

MEDFORD LAKES SCHOOL DISTRICT
MEDFORD LAKES, NJ 08055
RE-ORGANIZATION MINUTES
January 3, 2018

CALL MEETING TO ORDER

This meeting is called to order under the New Jersey Open Public Meetings Act. I certify that all requirements have been met. I, Michael F. Colling, Board Secretary, call this meeting to order at 6:30 PM. Adequate notice of the meeting was advertised by the Burlington County Times on January 18, 2017 and sent by electronic mail to the Clerk of the Municipality.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE OF NEW BOARD MEMBERS

ROLL CALL

Ms. Kim Bezanis
Mr. Robert Brittain
Mrs. Kristen Caputo
Ms. Mary Sullivan
Mr. Ken Wolson

OTHERS PRESENT

Mr. Anthony Dent, Superintendent
Mr. Michael Colling, Business Administrator
Mrs. Carole Ramage, Director of Curriculum
Dr. Michael Lee, Director of Special Education
Mr. Frank Cavallo, Jr., Esq., Solicitor

ELECTION OF OFFICERS

A. Nominations for President:

Motion by Mr. Brittain and seconded by Mrs. Caputo to open the floor to nominations.

VOTE: 5 Ayes 0 Nays 0 Abstain 0 Absent Motion Carried

Motion by Mr. Brittain and seconded by Mrs. Caputo to nominate Mrs. Bezanis for President of the Board.

VOTE: 5 Ayes 0 Nays 0 Abstain 0 Absent Motion Carried

Motion by Ms. Sullivan and seconded by Mr. Brittain to close the floor to nominations.

VOTE: 5 Ayes 0 Nays 0 Abstain 0 Absent Motion Carried

Motion by Ms. Sullivan and seconded by Mr. Brittain to appoint Ms. Bezanis as president.

VOTE: 5 Ayes 0 Nays 0 Abstain 0 Absent Motion Carried

B. President presides over meeting

C. Nominations for Vice President

Motion by Mrs. Caputo and seconded by Ms. Sullivan to open the floor to nominations.

VOTE: 5 Ayes 0 Nays 0 Abstain 0 Absent Motion Carried

Motion by Mrs. Caputo and seconded by Ms. Sullivan to nominate Mr. Brittain as Vice President of the Board.

VOTE: 5 Ayes 0 Nays 0 Abstain 0 Absent Motion Carried

Motion by Mr. Brittain and seconded by Ms. Sullivan to close the floor to nominations.

VOTE: 5 Ayes 0 Nays 0 Abstain 0 Absent Motion Carried

Motion by Ms. Caputo and seconded by Ms. Sullivan to appoint Mr. Brittain as vice president.

VOTE: **5 Ayes** **0 Nays** **0 Abstain** **0 Absent** **Motion Carried**

D. Appointment of New Jersey and Burlington County Delegate.

Motion by Ms. Sullivan and seconded by Mrs. Caputo to open the floor to nominations and nominate Mr. Brittain as New Jersey and Burlington County Delegate.

VOTE: **5 Ayes** **0 Nays** **0 Abstain** **0 Absent** **Motion Carried**

Motion by Mrs. Caputo and seconded by Ms. Sullivan to close the floor to nominations.

VOTE: **5 Ayes** **0 Nays** **0 Abstain** **0 Absent** **Motion Carried**

Motion by Mr. Brittain and seconded by Ms. Sullivan to appoint Mr. Brittain as district delegate and Ms. Bezanis as district alternate delegate.

VOTE: **5 Ayes** **0 Nays** **0 Abstain** **0 Absent** **Motion Carried**

E. Annual School Board Election Results

Candidates for one seat on the Board for three years:

| | |
|---------------------|------------|
| Mr. Robert Brittain | <u>928</u> |
| Mr. Benjamin Vinci | <u>632</u> |
| Mr. Kenneth Wolson | <u>708</u> |
| Personal Choice | <u>7</u> |

VOTE: **5 Ayes** **0 Nays** **0 Abstain** **0 Absent** **Motion Carried**

APPOINTMENTS

Motion by Ms. Sullivan and seconded by Mr. Brittain;

Recommend that the Board of Education approve the following appointments for the 2017-2018/2018-19 School year:

