

MEDFORD LAKES SCHOOL DISTRICT
MEDFORD LAKES, NJ 08055
PUBLIC AGENDA
March 20, 2018

1. CALL MEETING TO ORDER
2. ANNOUNCEMENT OF NOTICE
3. ROLL CALL
4. FLAG SALUTE
5. PRESENTATIONS

A. Mrs. Carole Ramage, February Students of the Month:

Kindergarten	Liam Maybury
1 st Grade	Parker Stehle
2 nd Grade	Lorelei Schaefer

Mr. Anthony Dent, Superintendent, February Students of the Month:

3 rd Grade	Elizabeth Brower
4 th Grade	Michael Mazzetti
5 th Grade	Chase Roberts
6 th Grade	Gage Reilly
7 th Grade	Emmeline Weimer
8 th Grade	Colin Reed

6. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

7. APPROVAL OF MINUTES

8. MONTHLY REPORTS

1. Student Enrollment
2. Fire and Security Drill Reports
3. Nurses' Reports
4. Staff Attendance

9. OLD BUSINESS

Referendum/Construction Update

10. NEW BUSINESS

Mural Project

11. POLICY

A. Approve for first reading, the following policy numbers:

1. 3542 – Food Service
2. 3542.1 – Local Wellness/Nutrition
3. 3542.31 – Free or Reduced Price Milk
4. 3542.44 - Purchasing
5. 3570 – District Records and Reports
6. 3571.4 - Audit
7. 3600 – Evaluation of Business & Non-Instructional Operations

- B. Approve for second reading, the following policy numbers:
 1. 3516 – Safety
 2. 3541.1 – Transportation Routes and Services
 3. 3541.3 – Non-School Use of District Vehicles
 4. 3541.31 – Privately Owned Vehicles
 5. 3541.32 – District Owned Vehicles
 6. 3541.33 – Transportation Safety

12. SUPERINTENDENT'S REPORT

A. PERSONNEL

1. Accept Resignation
 - a. Katherine Gartland, Teacher, effective June 30th, 2018
 - b. Denise DiNola, PT In Class Assistant, effective March 19th, 2018

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>
504-07	11-212-100-101-0-121	Katherine Gartland
504-21	11-130-100-101-0-106	Kristin Kocher
201-04	11-213-100-106-0-117	Denise DiNicola

2. Approve New Employee
 - a. Peter J. Pisciotta, Jr., Part Time Cleaner, start date pending Criminal History Review approval
 - b. Erin Smith, PT In Class Assistant, start date pending Criminal History Review clearance

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>	<u>Salary</u>
304-03	11-000-262-100-0-160	Peter J. Pisciotta, Jr.	\$11.95 per hour
201-04	11-213-100-106-0-117	Erin Smith	\$12.67 per hour

3. Approve OT Alicia Furey-Jenkins facilitating a fieldwork opportunity with a second-year Occupational Therapy graduate student Loretta Smith from Salus University, March thru June 2018.
4. Approve OT Alicia Furey-Jenkins facilitating a one-day observation with Ally Hoskins, junior at Rowan University, who is interested in pursuing a career as an Occupational Therapist, March 2018.
5. Approve OT Alicia Furey-Jenkins facilitation a one-day observation with Julia Capoli, senior at Seneca High School, who is interest in pursuing a career as an Occupational Therapist, April 2018

B. CURRICULUM/COORDINATED ACTIVITIES

1. Approval of the 2018-2019 District Calendar
2. Approved the following changes to the 2017-2018 District Calendar to make up snow days:
 - Monday, June 18th will be a school day make up day for March 8th, 2018 snow day
 - Tuesday, June 19th will be the last day of school make up for March 9th, 2018 snow day
3. Approve the recommendation of the ELA Committee for the implementation of "Foundations" in grades kindergarten and first for September 2018 and second grade in September 2019. Foundations® provides research-based materials and strategies essential to a comprehensive reading, spelling and handwriting program. Foundations® makes learning to read fun while laying the groundwork for life-long literacy. Students will receive a systematic program in critical foundational skills, emphasizing: phonemic awareness, phonics/word study, *high frequency words study*, *reading fluency*, *vocabulary*, *comprehension strategies*, *spelling and handwriting*.
4. Approve the recommendation of the Science Committee for the implementation of Teacher's Curriculum Institute's Science Alive! for grades kindergarten to second - implementation date September 2018
5. Approval of the following field trips
 - a. Thursday, May 31, 2018 – Battle of the Books Banquet at Vaughn Hall (date change from June 1st, previously approved)
 - b. June 1, 2018 – Band/Chorus to Clementon Park (date change from June 8th, previously approved)

