



J. Graham Brown School

SBDM Meeting Minutes

August 17, 2017

Call to Order

The meeting was called to order at 4:00 pm and was presided over by Dr. Angela Parsons, with Alex Murphy as secretary.

In attendance were: Ms. Elizabeth Byron, Ms. Diane Courington, Ms. Amy Thornton, Ms. Stephanie Eilers, Ms. Felicia Alfred, Ms. Ashley Chesman, Ms. Elisa Pitmon, Ms. Annett Rose, Mr. Shawn Wilson, Mr. Alex Murphy, Ms. Elizabeth Bricking, and Dr. Angela Parsons

Guests: Stacey Powell and Mary Jackson

Opening Business

Dr. Parsons distributed the agenda for the meeting. Ms. Chesman moved to approve the agenda. Ms. Eilers seconded the motion and it was approved by consensus.

The council reviewed the minutes from the meeting of July 20, 2017. Ms. Rose moved to approve the minutes. Ms. Eilers seconded the motion and the motion was approved by consensus.

Dr. Parsons shared a good news report with the council. Julie Nguyen was the recipient of the WLKY Bell award, a community service award and volunteer work. She will receive a \$3000 scholarship.

There were two present for public comment, but will speak about specific agenda items when brought up to the council.

Planning

Dr. Parsons reviewed the dates for multiple events that are coming up at the Brown School.

- PTSA is hosting a spirit night at Cocaberry Pops (PTSA will receive 25% of all proceeds when a flier is presented at the register.
- August 29th is the first general meeting for PTSA.
- On September 19th, the PTSA will have a general meeting at 6:00 pm
- Open House for Current Students is on September 19th from 6:30pm-8:00pm
- September 21st will be an SBDM meeting

Dr. Parsons gave a report on the opening of school. Brown had a smooth opening this year. Current student enrolment was 716 students with an anticipated enrolment of 718 which is up from 703 students the previous year. There were no teacher vacancies within the school. The school year opened with great success and with a fully staffed building.

Policies for Review

The council conducted a 2nd reading of the *Assignment of Students to College Level Courses Policy*. Ms. Chesman motioned to approve to policy and was seconded by Ms. Rose. The motion was approved by consensus.

The council conducted a 2nd reading of the *Instructional Resources and Textbooks Policy*. Ms. Courington motioned to approve the policy and was seconded by Ms. Alfred. The motion was approved by consensus.

The council reviewed the *Emergency Management Plan Policy* with no changes.

The council reviewed the *School Schedule Policy* with no changes.

The council reviewed the *Homework Policy*. There were two public speakers that wanted to talk about the *Homework Policy*. Ms. Stacey Powell spoke with the council about concerns with summer homework regarding the *Homework Policy*; she suggested family homework related to the school's vision and mission would be more meaningful to students. She provided a handout to council members. Ms. Mary Jackson, spoke with the council about summer homework and her concern with the lack of data regarding the effectiveness of summer homework. Ms. Pitmon moved to send the Homework Policy to the Curriculum and Instruction Committee for further scrutiny in relation to summer homework. Ms. Byron seconded the motion and it was approved by consensus.

New Business

Mr. Wilson shared the *Emergency Management Plan* with the council. He talked to the council about the JCPS "ALICE" protocol. Mr. Wilson also explained the ALICE protocol to the council along with other emergency procedures. Ms. Courington moved to approve the *Emergency Management Plan*. Ms. Thornton seconded the motion and it was approved by consensus.

Dr. Parsons brought to attention the recommendation from the Working Conditions Task Force about assigning staff to specific representatives on the council. The council looked favorably on the recommendation and will make plans to implement this the recommendation.

Old Business

Dr. Parsons brought the idea of adding five minutes to the school day for lunch to the council for discussion; this item was discussed by the council during the 2016-17 school year. It was determined that a survey would be sent out to

parents to voice their opinion about the idea of adding an additional five minutes to the school day for five extra minutes at lunch.

Dr. Parsons reminded individuals their responsibility to have signed and read the following documents, "Your Duty Under the Law and Managing Public Records" and the Email Notification Agreement, as well as having a background check if needed.

Adjournment

Ms. Byron moved to adjourn the meeting. The motion was seconded by Mr. Murphy. The meeting was adjourned at 5:19pm.