



J. Graham Brown School

SBDM Meeting Minutes

May 24, 2016

In attendance: Angela Parsons, Shawn Wilson, Liz Byron, Amy Thornton, Elizabeth Bricking, Ashley Chesman, Elisa Pitmon, Pam Willison, Sam Graber, and Candice Luijk, Lisa Billings, and Neysa Jones.

The meeting was called to order at 4:32 PM.

Dr. Parsons distributed copies of the minutes from the April 12, 2016 meeting. The council reviewed the minutes. Ms. Byron moved to approve the minutes without revision. The motion was seconded by Ms. Jones. The minutes were approved by consensus.

Dr. Parsons invited public comments. There were no public comments.

Dr. Parsons noted the upcoming SBDM Parent Election. PTSA has placed candidate information on social media for parents, and the vote will occur on May 26 from 7:30 AM to 3:15 PM.

Dr. Parsons gave a Budget Committee report. The School Board approved the school's requested fees. Fees will look similar to previous years. The council will be reviewing the fee proposal later in the meeting.

Mr. Brian Garrett gave a report from the Professional Development Committee. The committee is planning to focus school wide PD on improving the Professional Learning Community cycle to focus on student learning. Leaders from each PLC will be provided specialized training on August 1st and all teachers will begin ongoing PD on the first Gold day.

The council reviewed the school fees proposal. Dr. Parsons noted that the Lower School fees will be slightly lower. Certain fees had gone down slightly, while others had increased slightly. Overall, the fees will generate about the same amount of funds as before. The council discussed including a \$5 fee for elementary students who are taking the Advance Program/Primary Talent Pool science elective class. Mr. Graber moved to approve the fees proposal with the science fee included. Ms. Chesman seconded the motion. The proposal was approved by consensus.

The council reviewed a field trip proposal for 9th graders. The trip to Tremont would allow for 45 students to participate. The council was concerned that about 15 students would be left out. Ms. Bricking moved to send the proposal back to the 9th grade orientation planning

committee to be altered to allow all 9th grade students the opportunity to participate. The motion was seconded by Ms. Chesman. By consensus, the council sent the proposal back to the committee.

The council conducted a third reading of the School Space Policy. The council discussed the legal advice that had been provided by the district and discussed revised language. Ms. Chesman moved to approve the policy with revisions. Ms. Willison seconded the motion. The revised policy was approved by consensus. The council also noted that forums should be conducted next school year to get feedback and input from various representatives of the school community.

The council conducted a second reading of the After School Supervision Policy. The council discussed revisions and the need to review the policy annually. Ms. Billings moved to approve the policy with revisions. Ms. Byron seconded the motion. The revised policy was approved by consensus.

The council conducted a second reading of the Admissions and Program Standards Policy. The council discussed edits and revisions. Ms. Thornton moved to approve the revised policy. Ms. Pitmon seconded the motion. The revised policy was approved by consensus.

The council noted that it was the final meeting for the year and Mr. Graber and Ms. Jones would not be returning to the council next year. The council thanked both for their service. Ms. Jones stated she appreciated the council members' passion for Brown School students and thanked Dr. Parsons for her leadership. Mr. Graber stated it had been a privilege to serve and expressed that it is difficult to leave the school.

Dr. Parsons moved to adjourn the meeting, and Mr. Wilson seconded the motion. The meeting was adjourned at 6:27 PM.