP), the Food Distribution Program on Indian Reservations or, in some States Temporary Assistance for Needy Families (TANF) can get free meals regardless of your income.

Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines.

3. CAN FOSTER CHILDREN GET FREE MEALS? Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.

4. CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS? Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail your child's school to see if they qualify.

5. WHO CAN GET REDUCED PRICE MEALS? Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.

6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS? Please carefully read the letter you got and follow the instructions. Call your child's school if you have questions.

7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE?

Yes. Your child's application is only good for that school year and for the first few days of this school year.

You must send in a new application unless the school told you that your child is eligible for the new school year.

8. I GET WIC, CAN MY CHILD(REN) GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.

9. WILL THE INFORMATION I GIVE BE CHECKED? Yes and we may also ask you to send written proof.

10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free or reduced price meals if the household income drops below the income limit.

Free and Reduced Price School Meals Application

Letter to Households

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11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing to have the decision reviewed.

12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes.

You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.

13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.

14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you make \$1000 per month. If you normally get overtime pay, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.



15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.

16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME?

No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your child's school for more information.

17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for other assistance benefits, contact your local assistance office.

Found at this website:

<http://www.fns.usda.gov/cnd/governance/notices/iegs/RPieg.pdf>

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules. Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly. "In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue,

SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

USDA is an equal opportunity provider and employer.”

Mission: TTCS will be a high-achieving student-centered learning school preparing students academically and socially for lifelong success.

***As adopted by the Governance Council on September 18, 2014. Click [HERE for full document. Vision and Mission Statements.pdf](#)***

In 1994, Turquoise Trail Charter School became one of New Mexico's first charter schools, which enabled the Turquoise Trail community to maximize its vision by refining a unique academic curriculum, utilizing site-based budgeting and management of funds, and implementing participatory governance and community involvement to focus on improving the achievement of our students.

Located 15 miles from downtown Santa Fe, the community is rural, with families living great distances from one another. Our children come from families diverse in their educational experiences and economic situations. Of the approximately 495 students enrolled at Turquoise Trail, the population has a 72/28 ratio of Hispanic children to children of all other ethnicities, including Anglo, Native American, African American, and Asian. Approximately 25% of our student population speaks Spanish as a first language. Turquoise Trail qualifies for Title I federal funds, with 67% of the student population receiving free or reduced lunches.

Since its inception, Turquoise Trail Charter School has followed an alternative curriculum that was developed and continues to be refined by the school's teachers. The curriculum is centered around the interrelated theories of multiple intelligences, learning styles, and developmentally appropriate practices. The educational program at Turquoise Trail was developed for students by staff with the following Exit Outcomes in mind: Self Directed Learners, Collaborative Workers, Community Participants-Contributors, Quality Producers, and Complex Thinkers.

The learning experiences we implement have brought students in our multicultural community into engagement with current, best instructional

practices in the fine arts, physical education, and information resources. Our educational program has further refined state standards and benchmarks into integrated units and learning goals per grade level. Balanced literacy is fundamental to our instructional program, as is a comprehensive bilingual/ESL program, and inclusion of special education children in the mainstream of classroom instruction to the greatest extent possible.

Through the enriched experiences offered at the school, students gain a greater sense of basic human values, particularly through the exposure, appreciation, and respect of multiple lifestyles and cultures present in our community.

# **Turquoise Trail Charter School**

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