A. Personnel Appointments

| NAME | POSITION |
|-----------------|---|
| Michael Colling | Board Secretary |
| Michael Colling | Public Agency Compliance Officer |
| Michael Colling | Qualified Purchasing Agent |
| Michael Colling | Burlington County Joint Insurance Fund Delegate |
| Mary Bakey | Treasurer of School Monies |
| Mary Jo Cooper | Custodian of School Funds – Neeta |
| Angela Gatto | Custodian of School Funds – Nokomis |
| Gregory Witham | Right-To-Know Designated Person |
| Gregory Witham | Asbestos Management Officer |
| Gregory Witham | Safety and Health Designee |
| Gregory Witham | AHERA Coordinator |
| Gregory Witham | Chemical Hygiene Officer |
| Gregory Witham | PEOSA Officer/Coordinator |
| Gregory Witham | Air Quality Designee |
| Gregory Witham | Integrated Pest Management Coordinator |
| Carole Ramage | Affirmative Action Officer |
| Carole Ramage | Title IX Coordinator |
| Carole Ramage | 504 Program Coordinator |

| | |
|-------------------------------|-----------------------------------|
| Michael Lee | ADA Officer |
| Michael Lee | Homeless Liaison |
| Betsy Feinberg | Substance Awareness Coordinator |
| Anthony V. Dent | Attendance Officer |
| Anthony V. Dent | Custodian of Records (OPRA) |
| Parker McCay, P.C. | Chief Negotiator |
| Connor Strong & Buckelew, LLC | Health Insurance Broker of Record |

B. Solicitor

Recommend that the Board of Education approve the appointment of Frank Cavallo, Esq. of Parker McCay, P.C. as district solicitors through December 31st, 2018. This contract is awarded as a professional service pursuant to N.J.S.A. 18A:18A-5a(1).

C. Architect

Recommend that the Board of Education approve the appointment of The Design Collaborative as district architects through December 31st, 2018. This contract is awarded as a professional service pursuant to N.J.S.A. 18A:18A-5a(1).

D. Designated Depositories for School Funds

Recommend that the Board of Education approve the following financial institutions as depositories for the school funds through December 31st, 2018.

TD Bank
 Beneficial Bank
 Morgan Stanley Trust – New Jersey Cash Management
 Bank of New York
 Bank of America
 PNC

E. Designation of Tax Sheltered Annuity Companies

Recommend that the Board of Education approve the following institutions as tax sheltered annuity companies through December 31st, 2018.

Equitable Annuities
 Lincoln Investments
 MetLife Company

F. Designated Newspapers

Recommend that the Board of Education name the following as newspapers of record through December 31st, 2018.

Burlington County Times
 Central Record
 Courier Post
 Asbury Park Press

G. Meeting Schedule

Recommend that the Board of Education set the following dates as the regularly scheduled meetings of the Board of Education through January 2, 2019 to take place in the Neeta School Library at 6:30 PM for Public Session with Executive Session immediately following:

| | |
|---------------------------|----------------------------|
| February 21 st | September 19 th |
| March 21 st | October 17 th |
| April 18 th | November 14 th |

May 16th
June 13th
August 22nd

December 12th
January 2nd, 2019 - Reorganization

The Board acts as a committee of the whole and will schedule and publish notice of such meetings as necessary under the open public meetings acts.

H. Adopt Policies as set by Previous Board

Recommend that the Board of Education adopt and re-affirm all past and present policies and operating procedures of the Board of Education

I. Adopt Resolution for Purchasing under State Contract

Recommend that the Board of Education adopt a resolution for purchasing under New Jersey State Contracts Laws.

