



# J. Graham Brown School

*SBDM Meeting Minutes*

*March 2, 2017*

## Call to Order

The meeting was called to order at 4:34 p.m. and was presided over by Dr. Angela Parsons, with Diane Courington as Secretary.

In attendance were: Ms. Liz Byron, Ms. Diane Courington, Ms. Amy Thornton, Ms. Elizabeth Bricking, Ms. Pam Willison, Ms. Elisa Pitmon, Ms. Felicia Alfred, Ms. Ashley Chesman, Ms. Lisa Billings, Mr. Brian Garrett, and Dr. Angela Parsons.

Guests: None

## Opening Business

Dr. Parsons distributed the agenda for the meeting. Ms. Billings moved to approve the agenda. Ms. Elisa Pitmon seconded the motion and it was approved by consensus.

Dr. Parsons passed out the minutes from the meeting of February 16, 2017. Ms. Elisa Pitmon moved to approve the minutes with corrections and the motion was seconded by Ms. Elizabeth Bricking. The motion carried by consensus.

Dr. Parsons shared a good news report with the council.

- All 16 students who applied for Governor's Scholars have progress to the state level for selection. Three of our Governor's School for the Arts applicants are progressing to the state level for auditions.

There was no one signed up for public comment.

## Student Achievement

Dr. Parsons provided an update on the progress we've made on Program Reviews. We are right on schedule. Program Reviews are not as cumbersome as in year's past as some of them now only require assurances.

Dr. Parsons shared a letter from the Kentucky Department of Education (KDE) regarding our appeal. KDE would not hear our appeal on whether we made AMO for elementary accountability. They wished us congratulations for meeting all delivery targets and being distinguished, and provided assurance that our unusual circumstance should not happen again under the new accountability model.

## Planning

Dr. Parsons shared the following important dates.

- March 14- Elementary Science Field Test
- March 15- High School Science Field Test
- March 21- ACT
- March 24- Ring Ceremony
- Month of March – Through Course Test Assessments (Grades K-11 and science electives)

## Policies for Review

The council conducted a first reading on the *Alignment with State Standards and Program Appraisal Policy*.

The council reviewed the *Discipline and Classroom Management Philosophy Policy* without changes.

The council reviewed the *Assignment of All Instructional and Non-Instructional Staff Time Policy* without revisions.

## New Business

Dr. Parsons consulted with the council regarding the Transfer Committee's recommendation to hire Ms. Valerie Jillson for the MS/HS ELA teacher position that starts with the 2017-18 school year.

Ms. Billings shared the results of the SBDM Teacher Election: Ms. Stephanie Eilers, Mr. Alex Murphy, and Ms. Elisa Pitmon were elected to serve for the term of 2017-19.

Mr. Garrett shared the results of the SBDM Administrator Election: Mr. Shawn Wilson will serve for the term of 2017-18.

## Adjournment

Ms. Lisa Billings moved to adjourn the meeting. The motion was seconded by Ms. Felicia Alfred. The meeting was adjourned at 5:01 p.m.