

MEDFORD LAKES SCHOOL DISTRICT
MEDFORD LAKES, NJ 08055
PUBLIC AGENDA
MAY 15, 2019

1. CALL MEETING TO ORDER
2. ANNOUNCEMENT OF NOTICE
3. ROLL CALL
4. FLAG SALUTE
5. PRESENTATIONS

A. Mrs. Carole Ramage, Director of Curriculum/Nokomis Principal, April Students of the Month
Kindergarten – Finley Corsner
1st Grade – Grayson Wolf
2nd Grade – Nicholas Wilt

Mr. Anthony Dent, Superintendent/Neeta Principal, April Students of the Month
3rd Grade – Emma Tucker
4th Grade – Nathan Cashman
5th Grade – Jackson Haney
6th Grade – Jorge Bautista
7th Grade – Carson Warren
8th Grade – Anna McConnell

B. Mr. Anthony Dent, Superintendent/Neeta Principal and Mrs. Kathy O'Brien, Middle School Teacher, Student Recognition for Acts of Kindness
Reese McAreavy, Sydney Petruska, Marisa Reichelt and Ava Nix
Meghan Schmidlin, Lizzy Kusnirik and Amelia Franken

C. Mr. Anthony Dent, Superintendent/Neeta Principal, Recognition of Teen Arts State Level Participant - Dana Ulriksen

D. Mr. Anthony Dent, Superintendent/Neeta Principal, Dana Ulriksen, Girl Scout Project

E. Mr. Anthony Dent, Superintendent/Neeta Principal and Mrs. Kathy O'Brien, NJHS Advisor, NJHS Induction Ceremony:
Meredith Bandomer, Luke Bezanis, Eleanor Bill, Ryan Cahill, Ben Caputo, Morgan DiPerna, Roxy Gatchell, Grace Heinold, Claudia Koch, Alex Michaluk, Quinn Mikulski, CJ Miles, Harper Perry, Nataley Polan, Laci Ram, Emilia Ruegg, Allison Vaiciunas

6. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

7. APPROVAL OF MINUTES

8. MONTHLY REPORTS

- A. Fire and Security Drills
- B. Nurses' Report
- C. Student Enrollment
- D. Staff Attendance
- E. Harassment/Intimidation/Bullying Investigation

9. OLD BUSINESS

10. NEW BUSINESS

- a. 8th Grade Graduation June 18th, 2019

11. POLICY

12. SUPERINTENDENT'S REPORT

A. PERSONNEL

1. APPROVE 2019-2020 New Staff

- a. Elisabeth Ruley, 4th Grade Teacher

<u>Position Control Roster #</u>	<u>Account Number</u>	<u>Employee</u>	<u>Salary</u>
501-06	11-120-100-101-0-102	Elisabeth Ruley	Step 1 BA \$50,226

2. APPROVE Unpaid Leave

- a. Joseph Bevec, Part Time Cleaner, April 26, 2019
- b. John Penney, Custodian, April 26, 2019
- c. Charles Shoemaker, Custodian, April 23, 24, 25 and 26, 2019

3. RESCIND unpaid leave for Lindsay Gunter for June 24, 25, 26, 27 and 28, 2019 previously approved April 17, 2019

4. APPROVE Resignation

- a. Joshua Smith, Part Time Custodian, effective May 14th, 2019

<u>Position Control Roster #</u>	<u>Account Number</u>	<u>Employee</u>
302-02	11-000-262-100-0-160	Joshua Smith

5. APPROVE Part Time Staff

- a. Renee Sweet, Part Time In Class Assistant
- b. Sherri Coleman, Lunch Recess Aide
- c. Gregory Woolf, Part Time Custodian

<u>Position Control #</u>	<u>Account Number</u>	<u>Employee</u>	<u>Salary</u>
201-22	11-213-100-106-0-117	Renee Sweet	Step 1 - \$12.90 per hr. Start date pending Fingerprint clearance
203-02	11-000-262-107-D-160	Sherri Coleman	\$12.97 per hr. Start date pending Fingerprint clearance
302-02	11-000-262-100-0-160	Gregory Woolf	\$14.83 per hr. Start date pending Fingerprint clearance

6. APPROVE Erin Wharton leave of absence beginning August 28th, 2019 to September 26th, 2019 using a 20 sick days prior to delivery, and 20 sick days after delivery.

7. RESCIND approval of Erin Wharton salary advancement to Step 9 BA+30 effective September 1, 2019 as approved under Schedule A on April 17, 2019.