- c. June 5, 2018 – 2nd Grade visit to Neeta School
- d. June 5, 2018 – 5th Grade LEAD Graduation, Beach 1

13. BUSINESS ADMINISTRATOR'S REPORT

A. FINANCE/BUDGET

- 1. Payment of the bills with funds available.
- 2. Ratification of the following district travel to include mileage reimbursement due to inclement weather:

Name	Description	Date	Registr. Amount	Sub Cost
J. Cona (K) L Better (K) K. Rardin (K)	<i>Fundations Level K (kindergarten) Training</i> - TCNJ School of Education Ewing, NJ	3/19/18	\$1125.00	\$375.00
A DePasquale (1) S Gerber (1) J Martinez (1)	<i>Fundations Level 1 (Grade 1) Training</i> TCNJ School of Education Ewing, NJ	3/20/18	\$1125.00	\$375.00

- 3. Upon the recommendation of the district architect, The Design Collaborative, award the scope of the asbestos abatement work to Shade Environmental; \$10,800 for Nokomis and \$8,400 for Neeta, in the total amount of \$19,200.00

B. BUILDINGS AND GROUNDS

C. FACILITIES USE

14. WORK SESSION

- A. 2017-2018 Preliminary Budget

15. PUBLIC COMMENT

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16. EXECUTIVE SESSION

BOARD OF EDUCATION OF MEDFORD LAKES

**RESOLUTION 2018-22E
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____Any matter in which the release of information would impair a right to receive funds from the

federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: [John Doe vs. ABC Board of Education])

(If contract negotiation the nature of the contract and interested party is _____
_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: _____) or upon the occurrence of _____);

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

17. ADJOURNMENT

Medford Laes Board of Education

Bills List

March 20, 2018

PO#	Vendor	Payment Description	Check#
18-0635	ALLENS'S OIL & PROPANE, INC.	184.96 GENERATOR FEUL	32884
18-0538	AMAZON.COM	790.68 ENERGY BUS	32885
18-0523	AMAZON.COM	121.97 B&G SUPPLIES-	32885
18-0606	BRETT DINOVI & ASSOCIATES	115.00 STUDENT CONSULT	32886
18-0605	BRETT DINOVI & ASSOCIATES	115.00 STUDENT CONSULT.	32886
18-0628	BURLINGTON CO. SPEC. SERVICES	2,022.00 16-17 TUITION ADJUST	32887
18-0583	BURLINGTON CO. SPEC. SERVICES	6,737.78 1-ON-1 SERVICES	32887
18-0637	BURLINGTON CO. SPEC. SERVICES	7,790.55 STUDENT SERVICES	32887
18-0510	CAROLINA BIOLOGICAL	832.82 SCIENCE CURRICULUM	32888
18-0632	CASA PAYROLL SERVICES, LLC	1,369.20 FEB PAYROLL	32889
18-0616	COLLING, MICHAEL	106.37 REIMBURSEMENT	32890
18-0210	COMCAST - BUSINESS SERVICES	2,505.35 FEBRUARY SERVICE	32891
18-0634	COOPER, MARY JO	106.27 P0ETTY CASH REIMB	32892
18-0575	COURIER TIMES, INC.	37.94 MEETING NOTICE.	32893
18-0623	COURIER TIMES, INC.	40.70 MEETING NOTICE	32893
18-0552	CREATIVE SPORTS AND GRAPHICS	1,521.00 FIELD TRIP T-SHIRTS	32894
18-0554	ED TRETINA ELECTRICAL	250.00 NOKOMIS ROOM 504	32895
18-0520	ED TRETINA ELECTRICAL	350.00 NEETA REPAIRS	32895
18-0113/	EDUCATIONAL DATA SERVICES, INC	405.00 4TH QTR PAYMENT	32896
18-0584	EDUCATIONAL SERVICES UNIT	5,663.66 LDTC SERVICES	32897
18-0629	EDUCATIONAL SERVICES UNIT-TRANS	6,222.90 FEB TRANSPORT	32898
18-0641	EDUCATIONAL SERVICES UNIT-TRANS	6,222.90 STUDENT TRANSPORT	32898
18-0618	GENERAL CHEMICAL AND SUPPLY, INC.	54.90 B&G SUPPLIES	32899
18-0587	HAMPTON BEHAVIORIAL HEALTH CENTER	560.00 HOMEBOUND INST	32900
18-0620	HARRISON, MATTHEW AND MEGAN	6,117.03 FEBRUARY TUITION	32901
18-0601	HOLMAN & FRENIA, P.C.	3,500.00 BOND ISSUANCE	32902
18-0622	HONEYWELL INTERNATIONAL, INC.	321.21 NOKOMIS REPAIRS	32903
18-0467	HOUGHTON MIFFLIN HARCOURT	184.80 TESTING MATERIALS	32904
18-0206	HUMPHREY'S PEST CONTROL	80.00 MONTHYL SERVICE	32905
18-0570	INTERACTIVE KIDS, LLC	675.00 BEHAVIORAL CONSULT	32906
18-0621	KRATOS PUBLIC SAFETY & SECURITY SOLUT	540.00 NOKOMIS REPAIRS	32907
18-0615	LAKES OFFICE SUPPLY	23.99 B.O. SUPPLIES	32908
18-0636	LENAPE REGIONAL HS DIST.	6,544.35 3QTR TRANSPORT	32909
18-0626	LENAPE REGIONAL HS DIST.	69.73 JANUARY FUEL	32909
18-0638	MEDFORD TWP. BOARD OF ED.	5,316.50 STUDENT TRANSPORT	32910
18-0585	MEDFORD TWP. BOARD OF ED.	125.00 FIELD TRIP TRANSPORT	32910
18-0640	MEDFORD TWP. BOARD OF ED.	886.00 ESY TRANSPORT	32910
18-0625	MT. LAUREL BOARD OF EDUC.	13,238.00 16-17 TUITION ADJUST	32911
18-0106	MUNICIPAL CAPITAL FINANCE	4,914.09 CONTRACT PYMT	32912
18-0515	NJSBA	300.00 BOE TRAINING	32913
18-0600	PARKER MC CAY, P.A.	3,325.00 JANUARY SERVICES	32914
18-0603	PHOENIX ADVISORS	13,500.00 BOND ISSUANCE	32915
18-0588	PROFESSIONAL EDUCATION SERV.	825.84 HOMEBOUND INST	32916
18-0195	PSE&G	4,622.35 FEB ELECTRIC	32917
18-0624	REBECCA SMITH	78.50 PD REIMBURSEMENT	32918
18-0607	REM AUDIOLOGY ASSOCIATES, PC	595.00 STUDENT SERVICES	32919
18-0432	REPUBLIC SERVICES OF N.J.	334.29 MARCH SERVICE	32920
18-0500	ROBEY'S LAWNMOWER REPAIR	1,200.00 SNOW BLOWER REPAIR	32921
18-0602	S&P GLOBAL RATINGS	11,000.00 BOND ISSUANCE	32922
18-0568	SCHOOL SPECIALTY, INC.	60.97 G.A.T.E. SUPPLIES	32923
18-0543	SCHOOL SPECIALTY, INC.	827.98 STUDENT SUPPLIES	32923
18-0163	SCHOOLS HEALTH INSURANCE FUND	85,618.00 MARCH PREMIUM	32924
18-0107	SONITROL SECURITY OF DE VALLEY	1,881.81 CONTRACTED SVCS	32925
18-0608	SOURCEMEDIA, LLC	2,772.00 BOND ISSUANCE	32926

