

Policy

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CONCEPTS AND ROLES IN ADMINISTRATION; GOALS AND OBJECTIVES

The board of education shall establish policies that govern all aspects of district operations. The board expects the educational administration to direct, coordinate and supervise pupils and staff in their efforts to reach goals and objectives adopted by the board.

Within the guidelines of board policy, negotiated agreements and New Jersey law, the board expects the educational administration to:

- A. Provide up-to-date information and sound professional advice to the board, as an aid in informed decision making;
- B. Plan, organize, implement and evaluate the educational programs established by board policy, in order to provide optimum educational opportunities to the pupils of the district;
- C. Provide these optimum educational opportunities at the lowest possible cost;
- D. Use efficient administrative and management procedures including supervision and evaluation of teaching staff, pursuant to law and regulations, and developed after consultation with and among the board, administrators and appropriate staff members;
- E. Coordinate the resources of the community with those of the district;
- F. Keep the board informed of all new legislative actions or changes in code and statute that affect the policies, programs or operations of the district.

**Date:**            **Reviewed: December 15, 1999; December 15, 2010**  
                      **Readopted: December 15, 1999; February 16, 2011**

Legal References:    Use legal reference sheet.

Cross References:    List your appropriate policies. See legal reference sheet for possibilities.

Key Words

Administrative Role

Legal References

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**Other Reasons:**

N.J.S.A. 18A:12-21 et seq. establishes standards of ethical conduct for school officials which by definition includes administrators.

N.J.A.C. 6A:28-1.1 et seq. defines the purpose, authority and operating procedures of the School Ethics Commission.

It is advisable to have a policy expressing the board's philosophical approach to the administration of the schools and stating its general goals.

**Recommendation:**

A policy expressing the board's administrative philosophy.

<b><u>Legal References:</u></b>	<u>N.J.S.A. 18A:7A-3 et al.</u>	Public School Education Act of 1975
	<u>N.J.S.A. 18A:7F-1 et seq.</u>	Comprehensive Education Improvement and Financing Act of 1996
	<u>N.J.S.A. 18A:11-1</u>	General mandatory powers and duties
	<u>N.J.S.A. 18A:12-21 et seq.</u>	School Ethics Act
	<u>N.J.S.A. 18A:54-20</u>	Powers of board (county vocational schools)
	<u>N.J.A.C. 6A:8-1.1 et seq.</u>	Standards and Assessment
	<u>N.J.A.C. 6A:28-1.1 et seq.</u>	School Ethics Commission
	<u>N.J.A.C. 6A:30-1.1 et seq.</u>	Evaluation of the Performance of School Districts
	<u>N.J.A.C. 6A:32-1.1 et seq.</u>	School District Operations
	<u>See particularly</u>	
	<u>N.J.A.C. 6A:32-4.4,-4.5</u>	

**Possible**

<b><u>Cross References:</u></b>	*2131	Chief school administrator
	*2210	Administrative leeway in absence of board policy
	3293.1	Signatures/facsimiles
	*4111	Recruitment, selection and hiring
	*4115	Supervision
	*4116	Evaluation

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Possible

Cross References (continued)

- \*4211 Recruitment, selection and hiring
- \*4215 Evaluation
- \*9000 Role of the board
- \*9313 Formulation, adoption, amendment of administrative regulations

\*Indicates policy is included in the Critical Policy Reference Manual.