

Arrival and Dismissal Procedures

Davis staff will be in place inside and outside of the school each day to supervise and assist students from 8:00 to 8:35 A.M. Parents and caregivers are expected to remain outside the building during arrival and dismissal to ensure a safe arrival and exit every day; this includes, of course, the main lobby just outside the auditorium.

Students may arrive at school beginning at 8:00 A.M. If you need to leave your child earlier, we offer an affordable Early Drop-Off program that begins at 7:30 a.m. each day. Ms. Andrea Spellman, one of our Security staff, supervises the program in conjunction with the Davis PTA. Andrea will collect fees for this service at the beginning of each month, and is available to answer any questions regarding early drop off as needed.

Arrival (Good Weather)

Students may be dropped off at the front of the school or at the gates behind the school on Grand Boulevard. Kindergarten and 1st grade students can also be walked to the entrance just to the right of the playground on Iselin Drive.

Kindergarten and **First Grade** students assemble on the blacktop and playground just outside the Kindergarten and 1st grade classrooms. Students will be supervised closely by Security Staff and Davis Teaching Aides. Parents and caretakers must remain on the **outside** of the fenced areas throughout. Children are free to play until 8:25, when they'll be asked to line up and wait for their teachers.

Students in **grades two through five** assemble (play and socialize!) in the back of the school.

Signs with each teacher's name will indicate just where each class should wait to meet their teachers. Teachers will come outside each day to escort students indoors.

Arrival (Inclement Weather)

Davis staff will be in place throughout the school building to supervise and assist students when we must assemble indoors.

Kindergarten and 1st grade students may enter through the main doors or through the entrance between their playground and blacktop. Aides will monitor students as they wait in the *hallway* just outside their classrooms. **3rd grade** students will assemble and wait for their teachers in the *auditorium*. **2nd and 4th grade** students will assemble and wait for their teachers in their respective hallways. **5th grade** students will enter through the main doors by the auditorium and walk to the *gym* to await their teachers. Teachers will escort students to homeroom classes through the hallways at 8:30.

Dismissal

Throughout the school day and after school, cars are not permitted to enter the **circle** in front of the school as so many students exit and cross the lawns every afternoon on their way home. Parents and caregivers are expected to wait OUTSIDE to meet students; for safety reasons, only school staff is allowed inside the building from 3:00 to 3:30 P.M.

Kindergarten and **first grade** classes will exit by the playground/blacktop areas in front of their classes. **Second and Fifth grade** classes will leave through the main doors in front of the school. **Third grade** classes will exit out the doors leading to the lawn to the right of the main entrance. **Fourth grade** classes will exit by the basketball courts.

Davis staff will escort bus students directly to their buses each afternoon.