

*P.S. 36*  
*Parent Handbook*



*2015-2016*

*Elvira Maresca*  
*Principal*

*Rachelynn C. Milby & Quyen Quach*  
*Assistant Principals*

*Oscalina Lozada & Bibi Samad*  
*Co-Presidents of the Parent Association*

**DISTRICT 8**  
**Making 8 Great**

1230 Zerega Avenue  
Bronx, New York 10462  
718-828-2440

**Dr. Karen Ames**  
Community Superintendent

**Jose Ruiz**  
Borough Field Support Center Director

**Nancy Saffer, Senior Deputy**  
Borough Field Support Center Director

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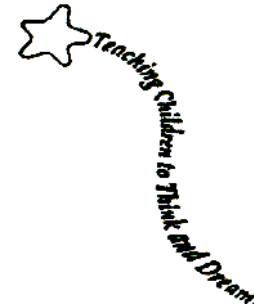
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P.S. 36X  
RISING STARS  
1070 Castle Hill Avenue  
Bronx, NY 10472  
(718) 822-5345/Fax (718) 239-6390  
Elvira Maresca, Principal  
Rachelynn Milby, Assistant Principal  
Quyenn Quach, Assistant Principal  
[www.PS36X.org](http://www.PS36X.org)



## **PARENT HANDBOOK 2015-2016**

### **Parent Letter # 1**

Dear Parents and Guardians:

I am pleased to welcome you and your child to a new and exciting year at P. S. 36. All the staff here at P.S. 36 are committed to one goal: making sure your child receives an excellent education. We look forward to meeting with all of you to discuss whatever questions and concerns you may have.

I believe, as you probably do, that the school is the institution where the attainment of knowledge takes place through proper instruction. The process of learning can best take place when parents along with teachers work together to bring out the best in our children. Of course in order to achieve this goal, teachers, parents and students must show respect and understanding to one another in all situations.

As a parent, in order to maximize your child's chances for success, you must have an open line of communication with your child's teacher. Feel free to write a note to the teacher asking for an appointment to discuss any situation which you feel needs clarification, but please do not walk straight to the teacher's door to discuss an issue. Teachers are not allowed to leave children unattended. Should a situation occur which you feel warrants immediate response, please call the school and ask for the parent coordinator who will direct your call to the appropriate school personnel.

Parents should also strive to become active members in the school community. Try to attend monthly meetings, workshops and school events. Enclosed you will find a Parent Handbook. The Parent Handbook will discuss items of major importance regarding the school schedule, expectations, and safety procedures and sign the homework policy. Please read it and refer to it when questions arise.

As we strive to provide a safe, caring, and nurturing environment, we ask students, staff, parents and the community to join together to ensure that P.S. 36 is an exemplary learning institution.

Feel free to contact the school if you have a question or concern. Thank you for your continued cooperation and support.

Educationally yours,

**Elvira Maresca, Principal**

# *P.S. 36-The Rising Stars School*

## *Our Vision*

*P.S. 36 is a community committed to building the confidence and perseverance of each student that enters its doors. We believe that we must encourage our students to become risk-takers and critical thinkers. We will nurture our students as they overcome their challenges and discover they can be leaders of their own learning.*

## *Our Mission*

*By strengthening teacher practice and engaging our students in learning, we will inspire our students to become independent lifelong learners. We value a respect for diversity and believe that when educators, parents, and students work together for the purpose of personal and academic success, we can motivate our students to “Reach for the Stars” and achieve their dreams.*

*2015-2016*



**Accidents, incidents or occurrences**

To inquire about an accident or incident please call grade appropriate Assistant Principal. **DO NOT** approach or speak to a child (other than your own) about anything. Come into the building and speak with the Parent Coordinator who will direct your complaint to the appropriate personnel. Failure to comply can lead to a ban from the school premises. We ask that you fill out a "Parent Concern Form" if any situation arises that you feel needs to be followed-up.

