

MEDFORD LAKES SCHOOL DISTRICT
MEDFORD LAKES, NJ 08055
PUBLIC AGENDA
June 13, 2018

1. CALL MEETING TO ORDER
2. ANNOUNCEMENT OF NOTICE
3. ROLL CALL
4. FLAG SALUTE
5. PRESENTATIONS

A. Mrs. Carole Ramage, May Students of the Month:

Kindergarten	MaryTess Bolognone
1 st Grade	Noah Meisner
2 nd Grade	Eva Reynolds

Mr. Anthony Dent, Superintendent, May Students of the Month:

3 rd Grade	Peyton Sciliano
4 th Grade	Gavin McGucken
5 th Grade	Amelia Franken
6 th Grade	Bella Calvanese
7 th Grade	Laci Ram
8 th Grade	Paul Rogers

6. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

7. APPROVAL OF MINUTES

8. MONTHLY REPORTS

1. Student Enrollment
2. Fire and Security Drill Reports
3. Nurses' Reports
4. Staff Attendance

9. OLD BUSINESS

10. NEW BUSINESS

11. SUPERINTENDENT'S REPORT

A. PERSONNEL

1. Approve Mr. Dent, Superintendent, completion and payment of Qualitative Merit Goal #3 – Bond Referendum and stipend as approved by the County Interim Executive Superintendent Daryl J. Minus-Vincent
2. Approve Mr. Dent, Superintendent, completion and payment of Quantitative Merit Goal #1 – 3rd grade Measures of Academic Performance (MAP) Testing
3. Approve unpaid days
 - a. Jen Hecklen, June 11th and 12, 2018
4. Accept Retirement of Elizabeth Piarulli, Part Time In Class Assistant, effective December 1st, 2018

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>
201-14	11-215-1000106-0-119	Elizabeth Piarulli

5. Accept Retirement of Judy Hamlin, Elementary School Teacher, effective January 1st, 2019.

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>
501-14	11-120-100-101-0-102	Judy Hamlin

6. Approval of Schedule F: In Class Assistants, Lunch/Recess aides for the 2018-2019 School Year (Schedule attached)

7. Approval of Angela Mannino, Teacher K-6, TOSD

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>	<u>Salary</u>
504-07	11-120-100-101-0-102	Angela Mannino	\$54,077 Step 1 MA

8. Approval of Devon Mohler, Nokomis School Guidance Counselor

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>	<u>Salary</u>
504-19 (MA)	11-000-218-104-0-130	Devon Mohler	\$27,038.50 Step 1 MA (50%)

9. Approval of ESY Staff 2018

Teachers:	Jenna Franchio, Shelly Craig, James Moorhead
Substitute Teacher	Matt McCall
In Class Assistants:	Cynthia Murray, Amy Wilmot
Substitute In Class Assistants	Tracey Casciato, Jenna Brey
School Nurse	Regina Reilly
Substitute School Nurse	Rebecca Smith

10. Approval of In Class Assistants and Lunch Recess Aides for the 2018-2019 school year (see attached)

11. Approval of Summer Curriculum Writing

Gifted (new)

Grade 4 – TDB 6/12
 Grade 6 – TDB 6/12
 Grade 8 – TDB 6/12

Science (rewrite)

Grade K – TBD 6/12
 Grade 1 – TBD 6/12
 Grade 2 – TBD 6/12
 Grade 3 – TDB 6/12
 Grade 4 – TBD 6/12

English Language Arts (rewrite)

Grade 5 – TBD 6/12
 Grade 6 – TBD 6/12
 Grade 7 – TBD 6/12
 Grade 8 – TBD 6/12

Preschool (new)

Grade PreK – TBD 6/12

12. Addition to Schedule E – Homebound Instruction

a Shelly Craig

13. Approval of the transfer of Mrs. Jennifer York, Elementary Teacher, from Neeta School to Nokomis School effective September 1, 2018.

14. Approval of the transfer of Miss Jenna Franchio, Special Education Teacher, from Neeta School to Nokomis School effective September 1, 2018.

15. Approval of the transfer of Mrs. Christine Hunter, Special Education Teacher, from Nokomis School to Neeta School effective September 1, 2018.
16. Approve the transfer of Mrs. Allison DePasquale, Elementary Teacher, from Nokomis School to Neeta School effective September 1, 2018.
17. Approve the Superintendent to hire staff between Board of Education Meetings beginning July 1, 2018 through June 30th, 2019.

