

PRIVATELY OWNED VEHICLES

In recommending arrangements for pupil transportation to and from school- related activities, the chief school administrator shall consider the type of activity, the total number of pupils involved, and the availability of appropriate vehicles. Groups of pupils too small in number to make economical use of Type I or Type II vehicles may be transported in privately owned passenger vehicles driven by qualified school personnel, state employees and parents/guardians.

Transportation by Volunteer Drivers

The (school business administrator) (Superintendent) shall supplement the transportation resources of the district by identifying qualified school personnel, state employees and parents/guardians who are willing to provide transportation for district pupils to and from school-related activities.

Qualifications shall include:

- A. A valid New Jersey (or other) driver's license with no convictions for moving violations;

NOTE: THE DISTRICT MAY WISH TO SET A TIME LIMIT ON VIOLATIONS OR STIPULATE THE NUMBER OF POINTS ACCEPTABLE.

- B. A private passenger vehicle of eight or fewer capacity, with a current New Jersey or other inspection sticker; and
- C. Evidence of at least the statutorily required insurance coverage.

The (school business administrator) (Superintendent) shall develop and the board shall adopt detailed regulations to ensure:

- A. District approval of activities involved;
- B. District determination of drivers and assignment of pupils to them;

**Mandated only if the board wishes to do this.

PRIVATELY OWNED VEHICLES (continued)

- C. Pupil safety in pickup, transit and drop-off;
- D. Adequate supervision of pupils at the activity.

Transportation of Pupils by District Employees as Part of Assigned Duties

District employees who transport pupils in a private vehicle during working hours as part of their assigned duties shall:

- A. Have a current New Jersey (or other) driver's license with no convictions for moving violations;

NOTE: THE DISTRICT MAY WISH TO SET A TIME LIMIT ON VIOLATIONS OR STIPULATE THE NUMBER OF POINTS ACCEPTABLE.

- B. Use a privately owned passenger vehicle of eight or fewer capacity with evidence of at least the statutorily required insurance coverage. The vehicle must have a current inspection sticker;
- C. Conform to all safety practices set forth in the regulations to this policy.

Implementation of this section shall be in conformity with applicable negotiated agreement.

NOTE: EMPLOYEES WHO USE DISTRICT-OWNED VEHICLES MUST CONFORM TO A, B AND C. THE DISTRICT IS RESPONSIBLE FOR MAINTENANCE OF THE VEHICLE AND ADEQUATE INSURANCE. A DISTRICT IS NOT OBLIGATED TO NEGOTIATE OVER ACTUAL ASSIGNMENTS. IT MUST BARGAIN UPON DEMAND OVER COMPENSATION RELATED TO SUCH ASSIGNMENTS.

Date reviewed: May 17, 2000; May 15, 2002; April 13, 2011
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Legal References: Use legal reference sheet.

Cross References: List your appropriate policies. See legal reference sheet for possibilities.

Key Words

Privately Owned Vehicles, Auxiliary Pupil Transportation, Pupil Transportation, Student Transportation

Legal References

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Mandated:

N.J.A.C. 6A:27-7.6 requires boards who wish to take advantage of the option of using volunteer drivers in privately owned vehicles to transport pupils to school-related activities to adopt written policy and regulations.

Recommendation:

Policy and regulations clearly providing for safety in such transportation of pupils, including appropriate and adequate insurance coverage and approval of activities and drivers.

<u>Legal References:</u>	<u>N.J.S.A.</u> 18A:16-6	Indemnity of officers and employees against civil actions
	<u>N.J.S.A.</u> 18A:39-20.1	Transportation to and from related school activities in private vehicle with capacity of eight or less; authorization of qualified school personnel, state employees or parents
	<u>N.J.A.C.</u> 6A:27-7.6	Transportation to and from related school activities
	<u>N.J.A.C.</u> 6A:27-7.7	Parent transporting his or her own child or children

Possible

<u>Cross References:</u>	*5020	Role of parents/guardians
	*6145	Extracurricular activities
	*6145.1/6145.2	Intramural competition; interscholastic competition
	*6153	Field trips

*Indicates policy is included in the Critical Policy Reference Manual.

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