**After school programs- recreational/homework help**

All information about after school programs will be announced via the parent bulletin, letters from school principal or designee, as well as posted on the school website. Please call (718) 822-5345 ext. 1520 for information regarding the Kids Bay Boys and Girls Club after School program for grades K-5.

**After School Program- Academic**

An Academic Intervention Services (A.I.S.) After School Program for selected at-risk students will be held beginning as soon as possible. A letter will be sent home by the principal to parents of selected students with information pending budget allocations.

**Appointments**

If you need to speak with your child's teacher, you will need to make an appointment. Please send a note in your child's notebook and an appointment will be made for you. You may also contact the teacher by email. Please see the staff directory on our school website.

**Arrivals**

See *Line up*

**Assemblies**

Children are required to participate in assemblies. The Holiday Assembly on December 21st and the Multicultural Dance in June, which is a clerical half-day. In addition, teachers will coordinate additional celebrations and assemblies related to the curriculum. We try to respect religious beliefs so please send your child's teacher a letter if your child cannot participate in any school activities and they will be assigned appropriate school related work. The times will be forthcoming.

**Attendance**

Children must come to school everyday and on time. Breakfast is served between 7:40 a.m. to 8:10 a.m. and line up is at 8:10 a.m. There is a direct correlation between excellent attendance and excellent grades. 100% attendance will be rewarded with beautiful certificates and names will be displayed in school lobby and in the Principal's monthly parent bulletin. Each month an attendance certificate will be issued to the children for their attendance. The criteria is as follows:

- Gold Attendance – 0 absences and 0 lateness.
- Silver Attendance – 1 absence and no more than 2 latenesses.
- Bronze Attendance – 2 absences and no more than 4 latenesses

A Special Assembly to honor children with 100% attendance will be held as follows:

- |                     |   |
|---------------------|---|
| September – January | Awards day in February – Breakfast with the Principal |
| February – June     | Awards day in June – Lunch with the Principal         |
| September – June    | Awards day in June – Medals and Certificates          |

**Attendance Office:**

If your child is ill and cannot come to school, or an emergency situation occurs, please call our Attendance Coordinator at (718) 822-5345 ext. 2530. Please remember that a note from either you or a doctor is required upon your child’s return to school. No more than **2 parent notes** are allowed; all others must be medically certified. Remember to fill out a Section 504 form so the nurse can administer medication to your child in school and possibly avoid an absence. There is also a form for your child to self-administer an asthma inhaler. Call (718) 822-5345 ext. 2031, Ms. Cedeño-Perez, our Guidance Counselor or information on these forms. Court appearances, religious observances, and programs such as “Take Your Children to Work” are excused absences with appropriate documentation.

**Babysitters:**

The school is not able to “watch” your child earlier than 7:40 am when breakfast starts. If you need someone to watch your children in the morning, please visit the Parent Association room and they can refer you to various parents who are babysitters. The same applies for the afternoon. We cannot wait for middle or high school students to get here if it is after 2:40 p.m. Please utilize a babysitter or our recreational after school program.

**Blue Emergency Cards**

One must be on file in main office and must be updated regularly by a parent or guardian. Please update as you change your information or your backup contacts. Your child’s well-being depends on up-to-date information.

**Breakfast program**

Breakfast is served from 7:40 a.m. to 8:10 a.m. for all children. We are a universal feeding school so a lunch application does not need to be on file to be eligible for the breakfast and lunch program. This may change depending on continuation of the N.Y. State Universal Feeding Program.

**Bus children**

Children are placed on their assigned bus as soon as the buses arrive at approximately 2:20 pm. Please speak with your children regarding safety and behavior on school bus. If your child is a bus child he/she will always be placed on the bus in the afternoon. If you plan to pick up your child you must send in a letter to the principal indicating the change, otherwise your child will be placed on the bus. It is your responsibility (or that of your designee’s) to wait for your child at his/her bus stop. Children returned to school by bus driver maybe at risk of losing bus privileges.