12. BUSINESS ADMINISTRATOR'S REPORT

A. FINANCE/BUDGET

1. Payment of the bills with funds available.
2. Approve budget transfers for the month of April 2018 as listed on the attached summary report.
3. Acceptance of the Board Secretary and Treasurer's reports in accordance with N.J.A.C. 6A: 23-2.11(c) 3 and N.J.A.C. 6A:23-2.11(a) for the month(s) of April 2018. The Treasurer's Report and Board Secretary's Report are in agreement for the month(s) of April. The Board Secretary certifies no line item account has been over extended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23-2.11(c) (4), the Board of Education, after review of the Board Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Approve the following district travel to include mileage reimbursement

Name	Description	Date	Registr. Amount	Subst. Cost
Michael Colling	BCIPJIF Fall Retreat – Cape May, NJ	9/26-28/2018	\$0.00	\$0.00
Greg Witham	NJSBGA Training Class – Manchester, NJ	7/17/18	\$0.00	\$0.00

5. Pursuant to PL 2015, Chapter 47 the Medford Lakes Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirement 2CFR, Part200:

Medford Lakes Board of Education
Report of Awarded Contracts
July 1, 2017 – June 30, 2018

Date Awarded	Vendor	Service	School Year	Amount
08/16/2017	BCSSSD	ESY Tuition	2017-2018	\$12,700.00
08/16/2017	BCSSSD	Out of District Tuition	2017-2018	\$85,691.00
08/16/2017	YALE School North II, Inc.	Out of District Tuition	2017-2018	\$57,283.80
08/16/2017	Shamong Township BoE	In District Tuition	2017-2018	\$49,036.80
08/16/2017	Southampton Township BoE	In District Tuition	2017-2018	\$26,530.20
08/16/2017	Dr. Zoe Wilson, The Strawbridge Professional Center of Moorestown	Psychiatric Evaluations	2017-2018	\$500-\$900 per eval
08/16/2017	Dr. Lyla Beyderman, Nemours DuPont Pediatrics	Neurological Evaluations	2017-2018	\$500-\$900 per eval
08-16/2017	Dr. Goodman/Dr. Caroline Eggerding, Cooper Pediatrics	Neurological Evaluations	2017-2018	\$350-\$900 per eval
08/16/2017	The State of New Jersey's Specialized CST at Katzenbach	Evaluations for Deaf/HOH	2017-2018	\$1500-\$2000 per eval
08/16/2017	The Learning Well	Autism and Behavioral Consultations, Support and Training	2017-2018	Trainer - \$33/hr Facilitator - \$65/hr Speech - \$75/hr Psychologist - \$75 Teacher - \$75/hr Report - \$110 each BCBA - \$500/day Assessment - \$800 One-One - \$33/hr
08/16/2017	Burlington County ESU	Augmentative/ Alternative Communication	2017-2018	\$1250 per eval
08/16/2017	Advancing Opportunities	Augmentative/ Alternative Communication	2017-2018	\$1200 per eval Support - \$150/hr
08/16/2017	Speak For Yourself, LLC	Augmentative/ Alternative Communication	2017-2018	\$120/hour
08/16/2017	Advancing Opportunities	Assistive Technology	2017-2018	\$925 per eval Support - \$120/hr
08/16/2017	Learning for Tomorrow, NJ LLC	Assistive Technology	2017-2018	\$850 per eval Support - \$125/hr
08/16/2017	Bayada Nursing	RN Services	2017-2018	\$55/hr
08/16/2017	ProtoCall Nursing Services	RN Services	2017-2018	TBD
08/16/2017	Regina Birchler, Shore Educational Diagnosticians	LDT/C	2017-2018	\$360 per day
08/16/2017	Barbara Hannmann	School Psychologist	2017-2018	\$360 per day
08/16/2017	Frontline Technologies	IEP Implementation	2017-2018	\$4579.45
09/20/2017	Connor, Strong & Buckelew, LLC	Health Insurance Broker of Record	2017-2018	N/A
09/20/2017	Start Pediatric Home Care Agency	RN/LPN Services	2017-2018	\$45/hr (LPN) \$55/hr (RN)
09/20/2017	Interactive Kids	BCBA/BCaBA	2017-2018	\$110/hr (BCBA) \$90/hr (BCaBA)
10/18/2017	Phoenix Advisors	Municipal Advisor	2017-2018	N/A

