

AUDIT

An audit of the accounts of the school district shall be made annually by a public school accountant selected by the board of education. The audit examination shall be conducted in accordance with statute and generally accepted auditing standards and shall include all funds over which the board has direct or supervisory control.

An auditor's fee shall be established in each fiscal year. The board of education shall select an auditing firm experienced in school accounting and willing to perform the required services for the established fee.

Within 30 days following the receipt of the annual audit, the board of education will, at a regular meeting, cause the recommendations of the auditor to be read and to be discussed, and the discussion noted in the minutes of the meeting. The board will direct the implementation of the auditor's recommendations.

**Date reviewed: May 17, 2000; May 15, 2002; June 8, 2011**

**Date adopted: May 17, 2000; January 21, 2004; August 10, 2011**

Legal References: Use legal reference sheet.

Cross References: List your appropriate policies. See legal reference sheet for possibilities.

Key Words

Audit, Auditor

Legal References

AUDIT

**Monitored:**

Indicators 7.2, 7.3, 7.4

**Recommendation:**

A policy directing employment of a properly licensed auditor to conduct the required audit for a fee established by the board. The policy should set a generalized date for review of recommendations, and direct their implementation.

<b><u>Legal References:</u></b>	<u>N.J.S.A.</u> 18A:6-68	Bookkeeping and accounting system (educational services commission)
	<u>N.J.S.A.</u> 18A:18A-1 <u>et seq.</u>	Public School Contracts Law
	<u>N.J.S.A.</u> 18A:23-1 <u>et seq.</u>	Audits and auditors
	<u>N.J.A.C.</u> 6A:23-1.2	Definitions
	<u>N.J.A.C.</u> 6A:23-2.2(i)	Principles and directives for accounting and reporting
	<u>N.J.A.C.</u> 6A:30-1.1 <u>et seq.</u>	Evaluation of the Performance of School Districts
	<u>N.J.A.C.</u> 6A:32-12.2	School level planning

Manual for the Evaluation of Local School Districts

**Possible**

<b><u>Cross References:</u></b>	*1100	Communicating with the public
	*1120	Board of education meetings
	*3570	District records and reports
	3571	Financial reports
	9127	Appointment of auditor

\*Indicates policy is included in the Critical Policy Reference Manual.