

MEDFORD LAKES SCHOOL DISTRICT  
MEDFORD LAKES, NJ 08055  
PUBLIC AGENDA  
September 21, 2016

1. CALL MEETING TO ORDER
2. ANNOUNCEMENT OF NOTICE
3. ROLL CALL
4. FLAG SALUTE
5. PRESENTATION

Mrs. Kelly Scapellato, Supervisor of Special Services, PARCC Testing Results

6. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

7. APPROVAL OF MINUTES
8. MONTHLY REPORTS

1. Student Enrollment
2. Staff Attendance

9. OLD BUSINESS
10. NEW BUSINESS
11. POLICY

- A. Approve for final reading and adoption the following Policy Number(s):
  1. 5142.2 – Electronic Portable Communications Devices (EPCD)
- B. Distribution of Policy Review binders.

12. SUPERINTENDENT'S REPORT

A. PERSONNEL

1. New Staff
  - a. Approval of Corey Meeks, Part Time Custodian for the 2016-2017 school year

| <u>Position</u> | <u>Control Roster Number</u> | <u>Account Number</u> | <u>Employee</u> | <u>Salary</u> |
|-----------------|------------------------------|-----------------------|-----------------|---------------|
|                 | 302-03                       | 11-000-262-100-0-160  | Corey Meeks     | \$13,988.00   |

2. Additions to 2016-2017 Extra Duty List
  - a. Anna Huckaby, Lunch/Recess Duty
3. Approval of 2016-2017 Master Substitute List: Cleaners/Custodians, School Nurses
  - a. Jenna Brey, Substitute Lunch/Recess Aide
  - b. Robbie Kantner, Substitute Cleaner

B. CURRICULUM/COORDINATED ACTIVITIES

1. Agreement with Kennedy University Hospital to provide student drug screening for the 2016-2017 school year. Annual renewal

2. 2016-2017 Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA) Annual renewal
3. Approve the following field trip(s):
  - a. Neeta Band to Nokomis School on October 31, 2016 to lead Halloween Parade
  - b. 8<sup>th</sup> Grade to Washington, DC on April 28, 2017
  - c. Pre-School to Indian Acres Tree Farm on October 21, 2016

### 13. BUSINESS ADMINISTRATOR'S REPORT

#### A. FINANCE/BUDGET

1. Payment of the bills with funds available.
2. Approve budget transfers for the month of June 2016 as listed on the attached summary report.
3. Acceptance of the Board Secretary and Treasurer's reports in accordance with N.J.A.C. 6A: 23-2.11(c) 3 and N.J.A.C. 6A:23-2.11(a) for the month(s) of June 2016. The Treasurer's Report and Board Secretary's Report are in agreement for the month(s) of June. The Board Secretary certifies no line item account has been over extended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23-2.11(c) (4), the Board of Education, after review of the Board Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Approve the following district travel to include mileage reimbursement:

| Name            | Description                                                                                                | Date             | Registr. Amount |
|-----------------|------------------------------------------------------------------------------------------------------------|------------------|-----------------|
| Greg Witham     | NJDoE's Lead Sampling in School Facilities – Hammonton, NJ                                                 | 9/27/16          | \$0.00          |
| Michael Colling | SPELL JIF Joint Retreat – Cape May, NJ                                                                     | 9/28-30/16       | \$0.00          |
| Betsy Feinberg  | BCIT Visitation – Medford, NJ                                                                              | 10/5/16          | \$0.00          |
| Rebecca Smith   | Deborah Heart and Lung Centers School Nurse Forum – Browns Mills, NJ                                       | 10/10/16         | \$0.00          |
| Jay Wassell     | BCPDI's Google Educator Level 1 Boot Camp – Westampton, NJ                                                 | 10/26 – 10/27/16 | Subscrip        |
| James Moorhead  | BCPDI's Google Educator Level 1 Boot Camp – Westampton, NJ                                                 | 10/26 – 10/27/16 | Subscrip        |
| Anthony Dent    | Intergrated Pest Management Training – Westampton, NJ                                                      | 11/4/16          | \$0.00          |
| Greg Witham     | Intergrated Pest Management Training – Westampton, NJ                                                      | 11/4/16          | \$0.00          |
| Greg Witham     | EPA's Renovate, Repair and Painting Rule Workshop – Waretown, NY                                           | 12/9/16          | \$0.00          |
| Greg Witham     | PEOSH/NJADP Indoor Air Quality Training – Westampton, NJ                                                   | 1/13/17          | \$0.00          |
| James Moorhead  | BCPDI's Effective Strategies for Teaching Mathematics at the Middle and High School Level – Westampton, NJ | 2/7/17           | Subscrip        |

5. Disposal of the following reading textbooks publication date 1989:
  - a. 23 copies of Houghton Mifflin Literary Readers: ISBN# 0-395-47698-4
  - b. 23 copies of Houghton Mifflin Beginning to Read A: ISBN# 0-395-48009-4
  - c. 16 copies of Houghton Mifflin Beginning to Read B: ISBN # 0-395-48010-8
  - d. 16 copies of Houghton Mifflin Beginning to Read C: ISBN# 0-395-48011-6

- 6. Approve submission of 2016-17 IDEA grant as follows:
  - a. Pre-School in the amount of \$5,559.00
  - b. Basic in the amount of \$114,319.00

B. BUILDINGS AND GROUNDS

C. FACILITIES USE

14. PUBLIC COMMENT

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15. EXECUTIVE SESSION

**BOARD OF EDUCATION OF MEDFORD LAKES**

**RESOLUTION 2017-03E  
AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of Medford Lakes (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Board of Education will reconvene following the end of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

**X** \_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: [John Doe vs. ABC Board of Education] )

(If contract negotiation the nature of the contract and interested party is \_\_\_\_\_  
\_\_\_\_\_)

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential*

*impact*);

\_\_\_\_\_Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_) ;

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: \_\_\_\_\_) or upon the occurrence of \_\_\_\_\_);

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

16. ADJOURNMENT