

MEDFORD LAKES SCHOOL DISTRICT
MEDFORD LAKES, NJ 08055
PUBLIC AGENDA
September 20, 2017

1. CALL MEETING TO ORDER
2. ANNOUNCEMENT OF NOTICE
3. ROLL CALL
4. FLAG SALUTE
5. PRESENTATIONS

Mr. Anthony Dent, Superintendent, PARCC Testing Results

6. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

7. APPROVAL OF MINUTES

8. MONTHLY REPORTS

- A. Student Enrollment
- B. Staff Attendance

9. OLD BUSINESS

Referendum Update

10. NEW BUSINESS

11. POLICY

- A. Approve for second reading, the following policy numbers(s):
 1. 5142 – Pupil Safety

12. SUPERINTENDENT'S REPORT

A. PERSONNEL

1. Accept resignation of Melissa Quattrone, LDT/C, effective immediately

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>
505-02	11-000-219-104-0-129	Melissa M. Quattrone

2. Approve Part Time Cleaner
 - a. Xzaiver Mahadocon, start date pending Criminal History Review approval

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>	<u>Salary</u>
304-02	11-000-262-100-0-160	Xzaiver Mahadocon	\$11.95 per hour

3. Approve 2017-2018 Addition to Extra Duty
 - a. Sheree Walsh, Lunch/Recess
 - b. Amy Wiker, Project Infinity Coordinator
 - c. Jay Wassell, AVA Coordinator 50%

d. Matt McCall, AVA Coordinator 50%

4. Approval of Sarah Brier for a Disability Leave of Absence to begin on September 19th, 2017 previously approved at the June 14th, 2017 Board Meeting to begin on September 22nd, 2017 until October 10th, 2017 (3 sick days prior to due date, 6 sick days after birth of baby). On October 20th, 2017 I will be placed on unpaid leave of absence in accordance with the NJ Family Leave Act and apply for Family Leave Insurance Benefits for a six week time period available under the law. Return date will be January 2nd, 2018.

B. CURRICULUM/COORDINATED ACTIVITIES

1. Disposal of the following from the Nokomis Library:
 - a. 14 Scott-Foresman Beginning Dictionaries, Copyright 1979
 - b. 8 Scott-Foresman Intermediate Dictionaries, Copyright 1979
 - c. 15 American Heritage First Dictionary, Copyright 2003
 - d. 1 Scholastic Thesaurus, Copyright 2005
 - e. 1 Webster New World Thesaurus, Copyright 1972
2. Approval of the following field trip(s):
 - a. 7th Grade to Hershey Park on Friday, May 18, 2018 – Student travel via Charter Bus to participate in the Franklin Institute’s “Science Showdown” – Hershey, PA
3. Approve change of date for Halloween Dance to October 27th, 2017. Previously approved for October 20th, 2017. Change of date due to 8th grade class trip being on October 20th, 2017.

13. BUSINESS ADMINISTRATOR'S REPORT

A. FINANCE/BUDGET

1. Payment of the bills with funds available.
2. Approve budget transfers for the month of June 2017 as listed on the attached summary report.
3. Acceptance of the Board Secretary and Treasurer’s reports in accordance with N.J.A.C. 6A: 23-2.11(c) 3 and N.J.A.C. 6A:23-2.11(a) for the month(s) of June 2017. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month(s) of June. The Board Secretary certifies no line item account has been over extended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23-2.11(c) (4), the Board of Education, after review of the Board Secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
4. VOID check number 32520 in the amount of \$68.00
5. VOID check number 32521 in the amount of \$0.25
6. Approve the following district travel to include mileage reimbursement:

Name	Description	Date	Registr. Amount	Subst. Cost
Regina Reilly	6 th Annual Deborah School Nurses Forum – Browns Mills, NJ	10/9/17	\$0.00	\$75.00
Rebecca Smith	6 th Annual Deborah School Nurses Forum – Browns Mills, NJ	10/9/17	\$0.00	\$75.00
Anthony Dent	NJASA's TECHSPO'18 – Atlantic City, NJ	1/25-26/18	\$425.00	\$0.00
Michael Colling	NJASA's TECHSPO'18 – Atlantic City, NJ	1/25-26/18	\$425.00	\$0.00

