



J. Graham Brown School

SBDM Meeting Minutes

February 16, 2017

Call to Order

The meeting was called to order at 4:34 p.m. and was presided over by Dr. Angela Parsons, with Diane Courington as Secretary.

In attendance were: Ms. Liz Byron, Ms. Diane Courington, Ms. Amy Thornton, Ms. Elizabeth Bricking, Ms. Ashley Chesman, Ms. Lisa Billings, Mr. Brian Garrett, and Dr. Angela Parsons.

Guests: Mary Todd

Opening Business

Dr. Parsons distributed the agenda for the meeting. Ms. Byron moved to approve the agenda. Ms. Chesman seconded the motion and it was approved by consensus.

Dr. Parsons passed out the minutes from the meeting of January 19, 2017. Ms. Billings moved to approve the minutes and the motion was seconded by Mr. Garrett. The motion carried by consensus.

Dr. Parsons shared a good news report with the council.

- Great Homecoming celebration last weekend. First time we've crowned winners from all three levels for homecoming court.
- Elementary and middle/high school students working on murals that will be displayed around our city.
- Freshman Travis Zimmer qualified and bowled in the state bowling tournament.
- Sydney Houseal won the Courier-Journal's Athlete of the Week and will be featured in the newspaper tomorrow.
- Students created over 1000 valentines for Meals on Wheels.
- World Quest team placed 2nd in the state and qualified for the national competition in Washington D.C.
- The Bear Necessities (school newspaper) now has an online edition! The link is on our website.
- Our high school academic team won the District 21 tournament.
- Our girls' swimming coach, Liz Carl, was featured in *Louisville Women Sports Network*
- Alumni Bradford Young became the first African American to be nominated for an Oscar in Cinematography.
- Elementary Jr. Beta Club had its first meeting ever.
- We had a great College Week due to the planning of our counselors and CART.

- Middle School Quick Recall and Academic Team was undefeated in the district Governor's Cup competition.
- Cali Anonson, Brown Bowling team, was voted to the second team All-Region.
- Jairus Bibb and Sydney Houseal, Brown Basketball players, were selected for the 7th Region All "A" Tournament team.
- Several gold key, silver key, and honorable mentions in the Scholastic Art Awards
- Senior Kim Meyer and teachers Ms. Robin Cash and Ms. Liz Byron led the Pledge of Allegiance at the Meeting of Electors in Frankfort in Frankfort on December 19th.

Dr. Parsons recognized speaker Mary Todd, who had signed up for Public Comment. Ms. Todd explained the field trip request for the academic team to compete in Washington D.C. this summer.

Student Achievement

Dr. Parsons discussed Brown's performance on the elementary, middle, and high school proficiency cycle #2, along with 6th-11th grade student performance on our writing benchmark assessments #1 and #2.

Planning

Important Dates

Dr. Parsons shared the following important dates.

- February 21st – PTSA Meeting
- February 24th – Black History Program
- February 27th – Parent/Teacher Conference Day
- March 2nd – MS/HS Choir Concert

Dr. Parsons shared that three teacher representatives, two parent representatives, and one administrative representative have terms ending on the SBDM Council on June 30, 2017. Ms. Billings volunteered to coordinate the election committee for the teachers. Ms. Byron and Ms. Courington offered to count ballots on the day of the election. Ms. Byron made a motion to appoint Ms. Billings as the election chair. Ms. Bricking seconded the motion and it was approved by consensus.

Committee Reports

Dr. Parsons shared reports from the Budget Committee meetings of February 7, 2017; February 9, 2017; and February 16, 2017. The committee has submitted all budgets and student fees for approval at the current meeting.

Dr. Parsons shared a report from the Curriculum and Instruction Committee meeting of February 10, 2017. There was discussion regarding changing the science sequence. Dr. Parsons will request that the Science PLC study what other high performing schools are doing. There was also discussion regarding the Community Conversations about magnet school admissions and access for Study Skills students to tablets.

Ms. Chesman and Ms. Billings shared a report from the Safety and School Climate Committee meeting of February 8, 2017. The committee is working on a policy for classroom visitation, working with city personnel on changing the direction of the back alley, refining morning gym procedures, securing the entire building, and improving school climate.

Policies for Review

The council conducted a 2nd reading of the *K-2 Teacher Request Policy*. Ms. Billings moved to approve the policy. Ms. Thornton seconded the motion and it was approved by consensus.

The council conducted a 2nd reading of the Technology Policy. Ms. Billings moved to approve the policy. The motion was seconded by Ms. Byron and the motion was carried by consensus.

The council reviewed the *Student Dress Policy* with no changes.

The council reviewed the *Alignment with State Standards and Program Appraisal Policy*. The council determined that the policy needed revision. Dr. Parsons moved to appoint Ms. Chesman to lead a task force to revise the policy. Mr. Garrett seconded the motion and the motion carried by consensus.

New Business

Dr. Parsons shared the ESS Program Profile for spring 2017.

The council reviewed the FY18 Grants Budgets for Flex Focus Funds (ESS and PD) and K-8 and HS Instructional Resources. Mr. Garrett moved to approve the K-8 and HS Instructional Resources budgets. The motion was seconded by Ms. Billings and the budget was approved by consensus. Ms. Thornton moved to approve the Flex Focus Funds Budgets. The motion was seconded by Ms. Chesman. The budget was approved by consensus.

The council reviewed the FY18 Flexible Budget (900XS). Ms. Thornton moved to approve the budget. Ms. Bricking seconded the motion and it was approved by consensus.

The council reviewed the FY18 Sections 4 and 5 Staffing Change Request. Ms. Billings moved to approve the request. The motion was seconded by Ms. Courington and the request was approved by consensus.

The council reviewed the Student Fees Schedule for the 2017-18 school year. Ms. Bricking moved to approved the schedule. The motion was seconded by Ashley Chesman and the schedule was approved by consensus.

The council reviewed the field trip request for high school U.S. History students to attend a historical and scientific trip to St. Augustine. The motion to approve the field trip was made by Ms. Bricking. The motion was seconded by Ms. Chesman and the field trip request was approved by consensus.

The council reviewed the field trip request for the high school Academic Team to travel to Washington D.C. for national competition. Ms. Byron moved to approve the request. Ms. Thornton seconded the motion and the field trip request was approved by consensus.

Adjournment

Mr. Brian Garrett moved to adjourn the meeting. The motion was seconded by Ms. Elizabeth Bricking. The meeting was adjourned at 6:18 p.m.