

MEDFORD LAKES SCHOOL DISTRICT  
MEDFORD LAKES, NJ 08055  
PUBLIC AGENDA  
October 19, 2016

1. CALL MEETING TO ORDER

2. ANNOUNCEMENT OF NOTICE

3. ROLL CALL

4. FLAG SALUTE

5. PRESENTATIONS

A. Mrs. Carole Ramage, September Students of the Month:

Kindergarten – Hannah Miller  
1<sup>st</sup> Grade – Sarah Gaysek  
2<sup>nd</sup> Grade – Ella Billen

Mr. Anthony Dent, Superintendent, September Students of the Month:

3<sup>rd</sup> Grade – Giovanni Lucania  
4<sup>th</sup> Grade - Kayla Dilks  
5<sup>th</sup> Grade - Ava Rayfield  
6<sup>th</sup> Grade – Sam Beamer  
7<sup>th</sup> Grade - Gavin Reynolds  
8<sup>th</sup> Grade - Thomas Cahill

B. Mrs. Lisa Blanchard, MLEF

C. Mr. Anthony Dent, Superintendent, Annual report on Violence and Vandalism

6. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

7. APPROVAL OF MINUTES

8. MONTHLY REPORTS

1. Fire and Security Drills  
2. Nurses Report  
3. Student Enrollment  
4. Staff Attendance

9. OLD BUSINESS

10. NEW BUSINESS

11. POLICY

A. Approve for first reading the following Policy Number(s):

1. 2000/2010 – Concepts and Roles in Administration; Goals and Objectives  
2. 2121 – Line of Responsibility  
3. 2131 - Superintendent

12. SUPERINTENDENT'S REPORT

A. PERSONNEL

- 1. Accept Resignation
  - a Gloria Diliberto, Lunch/Recess Aide, effective 10/6/2016
  - b Helen Ibbetson, Lunch/Recess Aide, effective 10/6/2016

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>
203-01	11-000-262-107-D-160	Gloria Diliberto
203-03	11-000-262-107-D-160	Helen Ibbetson

- 2. Additions to 2016-2017 Extra Duty List
  - a Jen York, Lunch/Recess Duty
- 3. Approval of Mentors
  - a Kathy O'Brien to mentor Kristin Kocher
  - b Erin Czarzasty to mentor Danel Joyce
- 4. Approve Victoria Ley, MSW, LSW, as Long Term School Social Worker, Per diem rate of \$125.00

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>	<u>Per Diem</u>
504-11	11-000-219-1-4-0-129	Victoria Ley	\$125.00

B. CURRICULUM/COORDINATED ACTIVITIES

- 1. 2016-2017 QSAC Statement of Assurance
- 2. Field Trips
  - a 8<sup>th</sup> Grade Boys to Magee Rehab Hospital in Philadelphia on Monday, December 5, 2016
  - b 8<sup>th</sup> Grade Girls to Renfrew Center in Philadelphia on Tuesday, December 6, 2016

13. BUSINESS ADMINISTRATOR'S REPORT

A. FINANCE/BUDGET

- 1. Payment of the bills with funds available.
- 2. VOID check number 31876 to Griffith Electric Supply in the amount of \$675.00
- 3. Approve budget transfers for the month of July and August 2016 as listed on the attached summary report.
- 4. Acceptance of the Board Secretary and Treasurer's reports in accordance with N.J.A.C. 6A: 23-2.11(c) 3 and N.J.A.C. 6A:23-2.11(a) for the month(s) of July and August 2016. The Treasurer's Report and Board Secretary's Report are in agreement for the month(s) of July and August. The Board Secretary certifies no line item account has been over extended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23-2.11(c) (4), the Board of Education, after review of the Board Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 5. Approve the following district travel to include mileage reimbursement:

Name	Description	Date	Registr. Amount
Kelly Scapellato	NJPSA-FEA – The Special Services Director's Toolkit – Monroe, NJ	11/1/2016	\$149.00

6. Approve the following as attached:
  - a. Comprehensive Maintenance Plan (CMP) N.J.A.C. 6A:26A
  - b. M-1 Form
  
7. Disposal of the following televisions:
  - Room 113 - GE
  - Room 114 - Sharp
  - Room 115 - JVC
  - Room 301 - GE
  
8. Accept donation from Amy Beyer of GBC binding machine and wire binding supplies.

**B. BUILDINGS AND GROUNDS**

**C. FACILITIES USE**

**14. PUBLIC COMMENT**

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**15. EXECUTIVE SESSION**

**BOARD OF EDUCATION OF MEDFORD LAKES**

**RESOLUTION 2017-06E  
AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Board of Education will reconvene following the end of the closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may

become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: [John Doe vs. ABC Board of Education] )

(If contract negotiation the nature of the contract and interested party is \_\_\_\_\_  
\_\_\_\_\_ )

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: \_\_\_\_\_) or upon the occurrence of \_\_\_\_\_);

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

16. PERSONNEL

RECOMMEND that the Board of Education approve an addendum to the Superintendent's contract - Tuition Reimbursement.

RECOMMEND that the Board of Education approve the Superintendent's merit goals for the 2016-17 school year.