11/15/2017	Honeywell Business Solutions	Preventative Maint/Monitoring	2017-2018	\$19,108.00 annually
11/15/2017	Virtua Medical Group	School Physician Services	2017-2018	\$4000.00 annually
11/15/2017	Leah Rosenkrantz, DO	Psychiatric Services	2017-2018	\$700 per eval
11/15/2017	Joseph C Hewitt, DO, Hewitt Psychiatric	Psychiatric Services	2017-2018	\$600 per eval \$200 per consult
11/15/2017	Brett DiNovi & Associates	Psychiatric Services	2017-2018	\$47.50/hr RBT \$125/hr – BC \$115/hr consults
12/13/2017	REM Auditory Therapy Center, LLC	Student Services	2017-2018	\$595 per eval
01/03/2018	Parker McCay, PA	Solicitor / Negotiator	2018-2019	
01/03/2018	The Design Collaborative	Architect	2018-2019	
01/03/2018	Holman, Frenia, Allison, PC	Auditor	2018-2019	
02/21/2018	YMCA Camp Ockanickon	Building Rental	2018-2019 2019-2020 2020-2021	\$0.00
02/21/2018	WJ Gross, Inc	General Construction for Neeta and Nokomis Schools Capital Maintenance Upgrades	2017-2018 2018-2019	\$627,400.00
02/21/2018	USA General Contractor's Corp	Overall Construction Contract for Nokomis School Re-Roofing	2017-2018 2018-2019	\$517,000.00
02/21/2018	DEC Electrical Contractors, Inc	Electrical Construction for Neeta and Nokomis Schools Capital Maintenance Upgrades	2017-2018 2018-2019	\$174,800.00
02/21/2018	Driscoll Mechanical	Heating & Ventilating Systems and Equipment Construction for Neeta & Nokomis Schools Capital Maintenance Upgrades	2017-2018 2018-2019	\$371,000.00
02/21/2018	Falasca Mechanical	Neeta & Nokomis Schools Plumbing & Gas Fitting Construction	2017-2018 2018-2019	\$146,600.00
02/21/2018	Horizon Environmental Group	Neeta & Nokomis Asbestos Abatement Specifications	2017-2018	\$10,500.00
03/20/2018	Shade Environmental Services	Neeta and Nokomis Asbestos Abatement work	2017-2018	\$10,800 – Nokomis \$8,400 – Neeta
04/18/2018	Burlington County Educational Service Unit	Joint Transportation Agreement	2018-2019	TBD

05/23/2018	Speech-Language Specialists, LLC	One-One Speech Services	2017-2018	\$42/per session
5/23/18	BCSSSD	Technology, Student services and Staffing as needed	2018-2019	TBD
5/23/2018	Frontline Education	IEP Direct	2018-2019	\$7622.50
5/23/2018	Bayada Nurses	Substitute RN Services	2018-2018	\$55/hr – RN
05/23/2018	Functionally Able Rehab	OT/PT/Speech	2018-2019	\$80/hr
05/23/2018	Phoenix Advisors	Municipal Advisor	2018-2019	N/A
05/23/2018	BCSSSD	Out of District Tuition	2017-2018	\$21,500 annually

6. Approval Resolution No. 2018-29 renewal of Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms for the 2018-19 School Year.
7. Approval Resolution No. 2018-30 awarding trash collection services to Republic Services of NJ, LLC under the Lenape Region Trash Consortium.
8. Approval of the following resolution:

Resolution 2018-31

Transfer of Current Year Surplus to Maintenance Reserve

WHEREAS, NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June 2018 by board resolution, and

WHEREAS, the Medford Lakes Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Medford Lakes Board of Education shall deposit no more than \$75,000 for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Medford Lakes Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

9. Approval of the following resolution:

Resolution 2018-32

Transfer of Current Year Surplus to Emergency Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess

current revenue or unexpended appropriations into reserve accounts during the month of June 2018 by board resolution, and

WHEREAS, the Medford Lakes Board of Education wishes to deposit anticipated current year surplus into an Emergency Reserve account at year end, and

WHEREAS, the Medford Lakes Board of Education shall deposit no more than \$75,000 for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Medford Lakes Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

B. BUILDINGS AND GROUNDS

13. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

14. EXECUTIVE SESSION

BOARD OF EDUCATION OF MEDFORD LAKES

**RESOLUTION 2018-33E
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality

is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: [John Doe vs. ABC Board of Education])

(If contract negotiation the nature of the contract and interested party is _____
_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: _____) or upon the occurrence of _____);

