



ACCLAIM Academy

## **PARENT INFORMATION PACKET**

The purpose of this information packet is to make sure that the parents who wish to enroll their children in ACCLAIM Academy completely understand the mission and expectations of the school. This will enable you to make an informed decision as to whether or not you want to enroll your child here.



The central emphasis at ACCLAIM is our Character Development Program based on the Virtues Project. This emphasis is essential to creating a positive learning environment and helps student strive to develop nobility of character. **The virtue of the week is published in our weekly newsletter.** Parental reinforcement and support of the program at home will help the student to develop qualities necessary for school success and can have a positive impact in the family as well.

In our increasingly diverse society, understanding, respect and appreciation of the many **cultures** of the world are necessary to be successful socially and in the workplace. Students will participate in a wide variety of activities to help them develop this understanding, respect and appreciation. Activities will include field trips, art projects, poems and songs, stories, books, dramatic presentations, and visitors from other cultures.



Our area of the country is strongly influenced by the Mexican culture. In order to create a bridge for understanding between the two cultures and give students valuable marketable skills, all students will develop literacy in both **English** and **Spanish**. Students that are dominant in Spanish will learn to read first in Spanish. Students that are dominant in English will learn to read first in English. Both groups will develop oral language skills in the other language in kindergarten through second grade. From third grade through eighth, both groups will read and write in their second language as well. Parent recognition and support of the value of bilingualism is essential for student's success in the program.



In order for student to achieve their potential, *a strong partnership between the parents, the student and the school* is required. Parent support in assisting their children is essential in the following areas:

- Check that their child does his **homework** each night. Check for completeness and quality.



- Be sure that your child wears a **uniform** that conforms to the dress code each day.
- Provide a supply box for your child. Provide the materials on the supplies list and replenish them in a timely manner when they run out.
- Make sure your child is **on time to school each day**.

**SCHOOL HOURS ARE: 7:55am – 3:30pm Monday – Thursday.**

The cafeteria opens for breakfast at 7:30 and closes at 7:45.

- Only allow your child to check in late, leave early, or be absent for family emergency, medical appointments, illness, or a religious holy day. **NOTE: 3 tardies equal an absence. 20 absences in the school year may be cause for retention.** Any work missed must be made up in a timely manner.

- Bring your child to the quarterly Project Presentation Night. Student **MUST** come in uniform. This is required and is 10% of the student's grade.

- Attend, with your child, the Parent/Student/Teacher Conference at the end of the first and third grading periods to consult about student success, needs, and progress. Student **MUST** come in uniform.

- Support the D.O.V.E Program. Encourage your child to practice the virtues. Students who receive a red must have a successful conference in which they accept responsibility for what they did before they can return to class. Students that significantly interfere with the learning environment will be subject to a variety of disciplinary options in order to help him/her be successful and ensure a productive learning environment for all.

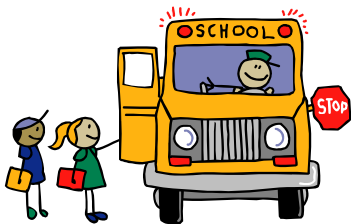


- In order to assist students to focus on learning, only school-related supplies and materials are allowed at school. **NO** toys, game boys, iPods, cell phones, balls, etc. should be brought. If students choose to bring these types of items, they will be taken away, put in the “**June Box**”, and returned the last day of the school year.

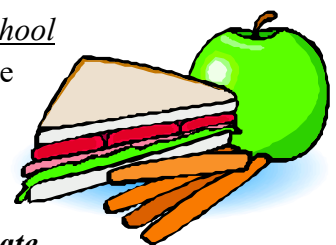


- We hope that all parents and students feel sense of ownership in the school and the responsibility that goes along with the ownership. Donation of time and/or other resources allows us to keep our expenses for maintenance to a minimum thus leaving money for student services and materials. We request that parents donate time or resources to the school at least once a year.

- Because of the high cost of offering transportation, students using the bus service will pay in advance. Parents may work at the school in lieu of the fee. If the bus fee is not paid, students will lose their riding privileges. Because of the impact on safety, students who do not behave appropriately on the bus may have bus privileges suspended or revoked.



- If you want to apply for the National School Lunch Program forms are available in the office. Students who buy the cafeteria lunch must pay in advance. Students who do not pay in advance will not be served a hot lunch.



- Students who bring their own lunch **will NOT bring soda, candy, chocolate,**

*or foods with caffeine.* Allowable drinks are plain water, 100% juice, or milk.



- When there is a concern about something that has happened at the school, first contact the person involved and try to resolve the situation, it is not necessary that the principal or director be informed of all incidents that occur. If, after trying to resolve the situation, you are unsatisfied with the results, then contact administration.

If we all commit to excellence and positive communication, we will have successful students, parents, and staff and a positive learning community.

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## Documents Needed to Enroll at ACCLAIM

NEW STUDENTS	RETURNING STUDENTS
Enrollment Packet	Enrollment Packet
Birth Certificate OR 1. A certified copy of the pupil's birth certificate. 2. Other reliable proof of the pupil's identity and age, including the pupil's baptismal certificate, an application for a social security number or original school registration records and an affidavit explaining the inability to provide a copy of the birth certificate. 3. A letter from the authorized representative of an agency having custody of the pupil.	Proof of address
Immunization Records	
Withdrawal Slip from previous school	
Proof of Residency	
IEP (if the child needs Special Education classes)	

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## Documentos Necesarios para Inscribir en ACCLAIM

Nuevos Registros	Estudiantes que regresan
Paquete de Inscripción Acta de Nacimiento O 1. Copia certificada del acta de nacimiento 2. Cualquier forma de comprobante que demuestre la edad del estudiante, incluyendo el acta de Bautizo una aplicación para el numero del seguro social, o registro original de la escuela y acta notariada explicando la inhabilidad de proveer una copia del acta de nacimiento. 3. una carta del oficial autorizado de la agencia que mantiene la custodia del estudiante.	Paquete de Inscripción Comprobante de domicilio
Cartilla de Vacunas	
Papel de Baja de la escuela anterior	
Comprobante de Domicilio	
IEP (si el estudiante necesita clases especiales)	



## Bus Fees

- 1 student - \$20 per month
- 2 students - \$35 per month
- 3 students - \$45 per month
- 4 or more students - \$50 per month

Payments must be made at the beginning of the month.

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## **Free Half Day Kindergarten**

Full Day Kindergarten Fee is \$10 a week not including  
fall break,

Winter break, or spring break.

Payments must be paid at the beginning of the week.