

Cut Off ELEMENTARY SCHOOL

2016-2017 Parent Involvement Plan

“Parental Involvement” means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities

GOAL: To enhance the instructional program and academic achievement of students at Cut Off Elementary School by involving parents in all aspects of the school’s activities.

OBJECTIVE: The administration, faculty, and staff will provide a variety of programs to promote parental involvement and engagement to improve the academic performance of students. Documentation of these programs will include sign-in sheets, copies of the monthly school calendar, and school visitations.

Part 1: NCLB Parental Involvement Assurances:

Cut Off Elementary School will adhere to the following NCLB Parental Involvement, Section 1118, Federal Program Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Louisiana;
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];

- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessional [Section (h)(6)(A)].

Part II: Six Types of Parental Involvement:
 Cut Off Elementary will utilize the Six Keys to Successful Partnerships to foster Parental Involvement.....

Standard I:

Parent: Parenting Skills are promoted and supported. Cut Off Elementary will:

- Host parent involvement meetings / activities covering the following topics:
 - ✓ Homework help
 - ✓ Organization help
 - ✓ Understanding Test Scores
 - ✓ Standardized testing
- Host Parent and Child Activities in the classrooms each nine week period provide parents with a greater understanding of what takes place in the classroom.
- A Parent Information Center is located outside of the front office which has a variety of informational brochures and materials of interest to parents of Pre-K – 5th grade students.
- The Parent Information Center also includes information regarding available community non-profit and private referral sources. This information is disseminated to families as needed.

Standard II:

Communication: Communication between home and school is regular, two-way, and meaningful.

1. The Parent Involvement Program at Cut Off Elementary, developed by staff and parents, includes program practices that enhance parent involvement and reflects the specific needs of Cut Off Elementary students and their families.
2. The Parent Involvement Plan is comprehensive, coordinated and inclusive. Parent Involvement roles are varied.
3. Communication between home and school is regular, two-way and meaningful. To encourage communication with parents, Cut Off Elementary will:

Prepare and distribute information to each Cut Off Elementary family describing:

- ✓ Cut Off Elementary Parent Involvement Plan/Program
- ✓ The various ways parents can volunteer at Cut Off Elementary

- ✓ Planned parent involvement opportunities
- ✓ Parent communication methods
- ✓ Parent volunteer and interest surveys
- ✓ The role of the parents, teachers, and students as stated in compacts
- ✓ PTC membership form and invitation to join

Two-Way, Meaningful Communication Methods:

- ✓ Weekly Test Paper Folders are sent home to parents containing student work for parent comment and review.
- ✓ Parents of students in grades Pre-K – 3rd receive a weekly class newsletter to let them know what students are learning, home learning assignments, and other ways parents can assist at home.
- ✓ The WebPams Parent Resource Center provides instant access for parents to view their student's grades, attendance, lunch account information and access tutorial help on the district's web-site:
- ✓ Monthly calendars are sent home to keep parents informed on upcoming activities and events.
- ✓ PTC, in conjunction with Cut Off Elementary, publishes a quarterly newsletter to keep parents informed of upcoming events and other school issues. The newsletters are sent home with students in communication folders and also available to read on the school's web-page.
- ✓ Parents are encouraged to sign up in Class DoJo. This is a behavior system to reward students and keep parents informed of student behavior. It is also used as a method of communication between the teacher and parents. Teachers also use the system to communicate with parents daily regarding homework assignments, upcoming projects and parent involvement events.
- ✓ Staff member's e-mail addresses can be accessed through school web-page.
- ✓ Newsletters, calendars, and other informational resources are posted on Cut Off Elementary's website.

(<http://coes.mylpsd.com/>)

Standard III:

Volunteering: Parents are welcome in the school and their support and assistance are encouraged.

Cut Off Elementary promotes and encourages a welcoming atmosphere to foster parent involvement and volunteer participation.

- ✓ Cut Off Elementary does not have policies that hinder parent involvement at school.
- ✓ The Parent Involvement Contact Person at the school encourages staff members to utilize volunteers as often as possible.
- ✓ PTC collects information regarding the interests and availability of parent volunteers. The information from the PTC survey determines the frequency of each parent's desired participation, and includes the option of volunteering as often or as little either at school or at home.
- ✓ The Parent Contact person ensures that parent participation is acknowledged.

Standard IV:

Student Learning: Parents play an integral role in assisting student learning.

In order to promote parents' efforts at Cut Off Elementary, Parent Involvement meetings are regularly scheduled and parents are provided up-dates/ reports on school business and an overview of:

- ✓ What student will be learning
- ✓ How students will be assessed
- ✓ What parents should expect for their child's education
- ✓ How parents can assist and make a difference in their children's education

Cut Off Elementary schedules regular Parent Involvement meetings, such as:

- ✓ Meet and Greet
- ✓ Parent Night
- ✓ Book BINGO
- ✓ Open house
- ✓ Quarterly Classroom Parent Involvement Activities
- ✓ Parent/Teacher Conference

At these meetings, parents receive information on how to access the LADOE & LPSD websites get information on Parental Resources. Activities provide information regarding how they can help children achieve academically.

Standard V:

School Decision Making and Advocacy: Parents are full partners in the decisions that affect children and families.

Cut Off Elementary includes a process for resolving parental concerns which is described in our Parent & Student Handbook. The process includes:

- ✓ An invitation to let us know when a concern arises
- ✓ Whom to approach first
- ✓ How to contact the teacher / school

Standard VI:

Collaborating with Community: Community resources are used to strengthen schools, families and student learning.

Community resources strengthen school programs, family practices and student learning. To capitalize on community resources, Cut Off Elementary:

- ✓ Encourages and supports the PTC which fosters parental and community involvement at Cut Off Elementary.
- ✓ PTC leaders' input is sought and utilized in appropriate decisions affecting students and families.
- ✓ Solicits community support and assistance with academic programming, extra curricula activities, fund raisers, and etc.

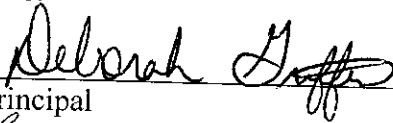
Part III: School-Parent Compact

As a component of the school-level parental involvement plan, each school will jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

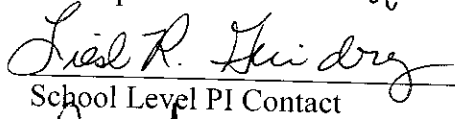
**A copy of each Grade Level Compact at Cut Off Elementary is attached to this plan.

This school **Parental Involvement Plan** has been developed jointly with, and in agreement with parents of students at Cut Off Elementary, a Title I school, as evidenced by the list of parent participants below.

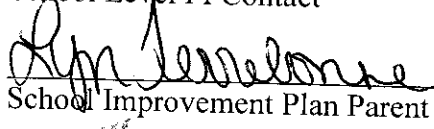
This plan was adopted by the school on September 16, 2016, and will be in effect for the 2016-2017 school year. A complete Summary of this plan will be distributed to ALL parents at Cut Off Elementary, a Title I school, on or before October 1, 2016. The entire detail plan will be on the school website at <http://coes.mylpsd.com/> and will be available in the school office no later than October 1, 2016.


Principal

9/19/16
Date


School Level PI Contact

9/19/16
Date


School Improvement Plan Parent Representative

9/19/16
Date



to the following parents for their willingness to give their time and effort in providing input for the development of this School Parent Involvement Plan.

- Lyn Terrebonne
- Rhoda Billiot
- Misty Griffin