

MEDFORD LAKES SCHOOL DISTRICT
MEDFORD LAKES, NJ 08055
PUBLIC AGENDA
January 4, 2017

1. CALL MEETING TO ORDER
2. ANNOUNCEMENT OF NOTICE
3. ROLL CALL
4. FLAG SALUTE
5. PRESENTATIONS

A. Mrs. Carole Ramage, December Students of the Month:

Kindergarten	Conner Haney
1 st Grade	Frank Donnelly
2 nd Grade	Lilly Estevez

Mr. Anthony Dent, Superintendent, December Students of the Month:

3 rd Grade	Katie Adamson
4 th Grade	Sean Siper
5 th Grade	Gavin Pizzuti
6 th Grade	Andrew Lewis
7 th Grade	Eamon Loftus
8 th Grade	Aidan Uray

6. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

7. APPROVAL OF MINUTES

8. MONTHLY REPORTS

1. Student Enrollment
2. Fire and Security Drill Reports
3. Nurses' Reports
4. Staff Attendance

9. OLD BUSINESS

10. NEW BUSINESS

11. POLICY

A. Approve for first reading the following policy number(s):

1. 2224.2 – Employees and Students Harassment, Intimidation and Bullying
2. 2240 – Research, Evaluation and Planning
3. 2255 Action Planning for T&E Certification

B. Approve for second reading the following policy numbers(s):

1. 2210 – Administrative Leeway in Absence of Board Policy
2. 2224 – Non-Discrimination/Affirmative Action
3. 2224.1 – Staff and Student Protection from Sexual Harassment

12. SUPERINTENDENT'S REPORT

1. Approve Anna Huckaby's leave of absence beginning on February 21, 2017 using 20 days of sick time until March 21, 2017. Beginning March 22nd, 2017 unpaid leave of absence in accordance with the New Jersey Family Leave Act. Returning to work on May 22nd, 2017.

2. Approve Cathy Moffitt for a leave of absence under the Family Medical Leave Act beginning, Monday, January 9th, 2017 and will be returning Monday, February 6th, 2017. One and half day will be a Family Illness day, two and a half days will be personal days.

3. Resignation Lunch/Recess Aide

a Donna Le

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>
203-07	11-000-262-107-D-160	Donna Le

4. Approve Part Time In Class Assistants

a Tracey Casciato

b Donna Le

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>	<u>Salary</u>
201-07	11-215-100-106-0-119	Tracey Casciato	Step 1 \$12.19 per hour
201-10	11-215-100-106-0-119	Donna Le	Step 1 \$12.19 per hour

5. Approve Melissa Palmer, PT ICA, transfer from p.m. 1st grade to p.m. MD classroom at Neeta

6. Unpaid Leave Request

a Susan Lipinsky December 19th, 20th, and 22nd, 2016

A. CURRICULUM/COORDINATED ACTIVITIES

1. NONE

13. BUSINESS ADMINISTRATOR'S REPORT

A. FINANCE

1. Payment of the bills with funds available.

2. Approve the following district travel to include mileage reimbursement:

Name	Description	Date	Registr. Amount	Hotel Cost
Michael Colling	NJASBO Conference – Atlantic City, NJ	6/7-9/17	\$275.00	\$210.00

B. BUILDINGS AND GROUNDS - NONE

C. FACILITIES USE - NONE

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15. EXECUTIVE SESSION

BOARD OF EDUCATION OF MEDFORD LAKES

RESOLUTION 2017-11E
AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: John Doe vs. ABC Board of Education)

(If contract negotiation the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: _____) or upon the occurrence of _____);

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby

declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

16. ADJOURNMENT

Medford Lakes Board of Education

Bills List

January 4, 2017

PO#	Invoice#	Vendor	Payment	Check#
17-0511	STUDENT LICENSES	ALTIS AVANTE CORP	272.00	32084
17-0582	B & G SUPPLIES	AMAZON.COM	271.04	32085
17-0536	PIANO	AMAZON.COM	1,069.99	32085
17-0566	HEATING SUPPLIES	AMAZON.COM	416.59	32085
17-0589	IPAD COVERS	AMAZON.COM	337.00	32085
17-0490	MACBOOKS	APPLE COMPUTER INC.	3,798.00	32086
17-0620	PAYROLL SERVICES	CASA PAYROLL SERVICES, LLC	1,490.00	32087
17-0599	SPRINKLER INSPECTION	CINTAS FIRE PROTECTION	503.00	32088
17-0602	CELL PHONE REIMB.	COLLING, MICHAEL	86.24	32089
17-0598	TRAVEL REIMB.	DENT, ANTHONY V	197.91	32090
17-0616	CELL PHONE REIMB.	DENT, ANTHONY V	63.46	32090
17-0058	NOVEMBER GAS SUPPLY	DIRECT ENERGY BUSINESS	1,684.90	32091
17-0373	504 ACCOMMODATION	ED TRETINA ELECTRICAL	650.00	32092
17-0440	DECEMBER TRANSPORT	EDUCATIONAL SERVICES UNIT-TRANS	6,957.36	32093
17-0597	AUDIT SERVICES.	HOLMAN & FRENIA, P.C.	12,000.00	32094
17-0622	NOKOMIS REPAIRS	HONEYWELL INTERNATIONAL, INC.	684.74	32095
17-0574	REPAIRS-NOKOMIS	MONARCH BOILER CONSTRUCTION	660.00	32096
17-0060	SEPTEMBER BILLING	NAUTILUS SOLAR POWER II, LLC.	5,114.34	32097
17-0557	TECHSPO REGISTRATION	NJASA	850.00	32098
17-0417	WORKSHOP FEE	NJSBA	1,400.00	32099
17-0621	SERVICE AGREEMENT	PITNEY - BOWES CREDIT CORP.	45.00	32100
17-0522	PLAN RENEWAL	POSTER COMPLIANCE CENTER	138.00	32101
17-0623	CST SUPPLIES	PRO-ED INC.	18.00	32102
17-0305	FIRE MONITORING	PROTECTIVE SERVICES GROUP	348.00	32103
17-0051	NOVEMBER BILLING	PSE&G	4,225.26	32104
17-0302	SECURITY MONITORING	SONITROL SECURITY OF DE VALLEY	1,827.00	32105
17-0617	SUBSTITUTE SVCS	SOURCE4TEACHERS	3,194.04	32106
17-0052	DECEMBER SERVICE	SOUTH JERSEY GAS CO.	2,438.36	32107
17-0320	OFFICE SUPPLIES	STAPLES ADVANTAGE	484.46	32108
17-0306	2016-17 SVCS PMT#2	SYSTEMS 3000	6,434.00	32109
17-0055	JANUARY SERVICES	XTEL COMMUNICATIONS INC.	1,196.82	32110
17-0367	JANUARY TUITION	YALE SCHOOL NORTH II, INC.	5,086.80	32111
			63,942.31	

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S.A. 18A:19 et seq.

JANUARY 4, 2017

BOARD SECRETARY

DATE