

Francis X. Hegarty School
Site Based Management Team Minutes
September 26, 2016
Submitted by J. Russum

In Attendance:

Mr. Russum, Mrs. Ried, Mrs. Berg, Mrs. Pastore

Site Base Meeting Dates and Agendas:

The team discussed the upcoming dates for future site-based meetings as well as expectations for the team regarding future projects. Also, the team discussed projects that had been considered from the last school year. The site-based District Plan was also discussed.

Implemented from last year:

- Caught you Reading at School
- Caught you Reading at Home
- Reading Buddies
- Drop Everything and Read

Suggestions from the Team:

- Implementing core values
 - book centered around a theme that children can write about
- Letters to area nursing homes, hospitals, etc.
 - Seasonal
 - Thanksgiving, Christmas/Chanukah, Valentine's Day, Spring
- Recognize good attendance
 - certificate every month

Conclusion of the Meeting:

The items discussed require follow-up. There were no significant concerns regarding the District Plan.

Francis X. Hegarty School
Site Based Management Team Minutes
October 24, 2016
Submitted by J. Russum

In Attendance:

Mr. Russum, Mrs. Ried, Mrs. Pastore, Mrs. Hood, Mrs. Fletcher

The team reviewed last year's accomplishments.

Suggestions from the Team:

- To continue our focus on literacy, the team discussed having reading material (i.e., magazines, books, etc.) available for the children while they are in the hallway waiting to go to clubs, breakfast, class, etc. Some suggestions for magazines were Highlights, Time for Kids, Ranger Rick.
- The committee also spoke about how to promote our core values: Honesty, Compassion, Respect, Responsibility.
- It was also suggested to have a "Character Box" so that students could submit what they observed and it could be read.
- The committee spoke about promoting the "Lunch Break" program.

Francis X. Hegarty School
Site Based Management Team Minutes
November 28, 2016
Submitted by J. Russum

In Attendance:

Mr. Russum, Mrs. Ried, Mrs. Pastore, Mrs. Hood, Mrs. Fletcher, Mrs. Jacobskind

Suggestions from the Team:

- Move forward with providing reading materials for the early morning children.
- It was also suggested to have a “Character Box” so that students could submit what they observed and it could be read in class or during announcements.
- The committee spoke about promoting the “Lunch Break” program. Mr. Russum will follow up with the support staff.

Francis X. Hegarty School
Site Based Management Team Minutes
December 19, 2016
Submitted by J. Russum

In Attendance:

Mr. Russum, Mrs. Ried, Mrs. Hood, Mrs. Fletcher, Mrs. Gottlieb

Suggestions from the Team:

- Move forward with providing reading materials for the early morning children.
- Implement the Reading Buddies program.
- Research ideas for academic enrichment.

Francis X. Hegarty School
Site Based Management Team Minutes
January 30, 2017
Submitted by J. Russum

In Attendance:

Mr. Russum, Mrs. Ried, Mrs. Pastore, Mrs. Gottlieb, Mrs. Jacobskind

Suggestions from the Team:

- Move forward with putting the reading materials in place for the students in the morning. The containers for the morning reading materials for students arrived. The magazines are on order and have started to come in.
- The social worker is interacting with the lower grades to promote overall school-wide relationships with the student body.
- Reading Buddies will start soon. Student Council advisors will be contacted.
- The Caught You Reading campaign is starting soon.
- There was interest expressed about finding writing contests for the students to participate in.
- How will the school get involved with the tree planting process in the village? We will communicate with the mayor to find out about the possible ways of participation. Also, the Green Club will develop a "tree display" for the public library, whereas the students will record their favorite book on the leaves. The names of the trees are Field Maple and Japanese Zelkova. We will entitle the display, "Grow With Us." The tree "gallery" will be in the public library. A letter could go home to the parents to inform them of the project.

Francis X. Hegarty School
Site Based Management Team Minutes
February 27, 2017
Submitted by J. Russum

In Attendance:

Mr. Russum, Mrs. Ried, Mrs. Pastore, Mrs. Jacobskind, Mrs. Gottlieb, Mrs. Fletcher, Mrs. Hood

Suggestions from the Team:

- The logistics of the Reading Buddies program were discussed. The program is going well. Student Council members are involved. We are going to have pictures taken so that this can be communicated at the end of the year.
- The team discussed ideas for networking with the library and the village regarding the trees to be planted. We are going to communicate with the local library about a display. Children from the school can prepare leaves to be affixed to the trees. The Hegarty Green Club will put together a description of each tree, as well. The team will talk to Mrs. Koenig from the local library about a place for the display. In addition, we discussed the idea of seeking assistance from Mrs. Horn.
- The team also discussed contacting the village to communicate these activities. We would like to identify where trees are being planted so that we may be able to involve the students.
- Follow-ups include contacting the library, Mrs. Horn, and the village.