J. Establish Bank Signatories

Recommend that the Board of Education approve the signatories on all TD Bank Accounts as follows:

| Account Number | Account Description | Signatories | | Required |
|----------------|---------------------|--|---|----------|
| XXXXXX1166 | General Fund | Kim Bezanis Robert Brittain Mary E. Bakey Michael Colling | President Vice President Treasurer Bus. Admin / Bd. Sec'y. | 3 |
| XXXXXX0952 | Milk | Michael Colling Michelle Revelle | Bus. Admin / Bd. Sec'y. Secretary/ Accts Payable | 1 |
| XXXXXX1025 | Net Payroll | Mary E. Bakey Michael Colling | Treasurer Bus. Admin / Bd. Sec'y. | 1 |
| XXXXXX1033 | Payroll Agency | Mary E. Bakey Michael Colling | Treasurer Bus. Admin / Bd. Sec'y. | 1 |
| XXXXXX1041 | Petty Cash | Anthony V. Dent Michelle Revelle Michael Colling | Superintendent Secretary/ Accts Payable Bus. Admin / Bd. Sec'y. | 2 |
| XXXXXX1059 | Student Council | Anthony V. Dent Michael Colling | Superintendent Bus. Admin / Bd. Sec'y. | 2 |
| XXXXXX1067 | Scholarship | Anthony V. Dent Michael Colling | Superintendent Bus. Admin / Bd. Sec'y. | 2 |
| XXXXXX1083 | Flex Spending | Michael Colling Mary Bakey | Bus. Admin / Bd. Sec'y. Treasurer | 1 |
| XXXXXX1075 | Investment | Michael Colling | Bus. Admin / Bd. Sec'y. | 1 |
| XXXXXX1091 | Unemployment | Michael Colling | Bus. Admin / Bd. Sec'y. | 1 |

K. Review and Adoption of Board Member Code of Ethics

Recommend that the Board of Education adopt the New Jersey School Board Member Code of Ethics to include:

1. That the School Ethics Act and code of Ethics for School Board Members has been received and discussed.
2. That Policies and Procedures regarding training of district Board of Education members has been adopted.
3. That each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with code of Ethics.

L. Establish Petty Cash Fund

Recommend that the Board of Education establish a Petty Cash Fund through December 31st, 2018, balance not to exceed \$1,000, maximum single expenditure not to exceed \$50. The Business Administrator shall be designated to oversee proper disposition of the fund.

M. Recognize Bargaining Unit

Recommend that the Board of Education recognize the Medford Lakes Education Association as the official bargaining unit for represented staff.

N. District Travel

Recommend that the Board of Education hereby grants prior-approval for the reimbursement of expenses incurred by any employee for travel within the State of New Jersey, for which the Superintendent provides written approval, and which the Superintendent deems to be necessary or unavoidable, and which travel is for the purpose of attending any state, county or education organization affiliate meetings, for the purpose of furthering delivery of instruction or the efficient operation of the school district.

Further approve the Medford Lakes School District policy 4131/3131.1 Staff Development; In-service Education/Visitations/Conferences, 9150 Expenses and 9250 Expenses and NJAC 6A:23B-1.2 (b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2018-2019 school year. The Medford Lakes School District Board of Education hereby establishes the school district travel maximum for the 2018-2019 school year at the maximum sum of \$35,000.

- O. Adopt Curricula and programming that is aligned with the NJSL (New Jersey Student Learning Standards), to provide a thorough and efficient education for all children as set by the previous Board. Further the Board adopts TEACHSCAPE for both teacher and principal as the evaluation framework.
- P. Recommend that the Board of Education approve parliamentary procedures for board meetings
- Q. Recommend that the Board of Education authorize to award contracts up to the bid threshold and set quote threshold at 15% of the bid threshold amount.
- R. Recommend that the Board of Education adopt the Safety and Security Plan as set by the previous Board.
- S. Recommend that the Board of Education approve payment of bills between Board meetings.
- T. Recommend that the Board of Education approved the Integrated Pest Management Plan as set by the previous Board.
- U. Recommend that the Board of Education approve collection and maintenance of student records according to 6A:32-7.3.
- V. Recommend that the Board of Education approve the following substitute rates through December 31st, 2018:

Substitute Teacher Full Day Rates:

Degree in Teaching: \$80.00
Cert. of Teaching Only: \$75.00

Substitute Teacher Half Day Rates:

Degree in Teaching: \$40.00
Cert. of Teaching Only: \$37.50

Substitute Custodial Hourly Rates: \$13.54

Substitute Secretarial Hourly Rates: \$10.67

Substitute Nurses Daily Rates: \$150.00

W. Recommend that the Board of Education approve 125 Plan as set forth by the previous board.

X. Recommend that the Board of Education approve the revised Memorandum of Agreement between the Medford Lakes Colony Club, owners of Hopkins Athletic Field, and the Board of Education of the Borough of Medford Lakes for the use of Hopkins Athletic Field at the cost of \$1.00.

