



MEDFORD LAKES SCHOOLS

Alleged Harassment, Intimidation, or Bullying Reporting Form

Directions: Harassment, intimidation, and bullying are serious and will not be tolerated. This is a form to report alleged harassment, intimidation, and/or bullying that occurred on school property, at a school-sponsored event, or on the way to or from school in the current school year. If you believe you are a student victim, the parent/guardian of a student victim, or a school staff member and wish to report an incident of alleged harassment, intimidation, or bullying please complete this form and return it to the school principal.

Today's Date: _____ School: _____

Name of person reporting incident: _____

Telephone # _____ - _____ - _____ Email: _____

Please circle one: I am a student parent/guardian staff member

Name of student victim: _____

Name(s) of alleged offenders	Age	Grade	Is he/she a student?

On what date did the incident happen? _____

Where did the incident(s) happen?

___ on school property ___ on the way to/from school

___ at a school-sponsored event off of property ___ off school grounds

Witness/es names (if any) _____

What did the alleged offender(s) say or do? _____

If you need more space please continue on back or attach lined paper.

Was medical attention required? _____

Was the victim seen by the school nurse*? _____ Date: _____

*Please attach nurse's report

Final HIB reports and all documentation will be kept on file in the principal's office

(form revised August 2011)