7. Appointment of Connor Strong & Buckelew, LLC as broker of record for the Medford Lakes Board of Education Employee Benefits Program.
8. Approval of Star Pediatric Home Care Agency to provide LPN and RN services to students on an as needed basis for the 2017-18 school year at a rate of \$45/hr (LPN) and \$55/hr (RN).
9. Approval to renew agreement with Interactive Kids to provide student services on an as needed basis for the 2017-18 school year at a rate of \$110/hr (BCBA), \$90/hr (BCaBA), \$75.00 Masters Level Consultant.
10. Approval of 2017-18 H.S.A. Lunch Program Menu as follows:

Monday:

Riv's chicken fingers (3) & fries- \$4.50

* We will offer honey mustard, bbq sauce & ketchup packets

SR Italian hoagie with lettuce & tomato (Neeta only)

SR turkey & cheese hoagie (Neeta only)

SR turkey & cheese on a Kaiser (Nokomis only)

SR ham & cheese hoagie (Neeta only)

SR ham & cheese on a Kaiser (Nokomis only)

* We will offer mayo & yellow mustard packets & a squirt of Italian hoagie dressing

* Each comes with a bag of baked chips

* All are \$3

SR grilled chicken Caesar salad with mixed vegetables- \$3

* We will offer Caesar or ranch dressing

SR mandarin oranges- \$0.60

SR carrots & ranch- \$0.70

Tuesday:

SR breakfast bag (plain bagel, plain cream cheese, yogurt squeeze, fresh fruit)- \$3

SR mac & cheese (no bread crumbs on top) with a side of broccoli- \$3

Philly Soft Pretzel Store pretzel dog- \$1.75

Philly Soft Pretzel Store cheesesteak roll- \$3.75

SR grilled chicken Caesar salad with mixed vegetables- \$3

SR apples & caramel- \$1

SR carrots & ranch- \$0.70

Wednesday:

Riv pizza- \$1.75/slice

SR grilled chicken Caesar salad with mixed vegetables- \$3

SR pineapple- \$0.60

SR carrots & ranch- \$0.70

Thursday:

SR breakfast bag (plain bagel, plain cream cheese, yogurt squeeze, fresh fruit)-\$3

SR mac & cheese (no bread crumbs on top)- \$3

Philly Soft Pretzel Store pretzel dog- \$1.75

Philly Soft Pretzel Store cheesesteak roll- \$3.75

SR grilled chicken Caesar salad with mixed vegetables- \$3

SR apples & caramel- \$1

SR carrots & ranch- \$0.70

Friday:

Riv pasta & meatballs in butter- \$3.50

Riv pasta & meatballs in sauce- \$3.50

SR grilled chicken Caesar salad with mixed vegetables- \$3

SR mixed fruit- \$0.60

SR carrots & ranch- \$0.70

NOTE FROM H.S.A.:

Chinese is the only thing that we have completely removed. We would like to add this back in at some point if it is missed.

B. BUILDINGS AND GROUNDS

C. FACILITIES USE

14. PUBLIC COMMENT

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15. EXECUTIVE SESSION

BOARD OF EDUCATION OF MEDFORD LAKES

RESOLUTION 2018-04E
AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: John Doe vs. ABC Board of Education)

(If contract negotiation the nature of the contract and interested party is _____
_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: _____) or upon the occurrence of _____);