8. APPROVE Erin Wharton salary at Step 9 BA+15 \$58,240.00 effective September 1, 2019.

9. APPROVE submission of employment contract for Michael Colling, Business Administrator/Board Secretary, to the Burlington County Office of Education for approval for the 2019-2020 school year.

10. APPROVE the appointment of the Affirmative Action Team Members:

- a. Kim Bezanis

- b. Jessica Cona
- c. Carole Ramage
- d. Jay Wassell

11. APPROVE Affirmative Action Team to conduct the needs assessment and develop a "Comprehensive Equity Plan for 2019-2022"

B. CURRICULUM/COORDINATED ACTIVITIES

- 1. APPROVE the following field trips
 - a. Friday, October 4, 2019 – 8th Grade to Washington, DC
 - b. October 16 – 18, 2019 – 6th Grade to YMCA Camp in the Pines

13. BUSINESS ADMINISTRATOR’S REPORT

A. FINANCE/BUDGET

- 1. Payment of the bills with funds available.
- 2. APPROVE budget transfers for the month(s) of February 2019 as listed on the attached summary report.
- 3. Acceptance of the Board Secretary and Treasurer’s reports in accordance with N.J.A.C. 6A:23A-16.10(c) (4) for the month(s) of February 2019. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month(s) of February. The Board Secretary certifies no line item account has been over extended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23-2.11(c) (4), the Board of Education, after review of the Board Secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 4. APPROVE the following district travel to include mileage reimbursement:

Name	Description	Date	Registr. Amount	Subst. Cost
Robin Levondosky	Realtime’s RXP2019 – Realtime User Experience Workshop – Mt. Laurel, NJ	6/5/19	\$0.00	\$0.00
Jennifer Heicklen	Realtime’s RXP2019 – Realtime User Experience Workshop – Mt. Laurel, NJ	6/5/19	\$0.00	\$0.00
Anthony Dent	Strauss Esmay’s 34 th Annual Educational Policy & School Law Seminar – Toms Rivers, NJ	6/7/19	\$0.00	\$0.00
Kathy O’Brien	Lenape Regional High School Districts “Algebra I Digital Platform Training” – Medford, NJ (half day)	6/11/19	\$0.00	\$54.80
Brittany Reid	Lenape Regional High School Districts “Algebra I Digital Platform Training” – Medford, NJ (half day)	6/11/19	\$0.00	\$54.80
Dominic Antonini	Visit Lenape Regional sending districts and observe their STEM Labs and Makerspaces	TBD	\$0.00	\$0.00
Jay Wassell	Visit Lenape Regional sending districts and observe their STEM Labs and Makerspaces	TBD	\$0.00	\$109
MaryBeth Swindells	Visit Lenape Regional sending districts and observe their STEM Labs and Makerspaces	TBD	\$0.00	\$109
Carole Ramage	Visit Lenape Regional sending districts and observe their STEM Labs and Makerspaces	TBD	\$0.00	\$0.00
Anthony Dent	Visit Lenape Regional sending districts and observe their STEM Labs and Makerspaces	TBD	\$0.00	\$0.00

5. APPROVE Contract for In School Nursing Services with Bayada Home Health Care, Inc. to provide substitute RN services for the 2019-20 school year on an as needed basis at a rate of \$55.00 per hour.
6. APPROVE Service Agreement with Honeywell Building Solutions to provide Preventative Maintenance to both Neeta and Nokomis Schools for the 2019-20 school year in the amount of \$21,649.00.
7. APPROVE renewal of agreement with Frontline Education to provide Employee Evaluation Management for the 2019-20 school year in the amount of \$2,155.11.
8. APPROVE Phoenix Advisors as registered Municipal Advisor for the 2019-20 school year.

B. BUILDINGS AND GROUNDS

C. FACILITIES USE

14. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

15. EXECUTIVE SESSION

BOARD OF EDUCATION OF MEDFORD LAKES

**RESOLUTION 2019-19E
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

___ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

___ Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

___ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

___ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

___ Any investigations of violations or possible violations of the law;

____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: [John Doe vs. ABC Board of Education])

(If contract negotiation the nature of the contract and interested party is _____
_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: _____) or upon the occurrence of _____);