**Capacity Framework**



**Rigorous Instruction**

Instruction is customized, inclusive, motivating, and aligned to the Common Core. High standards are set in every classroom. Students are actively engaged in ambitious intellectual activity and developing critical thinking skills.

**Supportive Environment**

The school establishes a classroom and school culture where students feel safe, supported, and challenged by their teachers and peers.

**Collaborative Teachers**

Teachers are committed to the success and improvement of their classrooms and schools. They have the opportunity to participate in professional development within a culture of respect and continuous improvement.

**Capacity Framework cont...**

**Effective School Leadership**

Principals lead by example and nurture the professional growth of teachers and staff, developing and delivering the instructional and social-emotional support that drives student achievement.

**Strong Family-Community Ties**

School leadership brings resources from the community into the school building by welcoming, encouraging, and developing partnerships with families, businesses, and community-based organizations.

**Trust**

Everyone works toward the shared goal of improving student outcomes, preparing students for success in school and beyond. Across the school community, there is respect. School staff, parents, students and administrators value each other.

**Carriages:**

Baby carriages are not allowed beyond the security guard's desk. If you do bring a carriage, do not block any entrances or exits as this is considered a fire and safety hazard. Unfortunately we are not responsible if your carriage is stolen.

**Cellular Phones:**

Children are not permitted to use a cellular phone during school hours, as per Chancellor's mandates. Cellular phones brought to school should be turned off and in the student's backpack prior to 8:20 a.m. and may only be turned on after dismissal. The school is not responsible if a cellular phone is brought to school and is lost or stolen. A school circular clarifying the school's cell phone rules and regulations will be sent home. If you need to speak to your child or want a message to be delivered to your child, please call the main office and speak to Parent Coordinator (718) 822-5345 Ext. 2151.

**Child Abuse**

We are mandated to report any unexplained bruises, incidents, etc. If a child has an accident at home, please send in a written explanation.

**Children not to be spoken to as indicated below**

No person is allowed to approach a child to discuss, discipline, intimidate or get clarification about any incident, etc. Failure to comply with this directive will lead to a ban from the school. If you have any concerns, please come into the building and fill out a parent concern form.

**Construction Concerns**

Please speak to your child about safety in and out of the building during construction if and when there is construction in the building or on school property.

**Costumes**

Pre-K – Grade 5 students are allowed to bring costumes to school on Halloween. If you participate in this holiday and send a costume to school, please be aware that the costume must fit over child's clothing (uniform). Children who do not celebrate holidays due to religious observances will be involved in other appropriate activities. Save your costumes since they are used again in June during our school spirit days.

**CREW**

This year, we will begin to integrate Expeditionary Learning’s concept of CREW into our school philosophy. An Expeditionary Learning school culture is planned for, developed, and sustained through practices that bring the community together, promote shared understandings, and encourage all community members to become crew, not passengers. Students in EL schools are known well and supported by adults. The structure of crew allows for relationship building, academic progress monitoring, and character development. Crew allows students to build positive connections with their peers and with their crew leader.

One of the foundational credos of Expeditionary Learning is “We are Crew, Not Passengers.” This metaphor refers to a group in a boat on a long voyage, where everyone is needed to pull at an oar and no one sits by watching. In adhering to this motto, “Crew” can be used to reference both individual classrooms and the entire school community.

We will be supported by Expeditionary Learning in this endeavor and more information will be forthcoming.

**Culture**

We teach children to respect each other’s culture and religion. Please inform the teacher if your child has special needs, i.e. fasting, or not eating a certain type of foods for religious reasons.