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

16. ADJOURNMENT

Medford Lakes Board of Education

Bills List

September 20, 2017

PO#	Vendor	Description	Payment	Check#
18-0158	AMAZON.COM	MISC B&G SUPPLIES	803.41	32544
18-0170	AMAZON.COM	EXIT SIGNS	112.69	32544
18-0169	AMAZON.COM	EXTENSION CORDS	91.88	32544
18-0288	BARBARA HANNMANN	8/15-9/13 SERVICES	4,320.00	32545
18-0280	BCASA	17-18 MEMBERSHIP	250.00	32546
18-0090	BECKER'S SCHOOL SUPPLIES	MD CLASSROOM SUPPLIE	37.03	32547
18-0174	BENCHMARK EDUCATION COMPANY	GUIDED READING	7,205.00	32548
18-0004	BLICK ART MATERIALS	ART ROOM SUPPLIES	649.73	32549
18-0240	BURLINGTON COUNTY TIMES	SUBSCRIPTION RENEWAL	276.64	32550
18-0249	CARROT TOP INDUSTRIES	CLASSROOM FLAGS	256.83	32551
18-0273	CASA PAYROLL SERVICES, LLC	JULY PAYROLL	269.10	32552
18-0272	CASA PAYROLL SERVICES, LLC	AUGUST PAYROLL	266.10	32552
18-0077	CASCADE SCHOOL SUPPLIES	SCIENCE SUPPLIES	30.10	32553
18-0085	CASCADE SCHOOL SUPPLIES	MD SUPPLIES	10.11	32553
18-0242	COLLING, MICHAEL	JULY CELL PHONE	86.21	32554
18-0274	COLLING, MICHAEL	AUGUST CELL PHONE	71.28	32554
18-0210	COMCAST - BUSINESS SERVICES	AUGUST BILLING	2,505.35	32555
18-0063	DEMCO, INC.	LIBRARY SUPPLIES	281.46	32556
18-0259	DENT, ANTHONY V	AUGUST REIMBURSEMENT	112.97	32557
18-0089	DISCOUNT SCHOOL SUPPLY	MD SUPPLIES	21.49	32558
18-0067	EAI EDUCATION /ERIC ARMIN, INC	O'BRIEN SUPPLIES	35.94	32559
18-0068	EAI EDUCATION /ERIC ARMIN, INC	KOCHER SUPPLIES	6.94	32559
18-0189	ED TRETINA ELECTRICAL	LIGHTING INSTALL	1,200.00	32560
18-0113A	EDUCATIONAL DATA SERVICES, INC	SUPPLY BID	455.00	32561
18-0165	FERRY ASSOCIATES	DISTRICT PRINTING	1,377.00	32562
18-0267	FOLLETT SCHOOL SOLUTIONS, INC.	DESTINY LIBRARY SVC	2,085.00	32563
18-0217	FRONTLINE TECHNOLOGIES	MY LEARNING PLAN	2,105.74	32564
18-0197	GAMETIME	SWING W/SEATS	1,563.99	32565
18-110A	GANN LAW BOOKS	NJ ADMIN CODES	921.50	32566
18-0122	GUARANTEED ON SITE	STAGE CURTAIN SVCE	1,673.10	32567
18-0060	HENRY SHEIN, INC.	SMITH SUPPLIES	198.93	32568
18-0058	HENRY SHEIN, INC.	REILLY SUPPLIES	80.26	32568
18-0056	HENRY SHEIN, INC.	REILLY SUPPLIES.	481.90	32568
18-0054	HENRY SHEIN, INC.	FLUHARTY SUPPLIES	24.10	32568
18-0142	HOUGHTON MIFFLIN HARCOURT	SCIENCEFUSION 6-8	4,232.26	32569
18-0215	HOUGHTON MIFFLIN HARCOURT	SCIENCEFUSION 5TH	1,746.75	32569
18-0214	HOUGHTON MIFFLIN HARCOURT	SCIENCE FUSION 6-8	3,046.50	32569
18-0221	HOUGHTON MIFFLIN HARCOURT	TESTING MATERIALS	144.04	32569
18-0216	HOUGHTON MIFFLIN HARCOURT	JOURNEYS 3-5	3,891.45	32569
18-0206	HUMPHREY'S PEST CONTROL	AUGUST SERVICE	80.00	32570
18-0246	IMPERIAL BAG & PAPER	REPAIRS	101.85	32571
18-0287	KRATOS PUBLIC SAFETY & SECURITY SOLUTION	FIRE ALARM INSPECTIO	2,150.00	32572
18-0086	KURTZ BROTHERS	FLUHARTY SUPPLIES	11.04	32573
18-0198	LAKES OFFICE SUPPLY	MAILING SUPPLIES	38.97	32574
18-0091	LAKESHORE LEARNING MATERIALS - DO NOT US	FLUHARTY SUPPLIES	85.48	32575
18-0245	LENAPE COUNCIL OF SCHOOL	MEMBERSHIP DUES	300.00	32576
18-0276	LENAPE REGIONAL HS DIST.	ESY TRANSPORT	1,340.00	32577
18-0106	MUNICIPAL CAPITAL FINANCE	COPIER LEASE PYMT	4,914.09	32578
18-0248	NJ BUILDINGS & GROUNDS ASSN	MEMBERSHIP / EXPO	450.00	32579
18-0285	NJ DIVISION OF PENSION & BENEFITS / DCRP	AUGUST PYMT	245.62	32580
18-0182	NORTHWEST EVALUATION ASSOC.	MAP TESTING	5,312.50	32581

