

MEDFORD LAKES SCHOOL DISTRICT  
MEDFORD LAKES, NJ 08055  
PUBLIC AGENDA  
February 15<sup>th</sup>, 2017

1. CALL MEETING TO ORDER
2. ANNOUNCEMENT OF NOTICE
3. ROLL CALL
4. FLAG SALUTE
5. PRESENTATIONS

A. Mrs. Carole Ramage, January Students of the Month:

Kindergarten	Max Torrey
1 <sup>st</sup> Grade	AJ O'Reilly
2 <sup>nd</sup> Grade	Madison Zaun

Mr. Anthony Dent, Superintendent, January Students of the Month:

3 <sup>rd</sup> Grade	Gavin McGucken
4 <sup>th</sup> Grade	Erin Doyle
5 <sup>th</sup> Grade	CJ Miles
6 <sup>th</sup> Grade	Anna McConnell
7 <sup>th</sup> Grade	Makayla Agosto
8 <sup>th</sup> Grade	Hannah Caputo

B. The Lance Group – Presentation of Shape Up Award

6. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

7. APPROVAL OF MINUTES

8. MONTHLY REPORTS

1. Fire and Security Drills
2. Nurses Report
3. Student Enrollment
4. Staff Attendance

9. OLD BUSINESS

10. NEW BUSINESS

A. Eagle Scout Project Presentation – Christopher O'Neill

11. POLICY

A. Approve for first reading the following policy number(s):

1. 7110 – Long-Range Facilities Planning
2. 7115 – Developing Educational Specifications
3. 7415 – Video Surveillance

B. Approve for second reading the following policy number(s):

1. 2224.2 – Employees and Students Harassment, Intimidation and Bullying
2. 2240 – Research, Evaluation and Planning
3. 2255 – Action Planning for T&E Certification

12. SUPERINTENDENT'S REPORT

A. PERSONNEL

- 1. Resignation
  - a Diane McBain, Lunch/Recess Aide effective February 10<sup>th</sup>, 2017

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>
203-04	11-000-262-107-D-160	Diane McBain

- 2. Approve 2016-2017 Extra Duty Position retro salaries
  - a See attached list
- 3. Payroll Adjustment for Robin Levondosky to \$40,363 pro-rated from March 1, 2017 to June 30, 2017

B. CURRICULUM/COORDINATED ACTIVITIES

- 1. Approval of the following field trips:
  - a. May 31, 2017 – 5<sup>th</sup> Grade Students to Independence Hall and National Constitution Center – Philadelphia, PA

13. BUSINESS ADMINISTRATOR'S REPORT

A. FINANCE/BUDGET

- 1. Payment of the bills with funds available.
- 2. Approve budget transfers for the month(s) of November and December 2016 as listed on the attached summary report.
- 3. Acceptance of the Board Secretary and Treasurer's reports in accordance with N.J.A.C. 6A: 23-2.11(c) 3 and N.J.A.C. 6A:23-2.11(a) for the month(s) of November and December 2016. The Treasurer's Report and Board Secretary's Report are in agreement for the month(s) of November and December. The Board Secretary certifies no line item account has been over extended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23-2.11(c) (4), the Board of Education, after review of the Board Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 4. Approve the following district travel to include mileage reimbursement:

Name	Description	Date	Registr. Amount	Subst. Cost
Tara Mahon	BCPDI Workshop – Understanding Apraxia of Speech, Marlton, NJ	2/17/17	Subscrip.	\$0.00
Greg Witham	NJSBGA Expo 2017 – Atlantic City, NJ	3/13-3/15/17	Member-ship Fee	\$150.00
Regina Reilly	Cooper In Schools Annual Symposium – Mt. Laurel, NJ	3/21/17	\$45.00	\$150.00
Rebecca Smith	Cooper In Schools Annual Symposium – Mt. Laurel, NJ	3/21/17	\$45.00	\$150.00
Greg Witham	NJDEP Workshop – Effective Emergency Communications – New Brunswick, NJ	4/4/17	\$145.00	\$80.00

- 5. Approve agreement with Parker McCay, P.A. to provide legal services through January 3, 2018 at a rate of \$170.00 per hour to include negotiations, grievances, litigation, special meetings of the Board of Education and special education matters, not to exceed \$1,250.00 per month for general services including attendance at regularly scheduled Board of Education meetings and general legal advice.

6.

**Resolution No. 2017-13**

**Waiver of Requirements**

**Special Education Medicaid Initiative (SEMI) Program**

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018 school year, and;

WHEREAS, the Medford Lakes Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students.

NOW, THEREFORE, be it resolved, that the Medford Lakes Board of Education hereby authorize the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Burlington an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2017-18 school year.

Signed: \_\_\_\_\_

Date: February 15, 2017

Adopted: February 15, 2017

B. BUILDINGS AND GROUNDS

C. FACILITIES USE

14. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

15. EXECUTIVE SESSION

**BOARD OF EDUCATION OF MEDFORD LAKES**

**RESOLUTION 2017-14E**

**AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Board of Education will reconvene following the end of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

      Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

      Any matter in which the release of information would impair a right to receive funds from the federal government;

      Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: John Doe vs. ABC Board of Education )

(If contract negotiation the nature of the contract and interested party is \_\_\_\_\_ )

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*

\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_ );

\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: \_\_\_\_\_) or upon the occurrence of \_\_\_\_\_ );

