

**MEDFORD LAKES SCHOOL DISTRICT  
INTERNAL REPOSTING  
2019-2020**

**Position:** 10 Month Secretary to the Director of Curriculum/Nokomis Principal  
Additional eight days over the summer

**Specific Qualifications:** High School Diploma  
Secretarial training and experience preferred  
Knowledge and application of Microsoft Office and other  
computer applications.

**Reports to:** Director of Curriculum/Principal Nokomis

**Salary:** Pursuant to contract

All currently employed personnel have an opportunity to apply for the position listed. Interested parties should send a letter of interest and resume to Mr. Anthony V. Dent, Superintendent by April 15<sup>th</sup>, 2019.

**POSTED: April 2<sup>nd</sup>, 2019**

The Medford Lakes Board of Education is an Equal Opportunity Employer, has an Affirmative Action Program, and will not discriminate against any person because of race, color, religion, national origin, ancestry, age, political affiliation, sex, armed forces liability, physical handicap, social or economic status.

The Medford Lakes School District is committed to Section 504 of the Rehabilitation Act of 1973.

**Cc: Mr. Jay Wassell, MLEA President**