Medford Lakes Board of Education

Bills List

September 20, 2017

PO#	Vendor	Description	Payment	Check#
18-0275	PARKER MC CAY, P.A.	JULY 2017 SERVICE	323.00	32582
18-0241	PARKER MC CAY, P.A.	JULY 2017-GEN MATTER	1,173.00	32582
18-0266	PAULSBORO PRINTERS, LLC	VOTING SUPPLIES	112.50	32583
18-0154	PEARSON EDUCATION	MATH K-5	9,595.62	32584
18-0081	PITSCO EDUCATION/HEARLIHY	HEGGAN SUPPLIES	13.71	32585
17-0875	PRO-ED INC.	TESTING SUPPLIES	757.90	32586
18-0195	PSE&G	AUGUST 2017	1,960.72	32587
18-0228	QUAVERMUSIC.COM, LLC	MUSIC K-8	2,300.00	32588
18-0289	REGINA I BIRCHLER	LDTC 8/19-8/31	5,040.00	32589
18-0057	SCHOOL HEALTH CORPORATION	REILLY SUPPLIES.	238.69	32590
18-0061	SCHOOL HEALTH CORPORATION	SMITH SUPPLIES	266.17	32590
18-0059	SCHOOL HEALTH CORPORATION	REILLY SUPPLIES	156.49	32590
18-0038	SCHOOL SPECIALTY, INC.	FRANCHIO SUPPLIES	64.53	32591
18-0046	SCHOOL SPECIALTY, INC.	BARR SUPPLIES	762.20	32591
18-0019	SCHOOL SPECIALTY, INC.	HEGGAN SUPPLIES	92.31	32591
18-0047	SCHOOL SPECIALTY, INC.	HAMLIN SUPPLIES	351.53	32591
18-0032	SCHOOL SPECIALTY, INC:	MEAKIM SUPPLIES	322.91	32591
18-0039	SCHOOL SPECIALTY, INC.	DEPASQUALE SUPPLIES	497.76	32591
18-0035	SCHOOL SPECIALTY, INC.	TERRUSO SUPPLIES	323.70	32591
18-0027	SCHOOL SPECIALTY, INC.	MCKEEVER SUPPLIES	201.29	32591
18-0025	SCHOOL SPECIALTY, INC.	STRATH SUPPLIES	120.84	32591
18-0036	SCHOOL SPECIALTY, INC.	JURGENS SUPPLIES	419.69	32591
18-0028	SCHOOL SPECIALTY, INC.	4TH GRADE SUPPLIES	701.63	32591
18-0053	SCHOOL SPECIALTY, INC.	NOKOMIS OFFICE SUPPL	407.35	32591
18-0021	SCHOOL SPECIALTY, INC.	AGIN SUPPLIES	73.93	32591
18-0026	SCHOOL SPECIALTY, INC.	WIKER SUPPLIES	308.53	32591
18-0023	SCHOOL SPECIALTY, INC.	KOCHER SUPPLIES	26.71	32591
18-0013	SCHOOL SPECIALTY, INC.	REID SUPPLIES	130.76	32591
18-0009	SCHOOL SPECIALTY, INC.	FLUHARTY SUPPLIES	81.64	32591
18-0051	SCHOOL SPECIALTY, INC.	BETTER SUPPLIES	293.65	32591
18-0087	SCHOOL SPECIALTY/CHILDCRAFT	FLUHARTY SUPPLIES	6.32	32592
18-0092	SCHOOL SPECIALTY/CHILDCRAFT	FLUHARTY SUPPLIES.	15.39	32592
18-0163	SCHOOLS HEALTH INSURANCE FUND	SEPT PREMIUM	81,846.00	32593
18-0186	SELECTIVE MUTISM CENTER/SMART CENTER	CONSULTATION	125.00	32594
18-0238	SHI INTERNATIONALCORP	MICROSOFT OFFICE LIC	883.98	32595
18-0107	SONITROL SECURITY OF DE VALLEY	MONITORING - 3RD QTR	1,881.81	32596
18-0239	SOUTH JERSEY ENERGY	JULY & AUGUST	92.72	32597
18-0268	SPOTTS, INC. HARDWARE	MISC B&G SUPPLIES	202.56	32598
18-0144	SPOTTS, INC. HARDWARE	GARDEN SUPPLIES	32.85	32598
18-0076	STAPLES (ED-DATA)	SMITH SUPPLIES	107.82	32599
18-0070	STAPLES (ED-DATA)	NEETA OFFICE SUPPLIE	115.86	32599
18-0072	STAPLES (ED-DATA)	O'BRIEN SUPPLIES	14.70	32599
18-0073	STAPLES (ED-DATA)	KOCHER SUPPLIES	112.45	32599
18-0071	STAPLES (ED-DATA)	REID SUPPLIES	58.09	32599
18-0166	STAPLES ADVANTAGE	TEACHER SUPPLIES	94.95	32600
18-0232	STAPLES ADVANTAGE	NOKOMIS OFFICE SUPPL	193.83	32600
18-0199	STAPLES ADVANTAGE	NOKOMIS FURNITURE	565.81	32600
18-0212	STAPLES ADVANTAGE	NEETA OFFICE SUPPLIE	148.93	32600
18-0100	SUPER DUPER PUBLICATIONS	TEST KIT	578.95	32601
18-0218	TCI	SOCIAL STUDIES 6-8	3,454.00	32602
18-0219	TCI	SOCIAL STUDIES 5TH	876.00	32602

