



J. Graham Brown School

SBDM Meeting Minutes

April 20, 2017

Call to Order

The meeting was called to order at 4:33 p.m. and was presided over by Dr. Angela Parsons, with Diane Courington as Secretary.

In attendance were: Ms. Diane Courington, Ms. Amy Thornton, Ms. Elizabeth Bricking, Ms. Pam Willison, Ms. Elisa Pitmon, Ms. Nubia Bennett, Ms. Ashley Chesman, Ms. Lisa Billings, and Dr. Angela Parsons.

Guests: Miguel Castro, Daniel Candee, Jake Pi, Mallory Seidel

Opening Business

Dr. Parsons distributed the agenda for the meeting. Dr. Parsons made a motion to move the Student Organization Proposal to follow Public Comment on the agenda. The motion was seconded by Ms. Billings and was approved by consensus. Ms. Thornton moved to approve the agenda as amended. Ms. Pitmon seconded the motion and it was approved by consensus.

Dr. Parsons passed out the minutes from the meeting of March 2, 2017. Ms. Pitmon moved to approve the minutes with corrections and the motion was seconded by Ms. Elizabeth Bricking. The motion carried by consensus.

Dr. Parsons shared a good news report with the council.

- Governor's Scholars Program – Nora Alshimary, Makda Araya, Marissa Barton, Julie Nguyen, Tryphena Sithu, Alexis Washburn, Sovann Chang, and Joseph Wynn
- Governor's School for the Arts – Noah Bunch (Drama) and Danae Ryan-Kessler (Instrumental Music)
- Governor's School for Entrepreneurs – Morgan Early, Tryphena Sithu, and Makda Araya
- Commonwealth Honors Academy – Jamie Mason
- Vogt Scholarship – Matthew Sato
- Rotary Club's Unsung Hero Award – Mahalete Abate

- KMEA Distinguished Ratings – Middle School Band, Middle School Choir, Middle School Orchestra, High School Orchestra
- Duke TIP
 - Alex Billings, State Recognition & Qualified for Center for Summer Studies
 - Reece Garrett, Qualified for Center for Summer Studies
 - Jade Podbelsek, Qualified for Academy for Summer Studies
 - Nolan Powell, Qualified for Academy for Summer Studies
- Mayor's Outstanding High School Senior – Evan Thompson
- Brown School Outstanding Eighth Grader – Gabby Crump
- Hilliard Lyons Teaching Excellence Awards – Tamika Carr and Allana Thompkins
- Hilliard Lyons Goal Clarity Coach Excellence Award – Mary Frances Landenwich
- KEA Teaching Excellence Award – Terrilyn Fleming
- Third school in the state of Kentucky to receive a SEATA Safe Sport School Grant, thanks to our Athletic Trainer Kayla Keller
- Safe Sports School Award – 2nd Team, through the National Athletic Trainers' Association, again thanks to Kayla Keller
- Derby Festival Art Contest – Maya Hardin, 2nd place; Lily Becker, Honorable Mention
- Elementary Mayor's Cup
 - Future Problem Solving – 1st Place
 - Written Composition – Charlotte Meeley, 3rd place
 - Dr. Melanie Onnen Good Sportsmanship Award – Quick Recall & FPS team
- Rotary Club's Speech Contest – Jocelyn Marables, 1st place
- High School KUNA
 - Kendahl Broyles, Outstanding Ambassador
 - Daniel Candee, Outstanding Speaker
- Pee Wee Prom was successful Friday night.

- AP Human Geography Service Fair organized by Liz Byron; students performed 20 hours of community service to curb hunger and food insecurity in the world.
- Caelan O'Connor, Sydney Houseal, and Daniel Gil attended the Louisville Forum Luncheon and participated in the discussion of charter schools.
- Alumni Wendy Whelan visited and spoke to the middle and high school students
- Advanced PE students ran in all three Triple Crown races.

Two students had signed up for Public Comment – Daniel Candee and Miguel Castro. The students presented a proposal to start a Political Discourse Association.

Student Achievement

The council reviewed the proficiency cycle #3 results for the elementary, middle, and high school levels. The results of middle school math were most concerning as there were 13 novice students. Dr. Parsons discussed the possibility of having novice reduction goals if these scores were similar to those on the KPREP.

