

MEDFORD LAKES SCHOOL DISTRICT
MEDFORD LAKES, NJ 08055
MEETING MINUTES
February 21, 2018

CALL MEETING TO ORDER

This meeting is called to order under the New Jersey Open Public Meetings Act. The Secretary certifies that all requirements have been met. I, Kim Bezanis, Board President, call this meeting to order at 5:32 PM.

ANNOUNCEMENT OF NOTICE

Adequate notice of the meeting was advertised by the Burlington County Times on February 8, 2018 and sent by electronic mail to the Clerk of the Municipality.

ROLL CALL

Ms. Kim Bezanis
Mr. Robert Brittain
Mrs. Kristen Caputo
Ms. Mary Sullivan
Mr. Ken Wolson

OTHERS PRESENT

Mr. Anthony Dent, Superintendent
Mr. Michael Colling, Business Administrator
Mrs. Carole Ramage, Director of Curriculum (arrived 6:29 PM)
Dr. Michael Lee, Director of Special Education (arrived 6:29 PM)
Ms. Victoria Beck, Solicitor (arrived 6:29 PM)

FLAG SALUTE

ETHICS TRAINING – Presented by Jesse Adams of the New Jersey School Boards Association

PRESENTATIONS

A. Mrs. Carole Ramage, January Students of the Month:

Kindergarten	Massimo DeCristofaro
1 st Grade	Eric Peterson
2 nd Grade	Marisa Cahill

Mr. Anthony Dent, Superintendent, January Students of the Month:

3 rd Grade	Allison Polinski
4 th Grade	Mckenzie Bailey
5 th Grade	Sara Pierce
6 th Grade	Kyla Bunt
7 th Grade	Roxy Gatchell
8 th Grade	Nicholas Bautista

B. Travis Lance of Connor Strong and Buckalew presented the newest Virgin Fitness Challenge

C. The Design Collaborative's referendum presentation by Drew Dingler and Linda Vicente. Mr Brittain questioned the difference in the two roof options and what would happen if there was a spot that needed repair. Mr. Dingler replied that the 3 areas that have been identified are required to be replaced and have also increased that area by 50%. Mr. Brittain also inquired if all the exterior doors would be replaced. Ms. Vicente noted that the courtyard doors are not included however while contractors are in district, it would be something that might be able to be addressed. Mr. Wolson inquired on the roofing who would be up on the roof to insure that it is installed correctly. Mr. Dingler noted that he would be in district to insure this and also the manufacturer must come out and check the instillation to insure that it was done correctly in order to receive the warranty.

PUBLIC COMMENT - NONE

APPROVAL OF MINUTES

Motion by Ms. Sullivan and seconded by Mr. Brittain;

RECOMMEND that the Board of Education approve the following Board meeting minutes:

- January 3, 2018 Executive Session, Re-Organization and Regular Meeting Minutes
- January 25, 2018 Special Meeting Minutes
- February 7, 2018 Budget Meeting Minutes.

VOTE: **5 ayes** **0 nays** **0 absent** **0 abstain** **Motion Carried**

MONTHLY REPORTS

Motion by Ms. Sullivan and seconded by Mr. Brittain;

RECOMMEND that the Board of Education, upon the recommendation of the Superintendent, approve the following monthly reports:

1. Student Enrollment
2. Fire and Security Drill Reports
3. Nurses' Reports
4. Staff Attendance

VOTE: **5 ayes** **0 nays** **0 absent** **0 abstain** **Motion Carried**

OLD BUSINESS

Mr. Dent reminded the public that May 25th has been taken back for a snow day and that one day was added to the end of the calendar in June for the second snow day.

NEW BUSINESS

Mr. Dent gave the following updates:

- Mr. Conway's Class - Classes are in the process of completing research for the Journeys project. This project includes student research on a place he/ she has visited, the creation of a diorama of that place, which will be displayed in the library, and an oral presentation of the research. They are doing this as a series of multidisciplinary lessons in research, following directions, and making a public presentation.
- Mrs. Summerville's Class - 7th grade Spanish 1 class reading to the 3rd graders. They created "thumbprint" character books showcasing their Spanish vocabulary and grammar.
- 1st Grade Team - The first grade celebrated the 100th day of school with the kids dressing up like they were 100 years old and doing writing, reading, and math activities that had to do with 100. We had so much fun celebrating 100 days of learning and growing.
- Phys Ed (Coughlin) - In physical education class the students in grades 5-8 became rather proficient at square dancing and really seemed to enjoy themselves.
- Health (Coughlin) - The students in 6th grade did presentations teaching each other about chronic diseases and conditions. Many of the students presented personal struggles that they or a member of their family deal with which promoted understanding and compassion between the students.
- 3rd Grade Team & Mrs. Huckaby's Class - Celebrated the 100th Day of School in the Library on Monday by rotating through 100th day themed centers. Also, in the classrooms they worked in teams to create 100th Day Posters.
- 7th Grade Science (Agin) - We have been building insulators that would keep one ice cube from melting one school day. This is an engineering design lab that incorporates the concepts and terminology in the unit with an application component. Each group wrote a hypothesis, built an insulator, and now we are collecting the data from the whole 7th grade experiment. I have pictures of the insulators that won. Winning Insulator: Grace Caputo, Emme Weimer, and Dylan Gotshall
- 7th Grade GATE (Agin) - We are just starting to introduce the kids to the Fly Lab. We will be investigating the dominant and recessive traits of fruit flies by cross breeding and recording the results from each generation. So far, the students have researched the life cycle of fruit flies, identified the differences between male and female and make a chart of the fruit flies traits.
- 2nd Grade Team - Now that the Winter Olympics is underway in South Korea, the second grade classes are taking part in their own Olympics. The students have been practicing basic addition math facts to 20 and now they have been putting their knowledge to the test by completing weekly math facts timed drills. Each student has a chance to win a bronze, silver, or gold medal for knowing their facts. Students are only competing against themselves to improve their score each week. We are working hard each week to improve our own scores as we try to... Go For The Gold with math facts knowledge!!!!

Mrs. Caputo inquired about how the referendum project would affect the Colony Camp schedule. Mr. Dent replied that once the roofer is approved, we will be have a pre-construction meeting but believes that Nokomis will most likely be out for this summer and that access to Neeta will be limited with the construction going on in this building.

Addendum, discussion by Ms. Bezanis that she believes that the roof should be completely stripped and redone. Discussion ensued and all agreed.

Question from Mr. Brittain regarding asbestos other than the boiler room. Mr. Witham noted that there are 6 classrooms that are in Nokomis that the tiles are coming up. These classrooms will be addressed in the near future. Ms. Bezanis also inquired of the radios that are recommended for each classroom. Currently every other classroom has a radio but if the power goes out, the PA system also in out of commission. Mr. Brittain also noted that the buildings and grounds looked really well kept and would like to see the school even more inviting by having murals done in the district. He would like to see murals of Medford Lakes themes that would get the kids involved in art projects. Ms. Bezanis also noted that the uplifting messages that were noted in the other districts that were toured should be brought here to encourage the students.

Mr. Wolson inquired about the playground replacement at Hopkins field and now that it has been purchased if there is an installation date. Mr. Colling replied that the Colony Club purchased that equipment and that they are handling the installation of that equipment. Mr. Wolson noted that he would reach out to the Colony to follow up on this item.

POLICY

Motion by Ms. Caputo and seconded by Ms. Sullivan;

RECOMMEND that the Board of Education, upon the recommendation of the Business Administrator, approve the following policy items:

1. Approve for first reading, the following policy numbers:
 1. 3516 – Safety
 2. 3541.1 – Transportation Routes and Services
 3. 3541.3 – Non-School Use of District Vehicles
 4. 3541.31 – Privately Owned Vehicles
 5. 3541.32 – District Owned Vehicles
 6. 3541.33 – Transportation Safety

2. Approve for final reading and adoption, the following policy numbers:
 1. 3440 – Inventories
 2. 3450 – Money in School Buildings
 3. 3451 – Petty Cash Funds
 4. 3453 – School Activity Funds
 5. 3510 – Operation and Maintenance of Plant
 6. 3514 – Equipment
 7. 3515 – Smoking Prohibition

ROLL CALL VOTE: *Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson*
 Nays: None
 Abstain: None
 Absent: None
 Motion Carried

SUPERINTENDENT'S REPORT

A. PERSONNEL

Motion by Mrs. Caputo and seconded by Mr. Brittain;

RECOMMEND that the Board of Education, upon the recommendation of the Superintendent, approve the following personnel items:

1. Approve unpaid leave of absence
 - a. Melissa Palmer, PT ICA, January 31, 2018, February 1st and 2nd, 2018
 - b. Heather Summerville, February 26, 2018
 - c. Jessica Coughlin, PT ICA, February 12th, 2018 deduct two hours pay.

