



J. Graham Brown School

SBDM Meeting Minutes

July 20, 2017

Call to Order

The meeting was called to order at 4:00 pm and was presided over by Dr. Angela Parsons, with Alex Murphy as secretary.

In attendance were: Ms. Elizabeth Byron, Ms. Diane Courington, Ms. Amy Thornton, Ms. Stephanie Eilers, Ms. Felicia Alfred, Ms. Ashley Chesman, Ms. Annett Rose, Mr. Shawn Wilson, Mr. Alex Murphy, and Dr. Angela Parsons

Guests: Monica Turner and Catherine Tang

Opening Business

Dr. Parsons distributed the agenda for the meeting. Ms. Rose moved to approve the agenda. Ms Thornton seconded the motion and it was approved by consensus.

Ms. Thornton moved that Mr. Wilson serve as the council vice-chair. Ms. Chesman seconded the motion and it was approved by consensus.

Dr. Parsons moved that Mr. Murphy serve as the council secretary, Ms. Alfred seconded the nomination and it was approved by consensus.

Dr. Parsons passed out SBDM Draft Minutes for May 18, May 22, June 5, June 6, and July 13, 2017. Ms. Rose moved to amend the minutes of May 18, 2017. The motion was seconded by Dr. Parsons and the motion was approved by consensus. Ms. Chesman moved to approve the minutes of May 18, May 22, June 5, June 6, and July 13, 2017 as amended. The motion was seconded by Ms. Alfred and it was approved by consensus.

Dr. Parsons shared a good news report with the council.

- The field trip to Europe with Alice Stevenson, including visiting two American cemeteries in Belgium in regards to the Kentucky Boys Project (Decoration/presentation to cemeteries for Kentucky soldiers) was
- Stacey Pendleton's Summer basketball camp was a success.
- Playground was approved with 5k raised towards the playground through the Go Fund Me.
- All "A" State Track and Field Meet results - Sydney Housel was 8th in discus, Montez Moore placed 8th in the triple jump, Justice Donloe placed 7th in the 200m, Brianna Williams placed 8th in the 200m, and the 4x200 boys relay team of Montez Moore, Hashim Abdur-Rahman, William Jenkins, and Jonathan Hobbs placed 10th.
- Seniors trip to St. Augustine with Alice Stevenson was successful and educational.
- Party thrown by Alltrade to unveil the elementary/middle students "Louisville" murals was a great opportunity and celebration for our students.
- All 48 kindergarten students will be given backpacks, sponsored by Alltrade, during the Kindergarten camp.

- Refurbishment of the courtyard is complete.
- Back alley traffic was reversed.

There was no one signed up for public comment

Student Achievement

The council reviewed the Principal's Quarterly Report, which showed data from the 3rd proficiency cycle of the 2016-2017 school year.

The council reviewed the Principal's Monthly Report, which detailed discipline and attendance for the 2016-17 school year.

The council reviewed a report regarding the college readiness of the class of 2018. Eleven Students need to be enrolled in English Intervention class (6 English/ 9 Reading) and 14 students to be enrolled in Math intervention class. This is a substantial improvement over the results from the March 2017 ACT administration. Currently, 54 out of 73 (74%) seniors are college ready

Planning

Dr. Parsons shared the results of the SBDM parent election. Annett Rose and Elizabeth Bricking were elected for two-year terms.

Dr. Parsons reviewed the dates for orientations, registrations, kindergarten camp, Brigance testing, and the meet and greet.

Budget Report

Dr. Parsons distributed the Flexible Budget Summary. The council reviewed the summary. Dr. Parsons shared the recent purchase of power outlets for the guidance suite

Dr. Parsons distributed the Activities Account Report and the council reviewed the report.

Policies for Review

The council conducted a first reading of the *Assignment of Students to College Level Courses Policy*.

The council conducted a first reading of the *Instructional Materials Policy*. Council members discussed adding, "no new resources will be issued until the obligation is met" under the parents section.

The council reviewed the *Protection of Instructional Time Policy* with no changes.

New Business

Ms. Elliars made a motion to approve the request for the Hopkinsville Solar Eclipse field trip. The motion was seconded by Ms. Thornton and the motion carried by consensus.

Ms. Rose made a motion to approve the SBDM meetings and times for 2017-2018 school year, Ms. Chesman seconded the motion and the motion carried by consensus. The approved dates are as follows, and all meetings will be called to order at 4:00 PM in the J. Graham Brown School Conference Room.

August 17, 2017
September 21, 2017
October 19, 2017
November 16, 2017
December 14, 2017
January 18, 2018
February 15, 2018
March 15, 2018
April 19, 2018
May 17, 2018

Dr. Parsons distributed the Email Notification Agreement, Proof of Receipt, and SBDM Council Member Training Verification forms to be completed and signed by all council members. No council members required background checks as they are all repeat council members.

Adjournment

Ms. Byron moved to adjourn the meeting. The motion was seconded by Ms. Courington. The meeting was adjourned at 5:19 pm.