17. ADJOURNMENT

**Medford Lakes Board of Education**

**Bills List**

**October 19, 2016**

<b>PO#</b>	<b>Invoice#</b>	<b>Vendor</b>	<b>Payment</b>	<b>Check#</b>
17-0364	PROFESSIONAL DEV	ALTIS AVANTE CORP	1,248.00	31922
17-0375	IPAD FOR 504	AMAZON.COM	120.00	31923
17-0356	B&G SUPPLIES	AMAZON.COM	481.41	31923
17-0412	SCHOOL CLOCKS	AMERICAN TIME & SIGNAL CO	874.23	31924
17-0435	BATTERIES	ANDREWS CAR CARE	846.00	31925
17-0401	CUST# 43251	APPLE COMPUTER INC.	11,875.00	31926
17-0467	MEMBERSHIP DUES	BURLINGTON COUNTY CURRICULUM CONSORTIUM	75.00	31927
17-0474	FIRE EXT INSP	CINTAS FIRE PROTECTION	225.00	31928
17-0430	AUGUST REIMB	COLLING, MICHAEL	86.29	31929
17-0064	SEPTEMBER BILLING	COMCAST - BUSINESS SERVICES	2,468.33	31930
17-0473	PETTY CASH REIMB	COOPER, MARY JO	146.44	31931
17-0424	FIELD TRIP T-SHIRTS	CREATIVE SPORTS AND GRAPHICS	561.20	31932
17-0449	AUGUST REIMB	DENT, ANTHONY V	80.12	31933
17-0058	SEPTEMBER SERVICE	DIRECT ENERGY BUSINESS	76.96	31934
17-0442	ESY TRANSPORT	EDUCATIONAL SERVICES UNIT-TRANS	2,068.85	31935
17-0440	OCTOBER TRANSPORT	EDUCATIONAL SERVICES UNIT-TRANS	6,957.37	31935
17-0376	DISTRICT FORMS	FERRY ASSOCIATES	776.00	31936
17-0380	DESTINY SOFTWARE	FOLLETT SCHOOL SOLUTIONS, INC.	2,000.00	31937
17-0469	SEPTEMBER OT	FUNCTIONALLY ABLE REHAB, INC.	4,348.50	31938
17-0470	SEPTEMBER OT (PRE-K)	FUNCTIONALLY ABLE REHAB, INC.	780.00	31938
17-0391	THERMOSTATS	GLOBAL EQUIPMENT COMPANY, INC.	875.40	31939
17-0400	CHARGING CARTS	GOVCONNECTION	2,585.44	31940
17-0426	B&G SUPPLIES-COULPIN	GRAINGER	362.94	31941
16-0664	NURSE SUPPLIES	HENRY SHEIN, INC.	151.16	31942
17-0295	SEPT SERVICE	HUMPHREY'S PEST CONTROL	80.00	31943
17-0465	MEMBERSHIP DUES	LENAPE REGIONAL HS DIST.	1,500.00	31944
17-0441	ESY TRANSPORT	LENAPE REGIONAL HS DIST.	688.80	31944
17-0468	SEPTEMBER SERVICES	LYNN M. HART EDUCATIONAL	2,450.00	31945
17-0399	BUTTERFLY RELEASE	MANSION MONARCHS	350.00	31946
17-0434	MOPS/BUCKETS	MATRIX MAINTENANCE SUPPLY	556.62	31947
17-0472	ESY TRANSPORT	MEDFORD TWP. BOARD OF ED.	870.00	31948
17-0279	COPIER LEASE	MUNICIPAL CAPITAL FINANCE	4,914.09	31949
17-0477	ANNUAL MEMBERSHIP	NJ BUILDINGS & GROUNDS ASSN	450.00	31950
17-0466	MEMBERSHIP DUES	NJPSA	1,055.00	31951
17-0431	AUGUST SERVICES	PARKER MC CAY, P.A.	1,762.80	31952
17-0450	3455	PATTY B'S HATS AND TEES	230.00	31953
16-0639	SCIENCE SUPPLIES	PITSCO EDUCATION/HEARLIHY	339.07	31954
17-0062	OCTOBER SERVICE	REPUBLIC SERVICES OF N.J.	318.37	31955
17-0402	WEED WACKER/LAWN MOW	ROBEY'S LAWNMOWER REPAIR	522.00	31956
17-0406	STUDENT PLANNERS	SCHOOL MATE	167.50	31957
17-0057	OCTOBER PREMIUM	SCHOOLS HEALTH INSURANCE FUND	83,240.00	31958
17-0403	NOKOMIS A/C	SHAMROCK HEATING, AIR COND.	2,482.00	31959
17-0427	BUILDING KEY FOBS	SONITROL SECURITY OF DE VALLEY	208.12	31960
17-0052	OCTOBER 2016	SOUTH JERSEY GAS CO.	153.67	31961
17-0313	OCTOBER SERVICES	VIRTUA MEDICAL GROUP	400.00	31962
17-0009	ART SUPPLIES	WB MASON CO.	107.41	31963
17-0478	LICENCE REIMB	WITHAM, GREGORY	80.00	31964
17-0367	NOV. TUITION	YALE SCHOOL NORTH II, INC.	4,878.12	31965
17-0428	MS ASSEMBLY	YOUNG AUDIENCES NJ & EASTERN PA	800.00	31966
			<b>148,673.21</b>	

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S.A. 18A:19 et seq.

OCTOBER 19, 2016

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BOARD SECRETARY

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DATE