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

## 16. ADJOURNMENT

# Medford Lakes Board of Education

## Bills List

February 15, 2017

PO#	Invoice#	Vendor	Payment	Check#
17-0604	504/I&RS SUPPLIES	AMAZON.COM	638.65	32170
17-0596	MEAKIM-MLEF GRANT	AMAZON.COM	441.01	32170
17-0615	B&G SUPPLIES	AMAZON.COM	149.78	32170
17-0587	B & G SUPPLIES	AMAZON.COM	331.82	32170
17-0614	B & G SUPPLIES.	AMAZON.COM	294.84	32170
17-0658	B&G SUPPLIES.	AMAZON.COM	125.86	32170
17-0658	B&G SUPPLIES.	AMAZON.COM	199.06	32170
17-0662	ROCKET CHALLENGE SUP	APOGEE ROCKETS	610.72	32171
17-0689	STUDENT CONSULTATION	BRETT DINOVI & ASSOCIATES	1,484.38	32172
17-0643	STUDENT SERVICES	BRETT DINOVI & ASSOCIATES	1,207.50	32172
17-0692	JANUARY SERVICES	CASA PAYROLL SERVICES, LLC	535.50	32173
17-0667	REIMBURSEMENT	COLLING, MICHAEL	86.24	32174
17-0652	MEETING NOTICE	COURIER TIMES, INC.	51.74	32175
17-0654	REIMBURSEMENT	DENT, ANTHONY V	69.40	32176
17-0440	JANUARY TRANSPORT	EDUCATIONAL SERVICES UNIT-TRANS	6,957.36	32177
17-0559	BATHROOM FIXTURES	GROVE SUPPLY INC.	91.25	32178
17-0583	REIMBURSEMENT	HARRISON, MATTHEW AND MEGAN	5,228.84	32179
17-0641	HEALTH SUPPLIES	HEALTH EDKO	169.98	32180
17-0665	REIMBURSEMENT	HEGGAN, RICHARD	33.42	32181
17-0657	REPAIR SERVICES	HEPPARD PLUMBING & HEATING	226.26	32182
17-0653	ASSA SUBMISSION	HOLMAN & FRENIA, P.C.	1,000.00	32183
17-0613	HEATER REPAIRS	HONEYWELL INTERNATIONAL, INC.	486.63	32184
17-0636	TESTING KITS	HOUGHTON MIFFLIN HARCOURT	189.70	32185
17-0691	CONTRACT RENEWAL	HUMPHREY'S PEST CONTROL	300.00	32186
17-0624	ICE MELT	IMPERIAL BAG & PAPER	1,874.13	32187
17-0638	MD SUPPLIES	LAKESHORE LEARNING MATERIALS	234.54	32188
17-0649	TRANSPORT CONTRACT	LENAPE REGIONAL HS DIST.	4,840.00	32189
17-0676	JANUARY 2017	LYNN M. HART EDUCATIONAL	2,450.00	32190
17-0655	TRANSPORT CONTRACT	MEDFORD TWP. BOARD OF ED.	2,658.25	32191
17-0648	LICENSE RENEWAL	MOTION PICTURE LICENSING CORP	306.06	32192
17-0060	JANUARY 2017	NAUTILUS SOLAR POWER II, LLC.	1,808.14	32193
17-0681	JANUARY 2016	NJ DIVISION OF PENSION & BENEFITS / DCRP	116.97	32194
17-0647	LEGAL SERVICES	PARKER MC CAY, P.A.	3,888.92	32195
17-0051	DECEMBER 2016	PSE&G	4,464.58	32196
17-0631	LLI SUPPLIES	REALLY GOOD STUFF	935.69	32197
17-0530	EQUIP REPLACEMENT	REM AUDIOLOGY ASSOCIATES, PC	350.00	32198
17-0062	FEBRUARY 2017	REPUBLIC SERVICES OF N.J.	334.29	32199
17-0451	TESTING MATERIALS	RIVERSIDE PUBLISHING	1,582.33	32200
17-0690	BANKING SUPPLIES	SAFEGUARD BUSINESS SYSTEMS	49.74	32201
17-0479	CST SUPPLIES	SCHOOL SPECIALTY, INC.	2,525.67	32202
17-0057	FEBRUARY PREMIUM	SCHOOLS HEALTH INSURANCE FUND	79,760.00	32203
17-0550	LICENSE RENEWAL	SCIENTIFIC LEARNING CORP.	80.00	32204
17-0656	SUB SERVICES	SOURCE4TEACHERS	14,777.50	32205
17-0052	FEBRUARY 2017	SOUTH JERSEY GAS CO.	6,573.84	32206
17-0695	JANUARY PURCHASES	SPOTTS, INC. HARDWARE	29.21	32207
17-0603	TEACHING SUPPLIES	STAPLES ADVANTAGE	667.71	32208
17-0577	HEATING SUPPLIES	UNITED ELECTRIC SUPPLY COMPANY	90.30	32218
17-0666	RADIO SUPPLIES	VOCOPRO WIRELESS MICROPHONES	132.00	32219
17-0693	MD FIELD TRIP	WE ROCK THE SPECTRUM MOUNT LAUREL	80.00	32220
17-0055	FEBRUARY 2017	XTEL COMMUNICATIONS INC.	1,162.54	32221
17-0367	MARCH 2017	YALE SCHOOL NORTH II, INC.	5,595.48	32212
			<b>158,277.83</b>	

I hereby certify that I have examined the bills covered by the above listed warrants and found them

Medford Lakes Board of Education

Bills List

February 15, 2017

PO# Invoice# Vendor Payment Check#  
to be in order for payment in accordance with Board of Education poliy and N.J.S.A. 18A;19 et seq.

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FEBRUARY 15, 2017  
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BOARD SECRETARY

DATE