**Curriculum Matters/Instructional Preogram**

*Our Instructional Programs At a Glance*

LITERACY	MATHEMATICS	SCIENCE	SOCIAL STUDIES
Creative Curriculum (Pre-K)	Creative Curriculum and Building Blocks (Pre-K)	FOSS (K-5)	Houghton Mifflin Harcourt S.S Program Resources (K-5)
Collaborative Classrooms (K-1)	GO MATH! (K-5)	Teacher-created materials/units of study (K-5)	Teacher-created materials/units of study
ReadyGen (2)			
Foundations (K-2)			
Expeditionary Learning(3-5)			

**English Language Arts**

***Balanced Literacy Block*** will encompass the following:

- Uninterrupted reading time using balanced literacy components
- Reading through content area, incorporating Social Studies, Science, etc (interdisciplinary)
- Daily writing expression in Literacy notebook through diaries, poems, compositions, reaction to literature pieces, book reports, etc.
- Writing activities to incorporate different writing styles.
- Reading aloud – should be done daily by every teacher.
- Library books should be borrowed from our school and neighborhood library to meet the demands of the ELA Instructional Shifts and students’ participation in the Star Reader Challenge program.
- Homework sheet must include reading 30 minutes of reading-daily.
- Writer’s workshop will continue to be a focus this year.

**Mathematics:**

**Go Math Program:**

This program is used school wide. It is based on the Standards for Learning set down by the NCTM (National Council of Teachers of Mathematics). It was developed around the philosophy that children succeed by taking an active part in their own learning experiences. Students are encouraged to develop and use various strategies in their attempt to solve problems. The teacher acts as a facilitator, guiding the students in their search for solutions.

Our Balanced Mathematics Block will encompass the following:

- Go Math- Houghton Mifflin Harcourt
- Curriculum guides
- Homework
- Test schedules (Continuous formative assessments- subjective and performance tasks)
- Supplementary programs
- Other information to be disseminated
- Use of manipulatives
- Differentiated activities
- Following pacing calendar

**Social Studies:**

Use of New York State core syllabus. Monthly ethnic/Heritage celebrations studies are as follows:

Sept. – Native American Heritage	Feb. – African American Heritage
Oct. – Italian American Heritage	Mar. – Irish American Heritage
Nov. – Puerto Rico Heritage	April – Jewish American Heritage
Dec. – German American Heritage	May – Pan American Heritage
Jan. – Asian American Heritage	June – Greek American Heritage

All classes will maintain a class bulletin board or area to highlight monthly “Culture of the Month.”

**Discipline Code**

The school discipline code and parent compact will be disseminated to all our families. We ask that you take the time to discuss the issues presented with your child/children. We will also present the discipline code to the children during an assembly program, and/or through our Guidance Counselor, but as parents, it is most important to stress through conversations with your children the proper modes of discipline and expected behavior. Children do better in school when they demonstrate appropriate discipline. Good discipline begins when the rules are known to all and everyone is consistent in enforcing the rules.

**Dismissal**

**It is your RESPONSIBILITY to be ON TIME!**

**Walkers**

2:35 pm	Pre-K	Classrooms
2:35 pm	Grade K	School yard near flag pole
2:40 pm	First Grade	Middle of school yard
2:40 pm	Second Grade	Auditorium side of school yard
2:40 pm	Third Grade	Back of school yard
2:40 pm	Fourth & Fifth Grade	Near Blackrock Avenue gate



**Homework Policy**

The district/school homework policy (homework is to be assigned on a daily basis) is as follows:

Kindergarten	minimum of 20-25 minutes
First Grade	minimum of 25-30 minutes
Second Grade	minimum of 30-35 minutes
Third Grade	minimum of 35-40 minutes
Fourth Grade	minimum of 40-45 minutes
Fifth Grade	minimum of 45-60 minutes

Please remember that you must read to your child (or have your child read to you) for at least 30 minutes daily in addition to homework assigned by classroom teacher or reading teacher or other special teachers your child may have such as SETSS, Speech Teacher, etc.

**Honor Roll**

Names will be displayed on Principal’s Honor Roll in November, March and June. The criteria are as follows:

- Excellent attendance
- Students must have “3s” or “4s” in the six Major Academic areas and
- Students may not have any “2s” or “1s” on their report cards.
- Shows progress to meeting the standard of reading 800 steps.

