

MEDFORD LAKES SCHOOL DISTRICT
MEDFORD LAKES, NJ 08055
PUBLIC AGENDA
~~FEBRUARY 20, 2019~~
FEBRUARY 26, 2019

1. CALL MEETING TO ORDER
2. ANNOUNCEMENT OF NOTICE
3. ROLL CALL
4. FLAG SALUTE
5. PRESENTATIONS

- A. Mrs. Carole Ramage, January Students of the Month
 - Kindergarten – Joseph Wilt
 - 1st Grade – Cecilia Ries
 - 2nd Grade – Catherine Cooper

- Mr. Anthony Dent, January Students of the Month
 - 3rd Grade – Cole Haussman
 - 4th Grade – Brianna Pancoast
 - 5th Grade – Kyle Powell
 - 6th Grade – Ren Durr
 - 7th Grade – Steven Wingert
 - 8th Grade – Emme Weimer

- B. Maggie Pulliam, Neeta School Class of 2018 – Presentation of Girl Scout Gold Award Project

6. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

7. APPROVAL OF MINUTES
8. MONTHLY REPORTS

- A. Fire and Security Drills
- B. Nurses' Report
- C. Student Enrollment
- D. Staff Attendance
- E. Harassment/Intimidation/Bullying Investigation – none to report

9. OLD BUSINESS
10. NEW BUSINESS
11. SUPERINTENDENT'S REPORT

- A. PERSONNEL

1. APPROVE Substitute School Nurse
 - a. Cynthia Glover
2. APPROVE unpaid leave of absence
 - a. Jennifer Heicklen, March 25th, 26th, 27th, 28th, 2019

3. APPROVE Step correction for Alyssa Maziarz, 50% 5th Grade Teacher, from Step 1 BA approved October 16, 2018 to Step 5 BA. No salary change
4. APPROVE Mentoring Assignments beginning February 1st, 2019
 - a. Julia Maute, 4th Grade Teacher, Mentor Amy Wiker
5. APPROVE Addition to Extra Duty List (Schedule E):
 - a. Vicky Ley – Dance Chaperone

B. CURRICULUM/COORDINATED ACTIVITIES

1. APPROVE 2018-2019 Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA) Annual Renewal
2. APPROVE the following iPad Apps:
 - a. ChatterPix Kids
 - b. Plickers
 - c. Epic!
 - d. SMART lab: Learning Activities
 - e. QR Code Reader
 - f. SMART kapp
 - g. Prodigy Math Game
 - h. Kahoot! Play and Create Quizzes
3. At the request of Mrs. Rachael Urban, on behalf of the MLLA Women's Volleyball League, approval of a perpetual plaque representing the Women's Volleyball League Champions to be hung in the Neeta School All Purpose Room.
4. Field Trips
 - a. Project Infinity Rocket Club staff and students to Tuckahoe Turf Farm in Hammonton, NJ to launch rockets. Approximately 24 students to be transported by parent volunteers on the following dates from 10:00 AM until 12:30 PM:
 Sunday, March 10, 2019
 Sunday, March 24, 2019
 Sunday, March 31, 2019 (Makeup in case of inclement weather)
 Sunday, April 7, 2019
 - b. Friday, March 29, 2019 – Pre-K to Peek-a-Boo Playground, Medford, NJ
 - c. Wednesday, April 3, 2019 – 8th Grade Boys to Magee Rehabilitation, Philadelphia, PA. (Date correction from June 3rd previously approved on January 16, 2019)
 - d. Week of April 29, 2019 (day to be determined based on weather) – 8th Grade GATE students to Lower School at The Haverford School, Haverford, PA for Balloon Launch. This will take place during the school day. Approximately 6 students will be transported by parent volunteers.
 - e. Thursday, June 6, 2019 – Student Council, Safety Patrol, NJHS Members to Six Flags Great Adventure, Jackson, NJ

12. BUSINESS ADMINISTRATOR'S REPORT

A. FINANCE/BUDGET

1. Payment of the bills with funds available.
2. VOID Check Number 33371 in the amount of \$345.00 payable to Specialty Graphics, LLC on 11/14/2018 due to check being lost. Stop payment issued 1/22/2019.
3. APPROVE budget transfers for the month(s) of December 2018 as listed on the attached summary report.
4. Acceptance of the Board Secretary and Treasurer's reports in accordance with N.J.A.C. 6A:23A-16.10(c) (4) for the month(s) of December 2018. The Treasurer's Report and Board