2. Approve Casey Walsh, Part Time In Class Assistant, leave of absence beginning April 16th, 2018 to June 4th, 2018 using 5 sick days after delivery.

3. Approve Additions to Extra Duty

- a Amy Wilmot, Lunch Recess Duty
- b Jessica Coughlin, Lunch Recess Duty
- c Jessica Coughlin, Dance Chaperone

4. Approve the termination of employee number 1072 effective March 2, 2018

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>
201-09	11-213-100-106-0-117	#1072

5. Accept Resignation

- a Josef Wallenta, Part Time Cleaner, effective February 23rd, 2018

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>
304-03	11-000-262-100-0-160	Josep Wallenta, Jr.

ROLL CALL VOTE: **Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson**
Nays: None
Abstain: None
Absent: None
Motion Carried

B. CURRICULUM/COORDINATED ACTIVITIES

Motion by Ms. Sullivan and seconded by Mr. Caputo;

RECOMMEND that the Board of Education, upon the recommendation of the Superintendent, approve the following curriculum/coordinated activities:

1. Approved the following changes to the 2017-2018 District Calendar to make up snow days:
 - Friday, May 25, 2018 will be a school day make up day for January 4th, 2018 snow day.
 - Friday, June 15th will be the last day of school make up for January 5th, 2018 snow day.
2. Approval of Nokomis School Library Weeding Log from 9/6/17 through 11/17/17. Total copies removed: 575 - 3 deleted, 0 transferred, 572 weeded. (copy of complete list will be available for review)
3. Approval of the following field Trip(s)
 - a. Project Infinity Team America Rocket Club to Tuckahoe Turf Farm, Hammonton, NJ for Practice Launch and Qualifying of Team Rockets. After school hours, parents to provide transportation.
 February 27th makeup date March 1st
 March 13th makeup date March 15th
 March 27th makeup date March 29th

VOTE: **5 ayes** **0 nays** **0 absent** **0 abstain** **Motion Carried**

BUSINESS ADMINISTRATOR'S REPORT

A. FINANCE/BUDGET

Motion by Mrs. Caputo and seconded by Ms. Sullivan;

RECOMMEND that the Board of Education, upon the recommendation of the Business Administrator, approve the following finance/budget items:

1. Payment of the bills with funds available.
2. Approve budget transfers for the month(s) of November and December 2017 and January 2018 as listed on the attached summary report.
3. Acceptance of the Board Secretary and Treasurer's reports in accordance with N.J.A.C. 6A: 23-2.11(c) 3 and N.J.A.C. 6A:23-2.11(a) for the month(s) of November and December 2017 and January 2018. The Treasurer's Report and Board Secretary's Report are in agreement for the month(s) of November, December and January. The Board Secretary certifies no line item account has been over extended and that sufficient funds are available to meet the district's financial

obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23-2.11(c) (4), the Board of Education, after review of the Board Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Approve the following district travel to include mileage reimbursement:

Name	Description	Date	Registr. Amount	Sub Cost
K-4 Science Committee Members: Miss Cona (K) Mrs. DePasquale (1) Mrs. Samuelian (2) Mrs. York (3) Mr. Conway (4)	Medford Township Schools to observe TCI Science Alive Lessons	2/27/18	\$0.00	\$625.00
K-4 Science Committee Members: Miss Cona (K) Mrs. DePasquale (1) Mrs. Samuelian (2) Mrs. York (3) Mr. Conway (4)	Evesham Township Schools to observe Carolina Building Blocks of Science Lessons	TBD	\$0.00	\$625.00
Greg Witham	NJ Buildings and Grounds Association's Annual Conference/Expo -- Atlantic City, NJ	3/12-14/18	\$0.00	\$0.00
Regina Reilly	Cooper In Schools Symposium -- Mt. Laurel, NJ	3/27/18	\$45.00	\$150.00
Rebecca Smith	Cooper In Schools Symposium -- Mt. Laurel, NJ	3/27/18	\$45.00	\$150.00
Michael Colling	NJASBO Annual Conference -- Atlantic City, NJ	6/5-7/18	\$495.00	\$0.00

5. Approval of agreement between the Medford Lakes Board of Education and the YMCA Camp Ockanickon School's Out Program for the 2018-19, 2019-20 and 2020-2021 school years to utilize both Neeta and Nokomis Schools for the purpose of after school child care for district students.
6. Approve disposal of the following district owned items:
a. Televisions in rooms 110, 113, 114, 120, 121, 207, 208, 300, 303, 304, 306, 307, 308, 309
7. Approval to increase food prices on 6 of the food options offered by Home and School Association as per the attached.

