

MEDFORD LAKES SCHOOL DISTRICT
 MEDFORD LAKES, NJ 08055
 PUBLIC AGENDA
 September 12, 2018

1. CALL MEETING TO ORDER
2. ANNOUNCEMENT OF NOTICE
3. ROLL CALL
4. FLAG SALUTE
5. PRESENTATIONS
6. PUBLIC COMMENT
7. APPROVAL OF MINUTES
8. MONTHLY REPORTS
 - A. Student Enrollment
 - B. Staff Attendance
9. OLD BUSINESS
10. NEW BUSINESS
11. POLICY
12. SUPERINTENDENT'S REPORT

A. PERSONNEL

1. Approval of the transfer of Mrs. Anges Forker, Lunch Recess Aide, from Neeta School to Nokomis School effective September 11, 2018.
2. Approve Mentoring Assignments for 2018-2019
 - a. Angela Mannino, 2nd Grade Teacher, Mentor Karen Samuelian
3. Approve Part Time In Class Assistant and Part Time Cleaner
 - a. Erin Conway Korte
 - b. Shaun Parker

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>	<u>Salary</u>
201-16	11-213-100-106-1-117	Erin Conway-Korte	\$9,215.90
304-03	11-000-262-100-0-160	Shaun Parker	\$12.36 per hour
			Start date contingent on Criminal History Review Clearance

4. Approve Contract Revision addition of longevity
 - a. Mary Kaiser

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>	<u>Salary</u>
205-01	11-212-100-106-0-121	Mary Kaiser	\$21,614.40 + \$200.00
			\$21,814.40 Total Salary

5. Approve Substitute School Nurse
 - a. Leah Samuelian

6. Accept Resignation
 - a. Jessica Coughlin, Part Time In Class Assistant

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>
201-04	11-213-100-106-0-117	Jessica Coughlin

B. CURRICULUM/COORDINATED ACTIVITIES

1. FIELD TRIPS
 - a. Thursday, October 11, 2018 – Selected 6th Grade to Clean Ocean Action's 30th Annual Fall Student Summit – Island Beach State Park, Seaside Park.

13. BUSINESS ADMINISTRATOR'S REPORT

A. FINANCE/BUDGET

1. Payment of the bills with funds available.
2. Approve the following district travel to include mileage reimbursement:

Name	Description	Date	Registr. Amount	Subst. Cost
Michael Lee	Handle With care – Train the Trainer Workshop – Willingboro, NJ	09/19 – 09/21/18	\$500.00	N/A
Devon Mohler	NJPSA/FEA Anti-Bullying Specialist Certificate Program – Monroe Twp., NJ	09/25 – 09/26/18	\$150.00	N/A
Holly Fisher	NJPSA/FEA Anti-Bullying Specialist Certificate Program – Monroe Twp., NJ	09/25 – 09/26/18	\$150.00	N/A
MaryBeth Swindells	Google's Applied Digital Skills Training – Cinnaminson, NJ	9/20/18	\$0.00	\$109.60
Jay Wassell	Google's Applied Digital Skills Training – Cinnaminson, NJ	9/20/18	\$0.00	\$109.60
Regina Reilly	7th Annual Deborah School Nurse Forum – Browns Mills, NJ	10/8/18	\$0.00	\$0.00
Becky Smith	7th Annual Deborah School Nurse Forum – Browns Mills	10/8/18	\$0.00	\$0.00
Andrea Estevez	<i>Classroom Visitation to see "Creative Curriculum" Preschool Program Medford Township School District School, date, and time to be determined</i>	TBD	\$0.00	\$109.60

3. Approval of Agreement with The Learning Well, LLS for ABA School Program Services for the 2018-19 School Year in the amount of \$110 per hour.
4. ACCEPT DEC Electric Change Order #1 in the amount of \$1,924.87 for removal of wall in Nokomis Office
5. ACCEPT DEC Electric Change Order #2 in the amount of \$11,200.00 for cabling
6. ACCEPT DEC Electric Change Order #3 in the amount of \$10,800.00 for wiring, cable and fencing
7. Approval of 2018-19 H.S.A. Lunch Program Menu as follows:

Monday:

- Chick Fil-A 8 count nuggets & bag of chips- \$4.00
- Chick Fil-A chicken sandwich & bag of chips- \$4.00
- Chick Fil-A salad with grilled chicken- \$4.00
- Shop Rite Protein Box- white cheddar chunks, whole grain pita, hard-boiled egg, grapes- NEETA ONLY- \$4.75
- Shop Rite carrots & ranch- \$0.75
- Shop Rite pineapple/peach/mango fruit cup- \$0.65

Tuesday & Thursday:

Philly Pretzel Dog- \$1.75
Philly Cheesesteak Roll- NEETA ONLY- \$4.00
Shop Rite grilled cheese & chips- \$2.50
Shop Rite grilled cheese, chips & cup of chicken noodle soup- NEETA ONLY- \$3.75
Shop Rite Bagel/Box- plain bagel, cream cheese/butter, Yoplait yogurt cup, 100% fruit snack- \$3.00
Shop Rite apples & caramel- \$1.15
Wednesday:
Riviera Pizza- \$1.75
Shop Rite Protein Box- \$4.75
Shop Rite carrots & ranch- \$0.75
Shop Rite pineapple fruit cup- \$0.65

Friday:
Riviera pasta with sauce and meatballs- \$3.75
Riviera pasta with butter and meatballs- \$3.75
Shop Rite Protein Box- \$4.75
Mr. China Chicken with broccoli & rice- NEETA ONLY- \$3.75
Mr. China General Tao's chicken & rice- NEETA ONLY- \$3.75
Shop Rite carrots & ranch- \$0.75
Shop Rite apple/strawberry fruit cup- \$0.65

B. BUILDINGS AND GROUNDS

C. FACILITIES USE

14. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

15. EXECUTIVE SESSION

BOARD OF EDUCATION OF MEDFORD LAKES

**RESOLUTION 2019-04E
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

___ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

___ Any matter in which the release of information would impair a right to receive funds from the federal government;

X ___ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

___ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____Any investigations of violations or possible violations of the law;

____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: [John Doe vs. ABC Board of Education])

(If contract negotiation the nature of the contract and interested party is _____
_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: _____) or upon the occurrence of _____);