**Important school telephones**

Kips Bay Boys and Girls Club	Tanya Lomax	(718) 822-5345 Ext. 1520
Assistant Principal (Grades 3-5)	Quyenn Quach	(718) 822-5345 Ext. 3071
Assistant Principal (Pre-K – 2nd)	Rachelynn Milby	(718) 822-5345 Ext. 2071
Attendance Office	Regina Padilla/C.Irizarry	(718) 833-5345 Ext. 2530
Guidance Office	Vivian Cedeño-Perez	(718) 822-5345 Ext. 2031
Nurse		(718) 823-6364 Ext. 1021
Parent Association Room		(718) 822-8222 Ext.5007/5008
Parent Coordinator	Norma Martinez	(347) 563-5018 Ext. 2151
P.S. 36 Robin Hood Library	Dara Berkwits	(718) 822-5345 Ext. 1060
School Based Support Team	S. Singh	(718) 822-5345 Ext. 4074

**Incidents**

All incidents must be reported to school personnel. No one may speak to a child about any incidents or issues without speaking to the Guidance Counselor who, after speaking with Principal & Assistant - Principal will determine if a parent should be contacted. Do not approach any child either in school building, schoolyard, through the fence, etc.

**Injuries to students**

If a child is injured in school someone will either call you or you may receive a note from school nurse depending on severity of illness/accident. We ask you to also send us a note or medical documentation if your child has an accident or is injured outside of school.

**Internet Policy**

All children will have access to the school’s internet for academic purposes. Children may not use the internet or school computers to threaten, harass, or intimidate another student or staff member.







**Line Up Procedures Morning cont...**

guide your child to his/her morning line-up area. This is a procedure that is followed in most of the elementary schools in our district for the safety and security of our children. The teachers will escort the children to their classrooms. Unless you are a certified parent volunteer you may not follow the teacher to the classroom. Call (718) 822-5345 Ext. 5007 (Parent Association telephone) if you wish to volunteer.

**Loitering**

No one is permitted to approach any child from in or around the schoolyard/fence. This includes family members. Once again **do not ever** approach a child who is not your own child about any incident. If you need to speak with a child or report an incident, come into the building, sign in and report to the main office.

**Lost and Found**

We have a lost and found box in the cafeteria near Parent Association Rooms. Please tell your children to look in the box if they lose any apparel.

**Lunch Program**

Pre-K	in their classroom at assigned time
Kindergarten	10:15 a.m.- 11:05 a.m.
First Grade	11:10 a.m.- 12:00 p.m.
Second Grade	11:10 a.m.- 12:00 p.m.
Third Grade	12:05 p.m.- 12:55 p.m.
Fourth Grade	1:00 p.m.- 1:50 p.m.
Fifth Grade	12:05 p.m.-12:55 p.m.

Please do not send snacks to school unless directed by classroom teacher. The Fresh Fruits and Vegetables snack program will continue this year allowing students to eat a healthy snack daily. Only kindergarten children may bring other healthy snacks. Please do not send as potato chips, etc.

**Medication**

No child can self administer medication such as aspirin, Tylenol, etc. unless an official 504 is on file with the nurse. If a child needs medication for one day, then a parent or adult designee must come to school to administer the medication.

**Nurse**

If a child visits the nurse too often, without a valid medical reason, we will ask the nurse to contact you for an appointment. The Guidance Counselor may also be present at this meeting. You will discuss possible reasons for your child leaving the classroom frequently.

**Nutrition Committee**

This committee meets once a month. If you wish to serve on it contact the Parent Association office, Ms. Milby, Assistant Principal or Dietician. Select children in grades 3-5 also serve on this committee.

**Parent Association**

P.A. meetings are held monthly on the third Thursday of every month. P.A. is responsible to send notices. Please make a special effort to attend. Parent Involvement is the key to a successful school. Commendation cards are awarded to classes with the most parent participation.

**Parent Concern Forms**

Should any concerns occur please fill out a parent concern form in the main office and someone will address your concerns as soon as possible depending on severity of the concern.