ROLL CALL VOTE: *Ayes: Ms Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson*
 Nays: None
 Abstain: None
 Absent: None
 Motion Carried

ADJOURNMENT OF REORGANIZATION MEETING

Motion by Ms. Sullivan and seconded by Mrs. Caputo to adjourn the reorganization meeting.

VOTE: **5 Ayes** **0 Nays** **0 Abstain** **0 Absent** **Motion Carried**

TIME: 6:38 PM

Respectfully Submitted,
Mrs. Sullivan
Board Secretary

MEDFORD LAKES SCHOOL DISTRICT
MEDFORD LAKES, NJ 08055
MEETING MINUTES
January 3, 2018

CALL MEETING TO ORDER

This meeting is called to order under the New Jersey Open Public Meetings Act. The Secretary certifies that all requirements have been met. I, Kim Bezanis, Board President, call this meeting to order at 6:39 PM.

ANNOUNCEMENT OF NOTICE

Adequate notice of the meeting was advertised by the Burlington County Times on January 18, 2017 and sent by electronic mail to the Clerk of the Municipality.

ROLL CALL

Ms. Kim Bezanis
Mr. Robert Brittain
Mrs. Kristen Caputo
Ms. Mary Sullivan
Mr. Ken Wolson

OTHERS PRESENT

Mr. Anthony Dent, Superintendent
Mr. Michael Colling, Business Administrator
Mrs. Carole Ramage, Director of Curriculum
Dr. Michael Lee, Director of Special Education
Mr. Frank Cavallo, Jr., Esq., Solicitor

FLAG SALUTE

PRESENTATIONS

A. Mrs. Carole Ramage, December Students of the Month:

Kindergarten Jayden Gwynne
1st Grade Elliot Still
2nd Grade Gwyneth Kerfoot

Mr. Anthony Dent, Superintendent, December Students of the Month:

3rd Grade Danica DiPerna
4th Grade Olivia Coolidge
5th Grade Layla DelRossi
6th Grade Steven Wingert
7th Grade Katherine Schaefer
8th Grade Gavin Zaun

PUBLIC COMMENT - NONE

APPROVAL OF MINUTES

Motion by Ms. Sullivan and seconded by Mr. Brittain;

RECOMMEND that the Board of Education approve the Executive Session and Regular Meeting Minutes of the December 13, 2017 Meeting of the Board of Education.

VOTE: 4 Ayes 0 Nays 1 Abstain (Wolson) 0 Absent Motion Carried

MONTHLY REPORTS

Motion by Ms. Sullivan and seconded by Mrs. Caputo;

RECOMMEND that the Board of Education, upon the recommendation of the Superintendent, approve the following monthly reports:

1. Student Enrollment
2. Fire and Security Drill Reports
3. Nurses' Reports
4. Staff Attendance

VOTE: 5 Ayes 0 Nays 0 Abstain 0 Absent Motion Carried

OLD BUSINESS

Mr. Dent updated the Board on the Referendum project and the advertising of the bid specs. He also noted that the district will be purchasing SMART Boards as part of the referendum. This decision comes from recommendations from

the staff and the Technology department. The question will be when is the ordering going to be done so that we have the Boards installed and training ready to go for the first day of school next year.

NEW BUSINESS - NONE

POLICY

Motion by Mrs. Caputo and seconded by Ms. Sullivan;

RECOMMEND that the Board of Education, upon the recommendation of the Business Administrator, approve the following policy items:

- a. Approve for second reading, the following policy numbers:
 - 1. 3440 – Inventories
 - 2. 3450 – Money in School Buildings
 - 3. 3451 – Petty Cash Funds
 - 4. 3453 – School Activity Funds
 - 5. 3510 – Operation and Maintenance of Plant
 - 6. 3514 – Equipment
 - 7. 3515 – Smoking Prohibition

- b. Approve for final reading and adoption, the following policy number(s):
 - 1. 3280 – Gifts, Grants and Requests
 - 2. 3281 – Corporate Sponsorship in Schools
 - 3. 3282 – Commercialism in schools
 - 4. 3320 – Purchasing Procedures
 - 5. 3326 – Payment for Goods and Services
 - 6. 3327 – Relations with Vendors
 - 7. 3400 – Accounts

ROLL CALL VOTE: *Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson*
 Nays: None
 Abstain: None
 Absent: None
 Motion Carried

SUPERINTENDENT'S REPORT

A. PERSONNEL

Motion by Mrs. Caputo and seconded by Ms. Sullivan;

RECOMMEND that the Board of Education, upon the recommendation of the Superintendent, approve the following personnel items:

- 1. Approve retirement of
 - a. Cathy Moffitt effective June 30, 2018.