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

16. ADJOURNMENT

Medford Lakes Board of Education
Bills List
September 12, 2018

PO #	VENDOR	DESCRIPTION	AMOUNT	CHECK #
19-0356	AMAZON.COM	ENERGY BUS	\$ 100.96	33188
19-0363	AMAZON.COM	B & G MAATERIALS	\$ 1,411.74	33188
19-0364	AMERICAN SCHOOL BD. JOUR.	SUBSCRIPTION	\$ 273.00	33189
19-0465	ATLANTIC CAPE ENVIRONMENTAL SERVICES	TILE REMOVAL	\$ 36,750.00	33190
19-0384	BARNES & NOBLE BOOKSELLERS	GUIDANCE SUPPLIES	\$ 48.56	33191
19-0469	BCASBO	ANNUAL DUES	\$ 125.00	33192
19-0449	BOB DRAYTON, INC	BUILDING REPAIRS	\$ 1,500.00	33193
19-0470	BURLINGTON CO. SPEC. SERVICES	ESY SERVICES	\$ 8,900.00	33194
19-0476	BURLINGTON COUNTY TIMES	SUBSCRIPTION BALANCE	\$ 89.04	33195
19-0079	CAROLINA BIOLOGICAL	AGIN - SUPPLIES	\$ 336.85	33196
19-0451	CASA PAYROLL SERVICES, LLC	AUGUST PAYROLL	\$ 272.50	33197
19-0423	CDW GOVERNMENT, INC.	TECH SUPPLIES	\$ 10.14	33198
19-0454	CONSTANT CONTACT	SUBSCR. RENEWAL	\$ 378.00	33199
19-0474	COURIER TIMES, INC.	MEETING NOTICES	\$ 69.90	33200
19-0395	CUSTOM LANYARDS FOR ALL	SUPT. SUPPLIES	\$ 206.00	33201
18-0764	DEC ELECTRICAL CONTRACTORS INC	RFP # 4	\$ 49,685.00	33202
19-0460	DENT, ANTHONY V	CELL PHONE REIMB.	\$ 3,804.82	33203
18-0741	DRISCOLL MECHANICAL, LLC	AFP #4	\$ 43,376.28	33204
19-0443	ED TRETINA ELECTRICAL	504 ACCOMMODATION	\$ 325.00	33205
19-0468	ED TRETINA ELECTRICAL	CONST. REPAIRS	\$ 300.00	33205
19-0429	EDMENTUM	STUDY ISLAND	\$ 412.50	33206
18-0742	FALASCA MECHANICAL, INC.	RFP #6	\$ 65,438.31	33207
19-0426	FOLLETT SCHOOL SOLUTIONS, INC.	DESTINY SOFTWARE	\$ 2,085.00	33208
19-0473	FRONTLINE TECHNOLOGIES	EMPLOYEE EVAL MGMT	\$ 2,014.12	33209
19-0421	FUNCTIONALLY ABLE REHAB, INC.	ESY SERVICES	\$ 1,320.00	33210
19-0425	GANN LAW BOOKS	ANNUAL UPDATES	\$ 987.00	33211
19-0362	GENERAL CHEMICAL AND SUPPLY, INC.	B&G SUPPLIES.	\$ 1,883.65	33212
19-0475	HARRISON, MATTHEW AND MEGAN	SETTLEMENT PAYMENT	\$ 14,162.00	33213
19-0052	KAPLAN EARLY LEARNING COMPANY	PRE-K SUPPLIES	\$ 128.45	33214
19-0050	LAKESHORE LEARNING MATERIALS	PRE-K SUPPLIES	\$ 216.98	33215
19-0462	MADDELINDE WIKER	MURAL RIGHTS	\$ 300.00	33216
19-0390	MHS INC	CST SUPPLIES	\$ 224.40	33217
19-0307	MUNICIPAL CAPITAL FINANCE	LEASE PAYMENT 1	\$ 4,996.32	33218
19-0041	NASCO ARTS AND CRAFTS	SUPPLIES-COUGH LIN	\$ 224.57	33219
19-0080	NASCO ARTS AND CRAFTS	SUPPLIES-FLUHARTY	\$ 89.06	33219
19-0054	NASCO ARTS AND CRAFTS	SUPPLIES - WELLS	\$ 42.85	33219
19-0037	NASCO ARTS AND CRAFTS	SUPPLIES - AGIN	\$ 494.64	33219
19-0071	NASCO ARTS AND CRAFTS	SUPPLIES-O'BRIEN	\$ 650.15	33219
19-0055	NATIONAL ART & SCHOOL SUPPLIES	SUPPLIES-WELLS	\$ 36.59	33220
19-0090	NAUTILUS SOLAR POWER II, LLC.	AUGUST SOLAR	\$ 5,260.78	33221
19-0457	NJ BUILDINGS & GROUNDS ASSN	DUES-WITHAM	\$ 400.00	33222
19-0407	NORTHWEST EVALUATION ASSOC.	MAP TESTING	\$ 5,187.50	33223
19-0467	PARKER MC CAY, P.A.	PROF SERVICES	\$ 1,843.87	33224
19-0466	PARKER MC CAY, P.A.	CONST SERVICES	\$ 87.50	33224
19-0414	PEACH COUNTRY MULCH	PLAYGROUND MULCH	\$ 510.00	33225
19-0085	PSE&G	JULY & AUGUST	\$ 3,010.69	33226
19-0089	REPUBLIC SERVICES OF N.J.	AUGUST & SEPT	\$ 427.79	33227
19-0040	SCHOOL SPECIALTY, INC.	SUPPLIES-COUGH LIN	\$ 247.88	33228
19-0015	SCHOOL SPECIALTY, INC.	SUPPLIES-JURGENS	\$ 436.30	33228
19-0011	SCHOOL SPECIALTY, INC.	SUPPLIES - COUGHLIN	\$ 58.75	33228
19-0008	SCHOOL SPECIALTY, INC.	SUPPLIES-FERGUSON	\$ 106.75	33228
19-0014	SCHOOL SPECIALTY, INC.	SUPPLIES-TERRUSO	\$ 239.25	33228
19-0007	SCHOOL SPECIALTY, INC.	SUPPLIES-AGIN	\$ 63.36	33228
19-0006	SCHOOL SPECIALTY, INC.	SUPPLIES-O'BRIEN	\$ 136.83	33228
19-0355	SCHOOLS HEALTH INSURANCE FUND	SEPT PREMIUM	\$ 79,431.00	33229
19-0338	SONITROL SECURITY OF DE VALLEY	MONITORING	\$ 1,881.81	33230
19-0408	STIMULUS PUBLICATION	CST SUPPLIES	\$ 329.85	33231
19-0448	SVJ MOVING & STORAGE CO.	FURNITURE MOVE	\$ 406.39	33232
19-0471	SYSTEMS 3000	SERVICE & SUPPORT	\$ 4,775.00	33233
19-0379	THE LAW OFFICE OF NORMAN SHABEL, P.C.	NOKOMIS FURNITURE	\$ 750.00	33234
19-0464	TREASURER, STATE OF NEW JERSEY	ANNUAL LIFE HAZARD	\$ 428.00	33235
19-0453	UNITED STATES POSTAL SERVICE	DISTRICT POSTAGE	\$ 3,000.00	33236

Medford Lakes Board of Education
Bills List
September 12, 2018

18-0665	USA GENERAL CONTRACTORS CORP	AFP #4	\$ 58,872.83	33237
19-0077	VALLEY LITHO SUPPLY COMPANY	SUPPLIES-MCCALL	\$ 29.95	33238
19-0433	W.J. GROSS, INC.	AFP #2	\$ 247,446.00	33239
19-0057	WB MASON CO.	SUPPLIES - WELLS	\$ 58.16	33240
19-0450	XTEL COMMUNICATIONS INC.	PHONE SERVICE	\$ 1,335.12	33241
			\$ 660,430.74	

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education poliy and N.J.S.A. 18A;19 et seq.

BOARD SECRETARY