**Parent Engagement**

On Tuesdays, teachers will use 40 minutes of the extended time from the repurposed workday to engage with parents. Activities will include face-to-face meetings such as parent conferences and IEP meetings, phone calls, written correspondence (including email), creating newsletters, creating content for a school or class website, and preparing report cards or progress reports.

**Parent Vacations**

Please plan your vacations during the times indicated on the school calendar. The calendar will be sent to you with the October parent bulletin. Please be aware that I, as the school principal, cannot grant you permission to take your children out of school for any reason. If you decide to take a vacation during school time, then you must answer to child welfare authorities, ACS (Administration for Children’s Services) to answer educational neglect charges. If children are absent for an extended period, your child will be discharged to a long-term absence register. The Department of Education computer automatically generates a special truancy attendance form called a “407” after a number of consecutive absences. Truant or Attendance Teachers will visit your home. If you wish to report an absence due to illness, death in family etc., please call our Attendance Office after 9:00 a.m. (718) 822-5345 ext. 2530 and ask for Regina Padilla, Attendance Coordinator. Please send in doctor’s note and/or other documentation.

**Parking Around School**

Please do not block spaces reserved for teachers when you drop off your child. Parking is allowed across the street until 9:30 a.m. When you double park you do not allow the school buses access to the school and bus children arrive late for breakfast. The police department has advised us they will ticket your cars. Please cooperate. **Please do not attempt to pass a school bus when their lights are flashing since you risk injuring a child or other pedestrians. You can also get a ticket with points on your license. Do not block the driveways of neighboring homes.**

**Parties**

**Classroom parties** are to be integrated into the curriculum, i.e. reason for Thanksgiving, Easter, Winter Celebrations etc. **Birthday parties** should be planned and scheduled in advance. All parties should occur as late in the day as possible so it will not interfere with the classroom curriculum. **Parents are required to stay and assist the teacher with serving and cleaning up.** Parents are required to bring all paper goods and supplies. Please let the main office know party details in advance. Parents must stop in the main office prior to visiting the classroom. We need to know. Principal must approve the use of “characters.” Party bags may not contain **ROUND** hard candies since they pose choking hazard so please check piñata candies, etc.

**Passing School Bus and Double Parking**

Parents please remember it is against the law to pass a school bus while the lights are flashing. First offense results in points on your license and a fine. Subsequent offenses may lead to license revocation. We are experiencing serious traffic congestion on Blackrock and Watson Avenues, and ask that you **do not double park.** Please remember to obey traffic regulations for the safety and well-being of all children in our community and the residents of Blackrock Avenue.

**PBIS**

The **Behavioral Expectation Matrix** is attached at the end of the handbook. This serves as the expected behaviors or rules for the school. Parents should reinforce the rules with their children on a daily basis. Each parent will receive an introductory letter from their child’s new teacher sharing pertinent information about the class. You should review the information carefully with your child and reinforce it daily. It is imperative that all students make a concerted effort to adhere to all school rules. Below is a list of expected appropriate behaviors, consequences and rewards.



**PBIS cont...**

**PBIS Rules**

- Come to school on time and prepared to learn.
- Be responsible and take care of all books and materials.
- Be respectful of others and their property.
- Walk quietly and orderly at all times.
- Seek permission from an adult in charge in order to leave the classroom, lunchroom, auditorium, play yard, and school ground.

**PBIS Rules cont...**

- Carry a pass when leaving the classroom and sign out if requested to do so.
- Dangerous objects or weapons should not be brought to school.
- Avoid fighting or use of inappropriate language in school.
- Remain seated in the lunchroom and only eat in the appropriate area.
- Adhere to the rules of safety and fire prevention at all times.

**Consequences**

- A conference with the Assistant Principal and/or Principal
- Temporary removal from the classroom.
- Loss of playtime or lunchroom recess.
- A letter or telephone call to the parent.
- A conference with the parent and the Assistant Principal and/or Principal.
- Principal or Superintendent Suspension.