 - 2. Approve Resignation
 - a. Denise DiNicola, Lunch/Recess Aide, start date January 4th, 2018.
- | | | |
|---------------------------------------|-----------------------|-----------------|
| <u>Position Control Roster Number</u> | <u>Account Number</u> | <u>Employee</u> |
| 203-03 | 11-000-262-107-D-160 | Denise DiNicola |
- 3. Approve New Employee
 - a. Melissa Healy, Part Time In Class Assistant, Start date pending Criminal History Review Clearance
 - b. Denise DiNicola, Part Time Inclass Assistant

| | | | |
|---------------------------------------|-----------------------|-----------------|-----------------------------|
| <u>Position Control Roster Number</u> | <u>Account Number</u> | <u>Employee</u> | <u>Salary</u> |
| 201-22 | 11-213-100-106-0-117 | Melissa Healy | Step 1 \$12.67 per hour |
| 201-04 | 11-213-100-106-0-117 | Denise DiNicola | Step 1 \$12. 67 per hour |

4. Approve Unpaid Leave Request
 - a. Tracey Casciato, Part Time In Class Assistant
January 16th, 17th, 18th, 19th, 2018
 - b. AnnMarie Lombardi, Lunch/Recess Aide
December 20th, 2017

Mr. Brittain stated his regrets of Mrs. Moffitt's retirement and inquired of how many years she has been on staff. It was confirmed that she has been on staff for 36 years.

Ms. Bezanis added her regrets to the retirement of Mrs. Moffitt.

ROLL CALL VOTE: *Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson*
 Nays: None
 Abstain: None
 Absent: None
 Motion Carried

B. CURRICULUM/COORDINATED ACTIVITIES

Motion by Ms. Sullivan and seconded by Ms. Caputo;

RECOMMEND that the Board of Education, upon the recommendation of the Superintendent, approve the following curriculum/coordinated activities:

Approval of the following field trip(s):

1. 2nd Grade students to Fernbrook Farms Environmental Education Center, Bordentown, NJ – Friday, May 11, 2018

VOTE: **5 Ayes** **0 Nays** **0 Abstain** **0 Absent** **Motion Carried**

BUSINESS ADMINISTRATOR'S REPORT

A. FINANCE/BUDGET

Motion by Mrs. Caputo and seconded by Mr. Brittain;

RECOMMEND that the Board of Education, upon the recommendation of the Business Administrator, approve the following finance/budget items:

1. Payment of the bills with funds available.
2. Approve the following district travel to include mileage reimbursement:

| Name | Description | Date | Registr. Amount | Sub Cost |
|-----------------|---|----------|-----------------|----------|
| Regina Reilly | American Heart Association's Basic Life Skills – Mt. Laurel, NJ (7pm – 9pm) | 1/9/2018 | \$78.50 | \$0.00 |
| Rebecca Smith | American Heart Association's Basic Life Skills – Mt. Laurel, NJ (7pm – 9pm) | 1/9/2018 | \$78.50 | \$0.00 |
| Jill Agin | Classroom Observations and Vertical Articulation (Science) – Medford, NJ (1/2 day PM) | 1/12/18 | \$0.00 | \$0.00 |
| Erin Czarzasty | Classroom Observations and Vertical Articulation (English) – Medford, NJ (1/2 day PM) | 1/12/18 | \$0.00 | \$0.00 |
| Rick Heggan | Classroom Observations and Vertical Articulation (Science) – Medford, NJ (1/2 day PM) | 1/12/18 | \$0.00 | \$0.00 |
| Judy McKeever | Classroom Observations and Vertical Articulation (History) – Medford, NJ (1/2 day PM) | 1/12/18 | \$0.00 | \$0.00 |
| Brian Meakim | Classroom Observations and Vertical Articulation (History) – Medford, NJ (1/2 day PM) | 1/12/18 | \$0.00 | \$0.00 |
| Jeanie Strath | Classroom Observations and Vertical Articulation (English) – Medford, NJ (1/2 day PM) | 1/12/18 | \$0.00 | \$0.00 |
| Michelle Strong | Classroom Observations and Vertical Articulation (English) – Medford, NJ (1/2 day PM) | 1/12/18 | \$0.00 | \$0.00 |
| | Classroom Observations and Vertical Articulation (History) – Medford, NJ (1/2 day PM) | | | |