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

16. ADJOURNMENT

Medford Lakes Board of Education

Bills List

May 15, 2019

PO#	Vendor	Description	Payment	Check#
19-0842	AMAZON.COM	READERS WORKSHOP	76.45	34101
19-0876	AMAZON.COM	O.T. SUPPORT	109.95	34101
19-0886	AMAZON.COM	ART RESOURCES	303.26	34101
19-0888	AMAZON.COM	PROJECT INFINITY SUP	335.78	34101
19-0914	AMAZON.COM	TECHNOLOGY SUPPLIES	59.99	34101
19-0896	AMAZON.COM	READERS WORKSHOP	152.05	34101
19-0898	AMAZON.COM	504 SUPPORT	182.96	34101
19-0726	AMAZON.COM	READERS WORKSHOP	1,799.12	34101
19-0928	ARTS AND EDUCATION CENTER	TEEN ARTS REGISTRATI	35.00	34102
19-0897	BAI LAR	NEETA LIBRARY BLINDS	1,203.93	34103
19-0738	BEAUMONT, BARBARA	FUNDATIONS TRAINING	300.00	34104
19-0779	BENIK CORP	504 SUPPORT	50.00	34105
19-0853	BROOKAIRE CO.	MISC. AIR FILTERS	2,139.62	34106
19-0929	CASA PAYROLL SERVICES, LLC	APRIL PAYROLL	513.70	34107
19-0931	COLLING, MICHAEL	MARCH CELL PHONE	72.49	34108
19-0932	DENT, ANTHONY V	MARCH CELL PHONE	74.00	34109
19-0937	EDUCATIONAL SERVICES UNIT-TRANS	TRANSPORTATION-A.I.L	1,802.80	34110
19-0948	HARRISON, MATTHEW AND MEGAN	APRIL REIMBURSEMENT	8,604.86	34111
19-0936	HONEYWELL INTERNATIONAL, INC.	REPAIRS-NOKOMIS	829.44	34112
19-0899	JOHNSON'S CORNER	PRE-K FIELD TRIP	180.00	34113
19-0933	LENAPE REGIONAL HS DIST.	FIELD TRIP TRANSPORT	200.00	34114
19-0663	MEDFORD TWP. BOARD OF ED.	MAY TRANSPORT	1,894.26	34115
19-0739	MORABITO, CHRISTINE	FUNDATIONS TRAINING	300.00	34116
19-0090	NAUTILUS SOLAR POWER II, LLC.	APRIL SERVICE	6,522.84	34117
19-0941	NJ DEPT OF LABOR AND WORKFORCE DEV	UNEMPLOYMENT PYMT	743.19	34118
19-0925	NJASA	DENT-REGISTRATION	475.00	34119
19-0927	PARKER MC CAY, P.A.	MARCH SERVICES	3,844.40	34120
19-0945	PARKER MC CAY, P.A.	APRIL SERVICES	7,138.73	34120
19-0085	PSE&G	MARCH SERVICE	4,281.71	34121
19-0089	REPUBLIC SERVICES OF N.J.	MAY SERVICE	377.75	34122
19-0889	SCHOOL SPECIALTY, INC.	RECESS SUPPLIES	61.15	34123
19-0355	SCHOOLS HEALTH INSURANCE FUND	MAY PREMIUM	95,955.00	34124
19-0796	SCHOOLWIDE, INC.	FUNDAMENTALS LICENCE	676.00	34125
19-0943	SOURCE4TEACHERS	APRIL SERVICES	8,463.15	34126
19-0086	SOUTH JERSEY GAS CO.	MAY BILLING	2,192.09	34127
19-0856	SOUTH JERSEY PAPER PRODUCT	CUSTODIAL SUPPLIES	102.72	34128
19-0594	SPAN	STAFF PROF DEV	175.00	34129
19-0942	SPOTTS, INC. HARDWARE	APRIL PURCHASES	91.15	34130
19-0570	STORYBOOK LAND	KINDER FIELD TRIP	883.50	34131
19-0910	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES	149.20	34132
19-0947	TREASURER, STATE OF NEW JERSEY	COLLING-QPA CERT	35.00	34133
19-0846	TROXELL	CHROMEBOOKS/CARTS	23,827.50	34134
19-0433	W.J. GROSS, INC.	APPL #4 (FINAL)	40,482.00	34135
19-0911	WILSON LANGUAGE TRAINING	FUNDATIONS	4,348.51	34136
19-0558	XTEL COMMUNICATIONS INC.	APRIL SERVICE	1,313.03	34137
			223,358.28	

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S.A. 18A:19 et seq.

BOARD SECRETARY

MAY 15, 2019
DATE