



J. Graham Brown School

SBDM Meeting Minutes

November 17, 2016

Call to Order

The meeting was called to order at 4:33 p.m. and was presided over by Dr. Angela Parsons, with Diane Courington as Secretary.

In attendance were: Liz Byron, Diane Courington, Amy Thornton, Elisa Pitmon, Felicia Alfred, Ashley Chesman, Nubia Bennett, Elizabeth Bricking, Brian Garrett, and Angela Parsons.

Opening Business

Dr. Parsons distributed the agenda for the meeting. Ms. Byron moved to approve the agenda. Ms. Pitmon seconded the motion. The agenda was approved by consensus.

Dr. Parsons distributed the minutes from the meetings of October 20, 2016 and November 9, 2016. Ms. Byron moved to approve the minutes. Ms. Pitmon seconded the motion and it was approved by consensus.

Dr. Parsons shared a good news report with the council.

- We launched new star student program for elementary students. Students earn tickets for exhibiting one of the 7 Habits, and will be entered into a weekly drawing.
- On Monday, Elementary Student of the Month will roll out.
- Kudos to Mr. Stacy Pendleton for the schoolwide mock election. Secretary of State Allison Lundergan Grimes, Chris Brady, and Diane Porter participated in the mock election.
- Brown School received the Georgia Powers Award for registering 100% of eligible students to vote in the election. Secretary Grimes and Mrs. Powers' family attended the assembly. Thanks to Ms. Byron and Ms. Cash.
- The Beta club collected 796 items for Dare to Care.
- We had a great turnout for Open House for Prospective Students; 245 families attended. Kudos to the volunteers who stayed and helped.
- Showcase of Schools was a success. Thank you to all the volunteers who helped and to Shawn Wilson for coordinating two booths.

There was no one signed up for public comment.

Student Achievement

Dr. Parsons shared reports from the first proficiency cycle. The school is on track to meet delivery targets this spring.

Planning

Dr. Parsons shared some upcoming important dates.

- November 18- Drama Fall Production: Seussification of Romeo and Juliet
- December 1- Elementary Strings Recital
- December 5 & 6 - Men's Forum/ Ted Talks
- December 8- Middle/ High School Orchestra Performance
- December 13- High School Band/ Choir Concert
- December 15 – Middle School Band/ Choir Concert
- December 15- SBDM Meeting

Ms. Chesman shared a report from the Task Force to Extend the Lunch Period. She created a survey to send out in January. The few questions will be about adding 5 mins to the school days possibly (before or after school) and why or why not?

Committee Reports

Dr. Parsons shared a report from the Curriculum and Instruction Committee. The committee is continuing to align themes of self-direction to the school's vision statement. The school is also working on the CSIP revision process.

Mr. Garrett shared a report from the Professional Development Committee. They had planned several activities for teachers on the November 7th Gold Day.

Ms. Chesman provided a report from the Safety and School Climate Committee. They are concerned about students being dropped off before 7:30 AM and even before 7:00 AM. They are also developing a Classroom Visitation Policy.

Ms. Thornton shared a report from the Technology Committee. The committee determined how the KETS money will be allocated, including purchasing some new computers and flat panels for the 2nd grade teachers. The results of the technology assessment were shared.

Policies for Review

The council conducted a second reading of the Arts and Humanities Policy. Ms. Bennett moved to approve the policy. Ms. Bricking seconded the motion and it carried by consensus.

The council conducted a second reading of the Assignment of Students to College-Level Courses Policy. Ms. Pitmon moved to approve the policy and Ms. Byron seconded the motion. The motion carried by consensus.

The council conducted a second reading of the Anti-Bullying Policy. Ms. Alfred moved to approve the policy. The motion was seconded by Ms. Bennett. The motion carried by consensus.

The council conducted a review of the By-Laws. Several revisions were discussed. There will be a second reading of the By-Laws at the December meeting.

New Business

The council reviewed a field trip request for high school students to attend KUNA. Ms. Pitmon moved to approve the request. Ms. Bricking seconded the motion. The motion carried.

The council reviewed a field trip request for middle and high school orchestra students to attend the Trills and Thrills Festival. The field trip falls during the KPREP, EOC, and Advanced Placement testing window. Dr. Parsons moved to approve the field trip pending that they can leave after school on Friday, May 12, 2017. The motion was seconded by Ms. Bennett. The motion carried by consensus.

Adjournment

Ms. Pitmon moved to adjourn the meeting. The motion was seconded by Ms. Bricking. The meeting was adjourned at 6:15 PM.