Secretary's Report are in agreement for the month(s) of December. The Board Secretary certifies no line item account has been over extended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23-2.11(c) (4), the Board of Education, after review of the Board Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. APPROVE the following district travel to include mileage reimbursement:

Name	Description	Date	Registr. Amount	Subst. Cost
Kathy O'Brien	The College of New Jersey's Teacher Professional Development – "Student-Centered Learning in Mathematics What Does It Look Like?"- Ewing, NJ	3/1/19	\$175.00	\$109.60
Brittany Reid	The College of New Jersey's Teacher Professional Development – "Student-Centered Learning in Mathematics What Does It Look Like?"- Ewing, NJ	3/1/19	\$175.00	\$109.60
Lauren Ferguson	The College of New Jersey's Teacher Professional Development – "Student-Centered Learning in Mathematics What Does It Look Like?"- Ewing, NJ	3/1/19	\$175.00	\$109.60
Greg Witham	New Jersey School Buildings and Grounds Associations 2019 Conference/Expo – Atlantic City, NJ	3/11-3/13/19	Included in Dues	\$324.96
Anthony Dent	L.E.A.D. Convention – Atlantic City, NJ	3/18/19	\$175.00	\$0.00
Regina Reilly	Cooper In Schools Nursing Symposium – Mt. Laurel, NJ	TBD		\$150.00
Rebecca Smith	Cooper In Schools Nursing Symposium – Mt Laurel, NJ	TBD		\$150.00

6. Acceptance of the Comprehensive Annual Finance Report for the Fiscal Year Ended June 30, 2018 as presented and submitted by Holman Frenia and Allison, with no recommendations.
7. APPROVE USA General Construction Corp. Change Order #001 dated December 7, 2018 in the amount of -\$15,000 for credit of unused allowance.
8. APPROVE USA General Construction Corp. Change Order #002 dated December 7, 2018 in the amount of -\$2,757.63 for back charge for WJ Gross Change Order #5 to supply and install topsoil around new concrete poured by USA Roofing.
9. APPROVE DEC Electric Change Order #EC-02 in the amount of -\$8,104.89 for credit of unused allowance in the amount -\$5,000.00 for Nokomis School and -\$3,104.89 for Neeta School.
10. APPROVE:

Resolution No. 2019-12

Waiver of Requirements

Special Education Medicaid Initiative (SEMI) Program

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020 school year, and;

WHEREAS, the Medford Lakes Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students.

NOW, THEREFORE, be it resolved, that the Medford Lakes Board of Education hereby authorize the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Burlington an appropriate waiver of the

requirements of NJAC 6A:23A-5.3 for the 2019-20 school year.

11. APPROVE:

Resolution No. 2019-13

IDEA Basic Grant Amendment

WHEREAS, the Medford Lakes Board of Education had originally submitted an IDEA Basic application in the amount of \$114,102 for the 2018-2019 school year and;

WHEREAS, that grant was approved by the NJ Department of Education which included Special Education and related services including tuition and;

WHEREAS, one of the students that the tuition was earmarked for is no longer a Medford Lakes resident and;

WHEREAS, this would leave unexpended funds in the amount of \$51,722.

NOW, THEREFORE, be it resolved that the Medford Lakes Board of Education hereby submits a grant amendment in the amount of \$51,722 to be used for Occupational Therapy and Physical Therapy, grant line 200-300, for Special Education purposes.

B. BUILDINGS AND GROUNDS

C. FACILITIES USE

13. PUBLIC COMMENT

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14. EXECUTIVE SESSION

BOARD OF EDUCATION OF MEDFORD LAKES

RESOLUTION 2019-14E

AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____Any matter in which the release of information would impair a right to receive funds from the federal government;

X____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: [John Doe vs. ABC Board of Education])

(If contract negotiation the nature of the contract and interested party is _____
_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: _____) or upon the occurrence of _____);

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

15. ADJOURNMENT