The council reviewed an attendance, college readiness, behavior/discipline report for our students that was cumulative for the school year.

Planning

Dr. Parsons shared these upcoming dates with the council.

- Spring Drama Production “House Full of Letters – April 21st at 7:00 PM
- Junior/Senior Prom – April 28th at 7:00 PM
- Elementary Strings Concert – May 2nd at 6:30 PM
- Mousetrap Car Derby – May 4th during school
- MS/HS Orchestra Concert – May 9th at 7:00 PM
- HS Band/Choir Concert – May 11th at 7:00 PM
- PTSA Meeting – May 16th at 6:00 PM
- MS Band/Choir Concert – May 18th at 7:00 PM
- Eighth Grade Dance – May 19th at 7:30 PM
- Junior/Senior Field Day – May 22nd during school

- Fifth Grade Promotion Ceremony – May 23rd at 9:00 AM
- Maria’s Fireflies Celebration – May 23rd at 12:10 PM
- Mayra’s Fireflies Celebration – May 23rd at 1:00 PM
- Eighth Grade Promotion Ceremony – May 24th at 8:30 AM
- High School Commencement Ceremony – May 25th at noon

Dr. Parsons distributed and discussed the school-wide testing schedule.

Committee Reports

Dr. Parsons shared a report from the Budget Committee from their meeting of April 19, 2017. The committee will be presenting the Carry Over Funds Request later in the meeting.

Dr. Parsons discussed a report from the Curriculum and Instruction Committee from their meeting of April 10, 2017. The committee presented a framework for Self-Directed Learning and some sample mission statements that had been drafted.

Dr. Parsons shared a report from the Professional Development Committee meetings of March 15, 2017 and April 12, 2017. The committee is planning a summer retreat for teachers and staff.

Ms. Chesman presented a report from the Safety and School Climate Committee. The committee is presenting a classroom visitation policy later this meeting. They have also been discussing the climate of the school, after school supervision for students in grades 4th and 5th, and back alley changes (on hold).

Policies for Review

The council conducted a first reading on the *Reading of Visitation During the School Day Policy*

The council conducted a 2nd reading on the *Alignment with State Standards and Program Appraisal Policy*. Ms. Willison made a motion to approve the policy. Ms. Billings seconded the motion and it was approved by consensus.

The council reviewed the *Classroom Assessment Policy* with no changes.

The council reviewed the *Homework Policy* with no changes.

New Business

The council discussed the proposal for the Political Discourse Association (PDA). Ms. Billings moved to approve the association and the motion was seconded by Ms. Bricking. The motion was approved by consensus.

The council reviewed the handout regarding a field trip proposal for a WWII Trip to London, Paris, Amsterdam, and Brussels. Ms. Thornton made a motion to approve the field trip and Ms. Billings seconded the motion. The motion carried by consensus.

The council reviewed the handout regarding a field trip proposal for the class of 2021 to attend a freshman retreat to the Tremont Institute. Ms. Pitmon made a motion to approve the field trip. Ms. Bricking seconded the motion and the motion carried by consensus.

Dr. Parsons shared the results of the SBDM Review that occurred in March 2017. Brown's SBDM Council was given an efficiency rating of distinguished, which is an improvement over last year's rating of proficient.

Dr. Parsons shared the program review and the assurances that are required to be submitted to the state. Ms. Chesman moved to approve the program review and the motion was seconded by Ms. Bennett. The motion carried by consensus.

Dr. Parsons consulted with the council regarding the following personnel additions:

- Justin Hutchens, Nutrition Services Assistant
- Ernest Bowen, Night Lead Custodian
- Lisa Stevenson, Instructor I

Dr. Parsons passed out the Carry Over Funds Request that was submitted by the Budget Committee. The committee wanted to use the carry over funds for instructional resources. After review, Ms. Thornton moved to approve the Carry Over Funds Request. Ms. Chesman seconded the motion. The motion carried by consensus.

Ms. Willison shared a report on the *Close the Gap Project for Struggling Brown School Students* that Cordia Thompkins Pickerell has been working on as a counseling intern.

Adjournment

Ms. Lisa Billings moved to adjourn the meeting. The motion was seconded by Ms. Amy Thornton. The meeting was adjourned at 5:46 p.m. by consensus.