**Rewards**

- Students will receive individual tickets to trade in for prizes.
- Students and classes will be selected to participate in special activities.
- Students and classes will receive monthly prizes and awards.

**Picking Up a Friend's Child**

If you want to do your friend or neighbor a favor by picking up their child, please have them list you on their blue emergency card.

**Principal's Bulletin/Calendar**

Please make sure you ask your child for the Parent Calendar, which is sent home at the beginning of every month from October to June. As soon as information is available to me, (such as days when school will not be in session) I try to pass it on to you quickly so you can make appropriate child care arrangements for your children.

**Progress Reports to Report on Child's Academic Achievements**

Academic Intervention Services (AIS) begins with classroom teachers. In some instances other teachers may also provide AIS. A progress report is sent home three times per year in November, January and March. Teachers, at their discretion, may send additional progress reports home.

**Promotional Standards**

To be promoted to the next grade the following mandates must be met:

- All children must have attended school at least 95% of the school year.
- Have a portfolio of work, which shows child is progressing in meeting standards.
- In K-2 show appropriate ECLAS 2/DRA progress.
- Meet the standards of meeting 800 steps or more.



**School Safety Plan**

We have a School Safety Plan on file in our main office. For the safety and security of our children and staff, please be aware that you are not allowed to escort your child to his/her classroom. It is our school policy that children must be brought to school by 8:10 a.m. so their teachers can escort them to their classrooms. If you bring your child late to school, then you must follow school policy and cannot escort your child to his/her classroom. We ask your cooperation when visiting the school and ask that you comply with security requests.

**School Service**

Our students provide school service in a variety of ways such as serving on Nutrition, Recycling, reading to senior citizens at a nursing home, tutoring young children etc.

**School Spirit Days**

School Spirit Day will be announced, in advance, as the school year progresses i.e. wear red on Valentines Day, green on St. Patrick’s Day, Costume Day in June, etc.

**School Supplies**

Children must bring their school supplies to school (notebook, pencils) everyday. Replenish them when necessary. Check after every report card marking period to see if any supplies need to be purchased. If you need a supply letter please come to main office or visit the school website.

**Section 504**

See guidance counselor or nurse for 504 medical forms or for information regarding the administration of medication to your child in school which may also make your child eligible for extended time during standardized testing due to his/her medical condition.

**Security**

Anyone failing to register at the security desk in the lobby to obtain a pass may be considered as trespassing and may be subject to the provisions of the New York State Penal Code/Law. You must obtain a pass which will direct you to main office anytime you visit our school. Secretaries will assist you and will then issue a new pass to your destination after you have checked in with the School Safety Agent. If the agent deems you to be hostile or aggressive you may be denied entry into the school. Please remember that you are required to present picture identification to School Safety Agent upon arrival at the school.

**STAR Reader Challenge:**

It is required that all children read a minimum of 800 steps in Gr. 2-5 and 400 steps in Gr. K&1. Your child’s teacher will inform you regarding book reports or any other assignments related to meeting the standard. A special bulletin board will highlight your child’s on-going achievement to meet their personal goal. Please remember that your child, especially in grades Pre-K-2 will need your direct assistance to meet this standard. Reading logs must be utilized to record your child’s progress in the Star Reader Challenge, remember that one reading step = 15 minutes.

**Storm Day Procedures**

The Chancellor will make the decision to close or delay the opening of schools during stormy weather as early as possible prior to 6:00 a.m. on the affected day. If a child is absent during inclement weather, it is **not** an excused absence and will adversely affect his/her 100% status if the school isn’t declared officially closed by Chancellor. Listen to 880 AM, 1010 WINS or call 311.

**Summer School**

Information is disseminated in June, but the dates are usually from 1<sup>st</sup> week of July to 2<sup>nd</sup> week of August.