Medford Lakes Board of Education

Bills List

September 20, 2017

PO#	Vendor	Description	Payment	Check#
18-0265	THE DESIGN COLLABORATIVE	REFERENDUM	3,888.80	32603
18-0260	TREASURER, STATE OF NEW JERSEY	LIFE HAZARD REG	332.00	32604
18-0222	TRIUMPH LEARNING	LA 6-8	4,197.60	32605
18-0002	WB MASON CO.	HEGGAN SUPPLIES	17.67	32606
18-0269	WITHAM, GREGORY	AUG REIMB	99.00	32607
18-0286	WITHAM, GREGORY	SEPT REIMB	49.00	32607
18-0223	WRITE STEPS, LLC	RESOURCE K-5	1,782.00	32608
18-0150	WRITE STEPS, LLC	PROF DEV	4,400.00	32608
18-0261	XTEL COMMUNICATIONS INC.	AUGUST SERVICE	1,187.73	32609
18-0244	YALE SCHOOL NORTH II, INC.	SEPT TUITION	4,364.48	32610
18-0243	YALE SCHOOL NORTH II, INC.	ESY TUITION	8,183.40	32610
			204,985.79	

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education poliy and N.J.S.A. 18A;19 et seq.

SEPTEMBER 20, 2017

BOARD SECRETARY

DATE