



J. Graham Brown School

SBDM Meeting Minutes

May 18, 2017

Call to Order

The meeting was called to order at 4:30 p.m. and was presided over by Dr. Angela Parsons, with Diane Courington as Secretary.

In attendance were: Ms. Diane Courington, Ms. Amy Thornton, Ms. Pam Willison, Ms. Elisa Pitmon, Ms. Nubia Bennett, Ms. Ashley Chesman, Ms. Elizabeth Bricking, Ms. Lisa Billings, Mr. Brian Garrett and Dr. Angela Parsons.

Guests: Mr. Alex Murphy

Opening Business

Dr. Parsons distributed the agenda for the meeting. Ms. Alfred moved to approve the agenda. Ms. Willison seconded the motion and it was approved by consensus.

Dr. Parsons passed out the minutes from the meeting of April 20, 2017. Ms. Pitmon moved to approve the minutes and the motion was seconded by Ms. Chesman. The motion carried by consensus.

Dr. Parsons shared a good news report with the council.

- Mural unveiling party for middle school visual art students at AllTrade was fantastic. Murals are on display on the side of their building.
- Matthew Sato – over \$1M in scholarships
- We qualified for the state track and field meet in nine events!
- Brown School Orchestra received Distinguished rating at the Trills and Thrills Festival.
- Nora Miodrag was accepted to Camp Cardiac at UofL, the Lindner Institute for Project Leadership, and Governor's School for Entrepreneurs
- PTSA won two plaques for membership at the 15th District Banquet
- Successful production of House Full of Letters from our Drama Department
- Nine Brown School students are part of Walden's Conservatory at Commonwealth Theatre Center. Last Saturday, they became the first youth conservatory in the WORLD to produce all of Shakespeare's canon. 41 years, 38 plays. Started in 1976 with Midsummer Night's Dream and ended Saturday with the same play. The students are Noah Bunch, Kaileigh Chesman, Chloe Fitch, Bea Friesen, Genny Friesen, Jamie Heberle, Sophia Hyde, Shea Ryan-Kessler, and Emerson Tuttle.

- Alley reversal went well this week. Looking to get the alley repaved. Almost all positive feedback from participants.
- YMCA poured a sidewalk between the garage and the lawyer's office for our students!

There was no one signed up for public comment.

Student Achievement

The council reviewed the ACT performance for the class of 2018. The average scores were as follows: English 24.52, Math 21.98, Reading 25.24 and Composite 23.98. Also, 13 students will need remediation for English and Reading; 21 students in Math.

Planning

Dr. Parsons reviewed some upcoming important dates.

- Fifth Grade Promotion Ceremony – May 23rd at 9:00 AM
- Maria's Fireflies Celebration – May 23rd at 12:10 PM
- Mayra's Fireflies Celebration – May 23rd at 1:00 PM
- Eighth Grade Promotion Ceremony – May 24th at 8:30 AM
- High School Commencement Ceremony – May 25th at noon

Dr. Parsons shared that the SBDM Parent Elections will be held on Tuesday, May 23rd from 7:30 to 9:00 AM and 12:00 to 3:00 PM, and on Wednesday, May 24th from 7:30 to 10:30 AM in the lobby. The election is operated by the school's PTSA.

Dr. Parsons shared the ESS Program Profile for the summer session. Students in 2nd, 3rd and 4th grades will come in for additional help with reading.

Dr. Parsons shared a report on the writing program review. The review will help focus our efforts for the 2017-18 school year.

Dr. Parsons shared a report on the Kentucky TELL Survey; she was very pleased. Efforts that were put into place after the 2015 KY TELL Survey showed substantial improvement in working conditions for the faculty. Dr. Parsons already has volunteers to serve on the working conditions task force for this year to further improve working conditions.

Budget Report

Dr. Parsons distributed the Flexible Budget Summary. Dr. Parsons shared that any remaining funds in these account codes will roll over to next school year. The council reviewed the summary.

Dr. Parsons distributed the Activities Account Report, and the council reviewed the report.

Committee Reports

Dr. Parsons shared a report from the Curriculum and Instruction Committee, who met on April 21st and May 12th. The committee has finalized the self-directed learning framework and mission statement, which will be submitted for approval later in the meeting.

Ms. Chesman shared a report from the Safety and School Climate Committee, who met on May 10th. The committee discussed positive school climate at Brown for teachers. After school supervision for students in grades 4 and 5 was still being discussed. Council members recommended adding students in grade 4 to the after-school supervision plan.

Mr. Garrett shared a report from the Professional Development Committee, who met May 3rd. The committee is working on a professional development plan that is differentiated to suit the needs of our teachers to help them implement the self-directed learning framework in their instruction.

Policies for Review

The council conducted a 2nd reading on the *Visitation During the School Day Policy*. Ms. Alfred moved to approve the policy. Ms. Billings seconded the motion and it was approved by consensus.

The council conducted 1st reading of the *Curriculum Policy*.

The council conducted 1st reading of the *College Level Courses Policy*.

The council conducted a 1st reading of the *Improvement Planning Policy*.

New Business

Dr. Parsons shared a proposal for two inactive activity accounts. She suggested that the funds in 111 French \$779.00 be split between 733 KUNA and 744 Academic Teams HS (World Quest). She also suggested that the funds in 119 Humanities \$110 be deposited in 719 NAHS. Ms. Thornton made a motion to approve the proposal. Ms. Chesman seconded the motion and it was approved by consensus.

The high school athletic department is receiving \$6500 in a special budget allocation by JCPS. Mr. Justin Leonard, Athletic Director, submitted a proposal for how the funds should be allocated. After reviewing the proposal, Ms. Billings moved to approve the proposal. Ms. Alfred seconded the motion and the motion was carried by consensus.

Adjournment

Ms. Bricking moved to adjourn the meeting. The motion was seconded by Ms. Alfred. The meeting was adjourned at 6:09 pm.