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

15. ADJOURNMENT

Medford Lakes Board of Education
Bills List
June 13, 2018

PO#	Vendor	Invoice#	Payment	Check#
18-0656	AMAZON.COM	SMART BOARD SUPPLIES	580.97	33037
18-0744	CASA PAYROLL SERVICES, LLC	MAY 2018 PAYROLL	498.10	33038
18-0758	COLLING, MICHAEL	CELL PHONE REIMB	81.65	33039
18-0511	CZARZASTY, ERIN	TUITION REIMBURSEMEN	577.50	33040
18-0433	CZARZASTY, ERIN	TUITION REIMB.	288.75	33040
18-0764	DEC ELECTRICAL CONTRACTORS INC	PAYMENT 1	22,800.00	33041
18-0747	DENT, ANTHONY V	CELL PHONE REIMB	63.92	33042
18-0741	DRISCOLL MECHANICAL, LLC	PYMT #2	46,303.00	33043
18-0750	EDUCATIONAL SERVICES UNIT-TRANS	MAY TRANSPORT	6,222.90	33044
18-0749	EXPERIMAC	IPAD REPAIR	50.00	33045
18-0742	FALASCA MECHANICAL, INC.	PYMT #3	43,500.00	33046
18-0753	FERRY ASSOCIATES	B.O. SUPPLIES	142.39	33047
18-0762	FUNCTIONALLY ABLE REHAB, INC.	MAY SERVICES	5,538.00	33048
18-0743	GENERAL CHEMICAL AND SUPPLY, INC.	B & G SUPPLIES	367.50	33049
18-0759	HARRISON, MATTHEW AND MEGAN	MAY REIMBURSEMENT	6,267.92	33050
18-0688	HEPPARD PLUMBING & HEATING	NOKOMIS REPAIRS	270.00	33051
18-0732	HERFF JONES - CAP & GOWN DIV.	GRADUATION GOWNS	1,006.50	33052
18-0206	HUMPHREY'S PEST CONTROL	MAY SERVICE	80.00	33053
18-0721	IMPERIAL BAG & PAPER	REPAIRS	222.85	33054
18-0722	IMPERIAL BAG & PAPER	SCRUBBER REPAIRS	888.51	33054
18-0513	KARAKASHIAN, PATRICIA	TUITION REIMBURSEMEN	920.50	33055
18-0512	KARAKASHIAN, PATRICIA	TUITION REIMB.	1,579.50	33055
18-0530	KATHY O'BRIEN	TUITION REIMBURSEMEN	288.75	33056
18-0613	KEYBOARD CONSULTANTS	SMART BOARDS-NOK	58,130.28	33057
18-0612	KEYBOARD CONSULTANTS	SMART BOARDS-NEETA	141,068.68	33057
18-0519	LEAH ROSENKRANTZ, D.O.	STUDENT EVAL	700.00	33058
18-0760	MEDFORD TWP. BOARD OF ED.	FIELD TRIP TRANS	2,240.00	33059
18-0201	NAUTILUS SOLAR POWER II, LLC.	MAY SERVICE	5,115.14	33060
18-0627	NJASBO	COLLING-REGISTRATION	275.00	33061
18-0195	PSE&G	APRIL AND MAY	8,533.59	33062
18-0745	REBECCA SMITH	PD REIMBURSEMENT	48.72	33063
18-0432	REPUBLIC SERVICES OF N.J.	JUNE SERVICE	334.29	33064
18-0279	SAFETY BUS	HERSHEY PARK TRIP	2,700.00	33065
18-0766	SOURCE4TEACHERS	MAY SERVICES	23,805.62	33066
18-0239	SOUTH JERSEY ENERGY	MAY USAGE	76.79	33067
18-0211	SOUTH JERSEY GAS CO.	MAY 2018 SERVICE	226.40	33068
18-0761	SPEAK FOR YOURSELF, LLC	MAY SERVICES	2,760.00	33069
18-0751	SPOTTS, INC. HARDWARE	B&G SUPPLIES	24.76	33070
18-0755	THE DESIGN COLLABORATIVE	PROJECT 7956	1,184.79	33071
18-0756	THE DESIGN COLLABORATIVE	PROJ# 7954	36.34	33071
18-0763	THE LEARNING WELL FOR CHILDREN, LLC	SEP-MAR SERVICES	26,958.25	33072
18-0694	THERAPY SHOPPE	OT SUPPLIES	74.98	33073
			412,832.84	

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S.A. 18A:19 et seq.

BOARD SECRETARY

JUNE 13, 2018

DATE