**Weather** During inclement weather the following routines will be in play for arrival and dismissal.

**Arrival**

Pre-K - 2nd as usual

3<sup>rd</sup> Grade – In gymnasium with Mr. J. Devanny and Mr. Brooks

4<sup>th</sup> and 5<sup>th</sup> grade – In gymnasium with Mr. J. Devanny and Mr. Brooks

**Dismissal**

Pre-K – In back of auditorium

K, 1, 2 –In back of auditorium

3, 4, 5 –Dismissed into schoolyard, as usual, so please be prompt.

**Lunch** Unless it is severe weather children will go outside for recess. At all times children will have the option of staying indoors or going outside. You, the parents, must guide your child to follow your indoor/outside policy.

**Websites**

- Our School’s website is: [www.PS36x.org](http://www.PS36x.org)
- New York City Department of Education website is: [www.schools.nyc.gov](http://www.schools.nyc.gov)
- NYC DOE - Achievement Reporting & Innovation System (ARIS): [www.arisparentlink.org](http://www.arisparentlink.org)
- New York State Parent Information: [www.NYSParents.com](http://www.NYSParents.com)





**Yellow Medical Cards**

These cards will provide school nurse with all pertinent information, should you need to be called for a medical reason. Please make sure school is informed about allergies or any other medical alert.



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STAR EXPECTATIONS



	Classroom	Arrival / Dismissal	Hallways/Stairs Bathroom	Cafeteria	Playground	Auditorium
<b>Safe</b> 	-Follow all directions. -Keep hands, feet, and objects to yourself. Walk carefully around the room when asked to.	-Walk directly to your line up area and follow directions. -Remain with class. -Keep hands, feet and objects to yourself.	-Walk on right side of hallway. -Walk quietly not touching items on the walls/bulletin boards. -Keep hands and feet to yourself. -Listen to directions on the staircase.	-Walk carefully. -Remain in your seat. -Stay in line. -Keep hands, feet, and objects to yourself -Follow all directions.	-Rough play could cause injuries to yourself or others. Play carefully. -Keep hands and feet to yourself. -Follow directions and procedures.	-Enter and exit quietly with your teacher. -Walk carefully. -Keep your hands in your lap. -Leave personal items in the classroom
<b>Truthful</b> 	-Always be honest and truthful while following the directions. -Admit when you have done something, say the truth.	-Remain in your designated area. -Make sure you take items that only belong to you.	-Remain with your class at all times. -Only go to the designated location your teacher gave you permission to go to and immediately return to your classroom.	-Always speak to adults with honesty. -Answer all questions with truthfulness. -Admit when you have done something, say the truth.	-Line up at the first whistle. -When speaking with adults, be honest.	- Admit when you have done something, say the truth. - Always speak to adults with honesty.
<b>Alert</b> 	-Your area should be kept clean, including your desk and floor. -Be aware of others working near you. -Raise hand to get teachers attention. -Come to school prepared to work.	-Be on time. -Know your phone number. -Have your materials in your backpack and hold your belongings. -Go straight home at dismissal.	-Walk carefully always looking ahead of you. -Stay on the correct side of hallway and stairs.	-Your area should be kept clean, including the table and floor. -Be aware of items on the floor. If you drop something pick it up. -Be careful of others walking with a tray.	-Be cautious. -Be aware of others playing near you. -Play only in areas assigned by the school aides.	-Stay with your class and follow the teacher's directions. -Walk carefully when entering rows.
<b>Respectful</b> 	-Follow all classroom rules. -Help others when you can. -Speak respectfully to everyone.	-Listen to adults and follow directions. -Speak kindly and respectfully to everyone around you. -Stay in your own space.	-Teaching and learning are going on so you must walk through the hallways quietly. -Respect all work posted in the hallways.	-Use inside voice at all times. -Raise your hand to ask for assistance. -Ask permission to get up from your seat. -Respect adult decisions. -Speak respectfully to all students and adults.	-Use kind words and speak respectfully to everyone around you. -Respect the belongings of others. -Everyone should get a turn to play.	-Use inside voice. -Use audience manners: silence during a performance, sit facing the speaker, sit still, use polite applause. -Listen closely. -Wait patiently.