| | | | | |
|------------------|---|---------|--------|----------|
| Carol Lynn Walsh | | 1/12/18 | \$0.00 | \$0.00 |
| Amy Wiker | Classroom Observations and Vertical Articulation (Science) – Medford, NJ (1/2 day PM) | 1/12/18 | \$0.00 | \$0.00 |
| Brian Meakim | NJDoE Social Studies Info Session – Medford, NJ | 1/22/18 | \$0.00 | \$125.00 |
| Carol Lynn Walsh | NJDoE Social Studies Info Session – Medford, NJ | 1/22/18 | \$0.00 | \$125.00 |
| Carole Ramage | NJDoE Social Studies Info Session – Medford, NJ | 1/22/18 | \$0.00 | \$0.00 |

ROLL CALL VOTE: *Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson*
 Nays: None
 Abstain: None
 Absent: None
 Motion Carried

***** BEGIN ADDENDUM *****

Motion by Mrs. Caputo and seconded by Mr. Brittain;

RECOMMEND that the Board of Education, upon the recommendation of the Business Administrator, approve the following finance/budget items:

1. Approval of bid language pending Solicitors approval for the referendum project.
2. Approve the following district travel to include mileage reimbursement:

| Name | Description | Date | Registr. Amount | Sub Cost |
|--------------------|--|-----------|-----------------|----------|
| MaryBeth Swindells | School Services Center at Camden County College's "Social Media: Instructional Imperative or Legal Liability?" – Blackwood, NJ | 1/10/2018 | \$149.00 | \$125.00 |
| Jay Wassell | School Services Center at Camden County College's "Social Media: Instructional Imperative or Legal Liability?" – Blackwood, NJ | 1/10/2018 | \$149.00 | \$125.00 |

ROLL CALL VOTE: *Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson*
 Nays: None
 Abstain: None
 Absent: None
 Motion Carried

B. BUILDINGS AND GROUNDS - NONE

C. FACILITIES USE - NONE

PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

EXECUTIVE SESSION

Motion by Mrs. Caputo and seconded by Mr. Brittain to adopt a resolution to recess meeting to discuss the following under Chapter 7, NJ Open Public Meetings Act:

BOARD OF EDUCATION OF MEDFORD LAKES
RESOLUTION 2018-09E
AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

___ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

___ Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

___ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

___ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

___ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

___ Any investigations of violations or possible violations of the law;

___ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: John Doe vs. ABC Board of Education)

(If contract negotiation the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

___ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

___ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: _____) or upon the occurrence of _____);

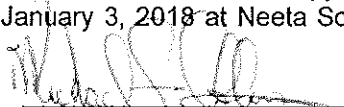
BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby

declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

VOTE: 5 ayes 0 nays 0 absent 0 abstain Motion Carried

Time: 6:54 PM

I, Michael Colling, do hereby certify the above to be a true and correct copy of a resolution adopted by the Board of Education at its meeting held on January 3, 2018 at Neeta School Library, 44 Neeta Trail, Medford Lakes, New Jersey.



Board Secretary

Motion by Mrs. Caputo and seconded by Ms. Sullivan to return to open session.

VOTE: 5 ayes 0 nays 0 absent 0 abstain Motion Carried

Time: 7:32 PM

ADJOURNMENT

Motion by Ms. Sullivan and seconded by Mrs. Caputo to adjourn meeting.

VOTE: 5 ayes 0 nays 0 absent 0 abstain Motion Carried

Time: 7:32 PM

Respectfully Submitted,



Michael F. Colling
Board Secretary