

MEDFORD LAKES SCHOOL DISTRICT
MEDFORD LAKES, NJ 08055
PUBLIC AGENDA
November 15, 2017

1. CALL MEETING TO ORDER

2. ANNOUNCEMENT OF NOTICE

3. ROLL CALL

4. FLAG SALUTE

5. PRESENTATIONS

A. Mrs. Carole Ramage, October Students of the Month

Kindergarten – Anastasia Stephen

1st Grade – Benjamin Brower

2nd Grade – Ranger Fest

Mr. Anthony Dent, October Students of the Month

3rd Grade – Gavin Vitelli

4th Grade – Darren Doyle

5th Grade – Graceanna Rogers

6th Grade – Ava Heicklen

7th Grade – Noelle Donia

8th Grade – Erika Farr

B. Mr. Anthony Dent and Ms. Erin Czarzasty, Safety Patrol Swearing in Ceremony

Haley Bondaruk, Sarah DeAngelis, Craig Kusnirik, Julia Pelligrino, Dana Ulriksen

6. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

7. APPROVAL OF MINUTES

8. MONTHLY REPORTS

A. Fire and Security Drills

B. Nurses' Report

C. Student Enrollment

D. Staff Attendance

9. OLD BUSINESS

A. Referendum Update

B. Mass mailings/email blast

C. B.O.E. policy- physical education, recess and excuses

10. NEW BUSINESS

11. POLICY

A. Approve for first reading, the following policy number(s):

1. 3280 – Gifts, Grants and Requests

2. 3281 – Corporate Sponsorship in Schools

3. 3282 – Commercialism in schools

4. 3320 – Purchasing Procedures

5. 3326 – Payment for Goods and Services

- 6. 3327 – Relations with vendors
- 7. 3400 – Accounts

- B. Approve for second reading the following policy number(s):
 - 1. 3000/3010 – Concepts and Roles in Business and Non-Instructional Operations: Goals and Objectives
 - 2. 3100 – Budget Planning, Preparation and Adoption
 - 3. 3160 – Transfer of Funds Between Line Items, Amendments, Purchases Not Budgeted
 - 4. 3220/3230 – State Funds/Federal Funds
 - 5. 3250 – Income From Fees, Fines, Charges
 - 6. 3260/3270 – Sale and Disposal of Books, Equipment and Supplies; Sale, Licensing and Rental of Property

12. SUPERINTENDENT'S REPORT

A. PERSONNEL

- 1. Approved Extra Duty Positions
 - a Casey Walsh, Dance Chaperone
- 2. Unpaid Days
 - b Agnes Forker, Lunch/Recess Aide, November 16th, 2017
 - c Jennifer Heicklen, Nokomis Part Time Clerk, December 22nd, 2017, January 2nd, 3rd, 4th, 5th, 2018
- 3. Approve Laurie Jurgen's leave of absence beginning March 2nd, 2018 to May 7th, 2018 using 20 sick days prior to delivery, and 20 sick days after delivery.

B. CURRICULUM/COORDINATED ACTIVITIES

- 1. Approval of the following field trip(s):
 - a. 5th – 7th Grade MD Class to Murphy's Marketplace in the Pines, Tabernacle, NJ – Monday, November 20, 2017
 - b. 8th Grade Girls to Renfrew Center, Philadelphia, PA – Monday, December 4, 2017
 - c. 8th Grade Boys to Magee Rehab, Philadelphia PA – Tuesday, December 5, 2017
 - d. 3rd Grade Students to Academy of Natural Science, Philadelphia, PA – Friday, April 27, 2018
 - e. 3rd Grade Students to Leon Todd Memorial, Medford Lakes NJ – Thursday, May 24, 2018 (Students will walk)
- 2. Approve Curriculum Guides align with New Jersey Student Learning Standards
 - a. K-8th Math Curriculum Guides
 - b. 5th, 6th, 7th Grade Social Study Guides
 - c. K-8th Related Arts Curriculum Guides
 - d. World Languages, Technology, 21st Century Life and Careers, Visual and Performing Arts, Comprehensive Health and Physical Education
- 3. Approve resubmission of 2017-2018 NJQSAC Statement of Assurance (SOA) to New Jersey Department of Education