Medford Laes Board of Education

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PO#	Vendor	Payment Description	Check#
18-0239	SOUTH JERSEY ENERGY	2,465.21 FEB GAS SUPPLY	32927
18-0211	SOUTH JERSEY GAS CO.	5,274.14 FEB GAS SERVICE	32928
18-0573	SPOTTS, INC. HARDWARE	96.49 G.A.T.E. SUPPLIES	32929
18-0619	SPOTTS, INC. HARDWARE	74.21 B&G SUPPLIES..	32929
18-0569	STARFALL EDUCATION FOUNDATION	270.00 MEMBERSHIP	32930
18-0592	STARLIGHT HOMECARE AGENCY, INC	160.00 STUDENT SERVICES	32931
18-0609	THE DESIGN COLLABORATIVE	14,727.78 NOKOMIS ROOF	32932
18-0610	THE DESIGN COLLABORATIVE	27,273.82 NOKOMIS SCHOOL	32932
18-0611	THE DESIGN COLLABORATIVE	37,539.30 NEETA IMPROVEMENTS	32932
18-0617	TREASURER, STATE OF NEW JERSEY	182.00 ELEVATOR FEE	32933
18-0596	UPS STORE, THE	378.00 PRINTING SERVICES	32934
18-0639	WASSELL, JAY	15.44 MILEAGE	32935
18-0614	WITHAM, GREGORY	58.00 CELL PHONE REIMB	32936
18-0551	XTEL COMMUNICATIONS INC.	1,244.92 FEB PHONE	32937
18-0244	YALE SCHOOL NORTH II, INC.	9,820.08 MAR & APR TUITION	32938
		313,183.78	

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education poliy and N.J.S.A. 18A;19 et seq.

MARCH 20, 2018

BOARD SECRETARY

DATE