

## Online Bullying and/or Harassment Form

Date of Incident \_\_\_\_\_ Time of Incident \_\_\_\_\_ Repeat Infraction? YES NO

**Location of incident (Circle all that apply):**

Hallway Restroom Classroom Gym Lunch Room Playground Locker Room Bus Stop On Bus Parking Lot  
 To/From School After School Program School Sponsored Event Text Phone Internet Social Media Other: \_\_\_\_\_

Name of Victim(s) \_\_\_\_\_ Name of Student(s) Bullying \_\_\_\_\_ Name(s) of witnesses/bystanders \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Types of Bullying**

- Verbal
- Physical: Result in Injury? YES NO Reported to School Nurse? YES NO Reported to AP/Counselor/Police? YES NO
- Sexual
- Cyber

**Bullying and or Harassment Behaviors (Circle all that apply)**

Shoved/Pushed Excluded Staring/Leering Hit / Kicked / Punched Taunting/Ridiculing Intimidation/Extortion Threatened Writing/Graffiti Demeaning Comments Stole/Damaged Possessions Told Lies / False Rumors Inappropriate Touching

**Cyber-Bullying Using:** Text Messages Website Email Other: \_\_\_\_\_  
 Racial Sexual Religious Or Disability Circle one and Describe: \_\_\_\_\_

Reported to School by (Circle all that apply)  
 Teacher Student Bystander Victim/Target Parent Bus Driver Anonymous Other: \_\_\_\_\_

**Please explain what happened in detail by sending a Google Doc to: OCS Counselor @ [Mark.Case@sccps.com](mailto:Mark.Case@sccps.com), AP @ [Jennifer.Kolman@sccps.com](mailto:Jennifer.Kolman@sccps.com) and OCS Principal @ [Kevin.Wall@sccps.com](mailto:Kevin.Wall@sccps.com) OCS**

Physical Evidence? Notes Email Graffiti Video/Audio Website Other: \_\_\_\_\_

**Actions Taken (see Student Handbook):**

Consequence (if any) : \_\_\_\_\_  
 Remediation: \_\_\_\_\_  
 Referral for additional support services: \_\_\_\_\_  
 Parent Contact  
 Date: \_\_\_\_\_ Time: \_\_\_\_\_ Person making contact: \_\_\_\_\_  
 Result: \_\_\_\_\_  
 Today's Date: \_\_\_\_\_ Reported By: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Student Signature: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

***Please Turn this form into the Administrative Assistant located in the Upstairs Office.***

*Kevin D. Wall - Principal (912) 313-3840  
 Jennifer Kolman - Asst. Principal (912) 313-3951 Mark Case - Counselor (912) 395-5076*

**Partnering with Parents and Community to Inspire Students to Achieve Personal and Educational Excellence.**