13. BUSINESS ADMINISTRATOR'S REPORT

A. FINANCE/BUDGET

- 1. Payment of the bills with funds available.
- 2. Approve the following district travel to include mileage reimbursement:

Name	Description	Date	Registr. Amount	Subst. Cost
Jay Wassell	BCPDI's "Drive Your Classroom with GOOGLE EDU	1/30/18	\$0.00	\$80.00
Heather Summerville	BCPDI's "Drive Your Classroom with GOOGLE EDU	1/30/18	\$0.00	\$80.00

3. Approval to renewal agreement with Honeywell Building Solutions for Flex Temperature Control Services, Flex Automations Services, Flex Mechanical Maintenance Services and ServiceNet Remote Monitoring and Control Services for the 2017-18 school year in the amount of \$19,108.00, billed quarterly.
4. Approval to renew Agreement with Virtua Medical Group to provide physician services for the 2017-18 school year in the amount of \$4,000.00
5. Approve the following for psychiatric services for the 2017-18 school year:
 - a. Leah Rosenkrantz, DO, Child, Adolescent and Adult Psychiatry at a rate of \$700 per CST Psychiatric Evaluation, On-Site CST Psychiatric Evaluations at \$50 per student and \$350 per Risk Assessment/Psychiatric Evaluation with Documentation.
 - b. Joseph C, Hewitt, D.O., Hewitt Psychiatric, PC at a rate of \$600 per evaluation at school, \$650 per Neuropsychiatric/Neurodevelopmental and \$200 per hour for consultation
 - c. Brett DiNovi and Associates, LLC at a rate of \$47.50 per hour for Registered Behavior Technician, \$125 per hour for Behavior Consultant and \$115 per hour for all follow up consultations
6. Approval of an addition to 2017-18 H.S.A. Lunch Program Menu as follows:

Friday:
Mr. China Broccoli, Rice and Chicken (Neeta ONLY) - \$3.50

B. BUILDINGS AND GROUNDS

C. FACILITIES USE

14. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

15. EXECUTIVE SESSION

BOARD OF EDUCATION OF MEDFORD LAKES

**RESOLUTION 2018-06E
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if

discussion of such matters were disclosed;

___ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

___ Any investigations of violations or possible violations of the law;

___ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: [John Doe vs. ABC Board of Education])

(If contract negotiation the nature of the contract and interested party is _____
_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

___ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

___ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: _____) or upon the occurrence of _____);

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

16. ADJOURNMENT

Medford Lakes Board of Education

November 15, 2017

Bills List

PO#	Vendor	Description	Payment	Check#
18-0385	AEROSPACE INDUSTRIES ASSOCIATION	TARC REG TEAM 5	125.00	32683
18-0298	AMAZON.COM	SCIENCE SUPPLIES	448.40	32684
18-0316	APOGEE ROCKETS	ROCKET CLUB SUPPLIES	301.09	32685
18-0312	APOGEE ROCKETS	ROCKET SUPPLIES	662.28	32685
18-0381	ASBO INTERNATIONAL	MEMBERSHIP RENEWAL	225.00	32686
18-0359	AUDREY HERMANN	9/26 POLL WORKER	107.18	32687
18-0341	BENIK CORP	PRE-K SUPPLIES	58.50	32688
18-0387	CASA PAYROLL SERVICES, LLC	OCTOBER PAYROLL	507.80	32689
18-0324	CEDAR RUN WILDLIFE REFUGE	6TH GR CAMP EVENT	250.00	32690
18-0364	CLAIRE CARLYLE	9/26 PPOLL WORKER	107.18	32691
18-0383	COLLING, MICHAEL	SEPT REIMB	78.75	32692
18-0355	DENT, ANTHONY V	NJSBA REIMB	76.67	32693
18-0300	EDUCATION TECHNOLOGY PARTNERS	LICENSE RENEWAL	1,860.00	32694
18-0382	EDUCATIONAL SERVICES UNIT-TRANS	OCTOBER TRANSPORT	6,222.90	32695
18-0362	ELIZABETH REIS	9/26 POLL WORKER	107.18	32696
18-0315	ESTES ROCKETS	ROCKET CLUB SUPPLIES	148.92	32697
18-0363	EUGENE DAVIS	9/26 POLL WORKER	107.18	32698
18-0356	FERRY ASSOCIATES	LEE- BUS CARDS	65.00	32699
18-0302	FERRY ASSOCIATES	DISTRICT FORMS	256.00	32699
18-0386	FOUNDATION FOR EDUCATIONAL	PROF DEV	25.00	32700
18-0396	FRONTLINE TECHNOLOGIES	IEP/504 MODULES	4,827.35	32701
18-0365	GERALD PARKER	9/26 POLL WORKER	50.00	32702
18-0390	GOPHER SPORT	PE SUPPLIES	46.57	32703
18-0164	GREY HOUND LINES, INC.	8TH GRADE FIELD TRIP	1,609.00	32704
18-0394	GURDEN, WILLIAM AND TONI	FIELD TRIP REFUND	65.00	32705
18-0206	HUMPHREY'S PEST CONTROL	OCTOBER SERVICE	80.00	32706
18-0360	JUDITH H EVANGELISTA	9/26 POLL WORKER	107.18	32707
18-0358	KATHLEEN ROBERTS	9/26 POLL WORKER	107.18	32708
18-0392	KEVIN AND BRENDA ELLICOTT	FIELD TRIP REFUND	65.00	32709
18-0337	LAKESHORE LEARNING MATERIALS	PRE-K SUPPLIES	106.88	32710
18-0201	NAUTILUS SOLAR POWER II, LLC.	SOLAR BILLING	9,109.35	32711
18-0377	NJ DIVISION OF PENSION & BENEFITS / DCRP	OCTOBER PREMIUM	279.58	32712
18-0384	PARKER MC CAY, P.A.	SEPTEMBER SERVICES	3,993.00	32713
18-0371	POSTER COMPLIANCE CENTER	SUBSCRIPTION RENEWAL	139.90	32714
18-0370	REPUBLIC SERVICES OF N.J.	NOVEMBER SERVICE	334.29	32715
18-0361	RICHARD TEAHAN	9/26 POLL WORKER	157.18	32716
18-0061	SCHOOL HEALTH CORPORATION	NURSE SUPPLIES	11.07	32717
18-0163	SCHOOLS HEALTH INSURANCE FUND	NOVEMBER PREMIUM	82,834.00	32718
18-0380	SOURCE4TEACHERS	OCTOBER SUBSTITUTES	14,083.14	32719
18-0389	SOURCE4TEACHERS	AUGUST SEB SERVICES	342.50	32719
18-0239	SOUTH JERSEY ENERGY	OCTOBER GAS SUPPLY	485.54	32720
18-0379	SPOTTS, INC. HARDWARE	OCTOBER PURCHASES	81.98	32721
18-0333	STAPLES ADVANTAGE	BUS OFFICE SUPPLIES	11.28	32722
18-0333	STAPLES ADVANTAGE	BUS OFFICE SUPPLIES	29.99	32722
18-0296	STAPLES ADVANTAGE	K-4 SCIENCE SUPPLIES	742.68	32722
18-0127	SUPPLYWORKS	B&G SUPPLIES	2,706.36	32723
18-0354	THE DESIGN COLLABORATIVE	PRE-REFERENDUM -FINA	3,750.00	32724
18-0007	WB MASON CO.	ART ROOM SUPPLIES	56.72	32725
18-0357	WILLIAM CREAM	9/26 POLL WORKER	107.18	32726
18-0393	XTEL COMMUNICATIONS INC.	OCTOBER SERVICE	1,296.39	32727
18-0244	YALE SCHOOL NORTH II, INC.	DECEMBER TUITION	4,364.48	32728
			143,720.80	

Medford Lakes Board of Education

November 15, 2017

Bills List

PO#	Vendor	Description	Payment Check#
-----	--------	-------------	----------------

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S.A. 18A:19 et seq.

NOVEMBER 15, 201

BOARD SECRETARY

DATE