ROLL CALL VOTE: *Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson*
 Nays: None
 Abstain: None
 Absent: None
 Motion Carried

***** BEGIN ADDENDUM *****

BUSINESS ADMINISTRATOR'S REPORT

Motion by Ms. Sullivan and seconded by Mrs. Caputo;

RECOMMEND that the Board of Education, upon the recommendation of the Business Administrator, approve the following finance items:

1. Approval of the following Resolution No. 2018-15:

RESOLUTION OF THE MEDFORD LAKES BOARD OF EDUCATION

CONTRACT FOR GENERAL CONSTRUCTION

RESOLUTION NUMBER 2018-15

WHEREAS, the Medford Lakes Board of Education ("Medford Lakes") advertised for bids for the Neeta & Nokomis Schools Capital Maintenance Upgrades, Project Nos. 7954 & 7955 (the "Project"); and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1 *et seq.* (the "Contracts Law"), provides that Medford Lakes must award bids to the lowest responsive and responsible bidder for a project, as is defined in the Contracts Law; and

WHEREAS, Medford Lakes received and publically opened five (5) bids, in connection with the Project; and

WHEREAS, each of the bids were reviewed by the School Business Administrator and appropriate staff and professionals to determine whether each bid was both responsive and responsible; and

WHEREAS, after such review, the bid of the following bidder was determined to be the lowest responsive and responsible bid:

Successful Bidder	Services/Materials to be Provided	Base Bid Plus Alternates 1A, 1B & 2
W.J. Gross Inc.	General Construction for Neeta & Nokomis Schools Capital Maintenance Upgrades	\$627,400.00

BE IT RESOLVED by Medford Lakes as follows:

Section 1. That the bid of W.J. Gross, Inc. for the Project is both the lowest responsive and responsible bid as such terms are defined in the Contracts Law.

Section 2. That Medford Lakes hereby authorizes the School Business Administrator/Board Secretary to execute a contract with W.J. Gross, Inc. based on the Base Bid plus Alternates 1A, 1B and 2 for a total of \$627,400.00.

This resolution will take effect immediately on this February 21, 2018.

2. Approval of the following Resolution No. 2018-16:

**RESOLUTION OF THE MEDFORD LAKES BOARD OF EDUCATION
OVERALL CONSTRUCTION CONTRACT FOR NOKOMIS SCHOOL REROOFING**

RESOLUTION NUMBER 2018-16

WHEREAS, the Medford Lakes Board of Education ("Medford Lakes") advertised for bids for the Nokomis School Reroofing, Project No. 7956 (the "Project"); and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1 *et seq.* (the "Contracts Law"), provides that Medford Lakes must award bids to the lowest responsive and responsible bidder for a project, as is defined in the Contracts Law; and

WHEREAS, Medford Lakes received and publically opened eleven (11) bids, in connection with the Project; and

WHEREAS, each of the bids were reviewed by the School Business Administrator and appropriate staff and professionals to determine whether each bid was both responsive and responsible; and

WHEREAS, after such review, the bid of the following bidder was determined to be the lowest responsive and responsible bid:

Successful	Services/Materials to be	Base Bid
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Bidder USA General Contractors Corp.	Provided Overall Construction Contract for Nokomis School Reroofing	\$517,000.00
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BE IT RESOLVED by Medford Lakes as follows:

Section 1. That the bid of USA General Contractors Corp. for the Project is both the lowest responsive and responsible bid as such terms are defined in the Contracts Law.

Section 2. That Medford Lakes hereby authorizes the School Business Administrator/Board Secretary to execute a contract with USA General Contractors Corp. based on the Base Bid for a total of \$517,000.00.

This resolution will take effect immediately on this February 21, 2018.

3. Approval of the following Resolution No. 2018-17:

**RESOLUTION OF THE MEDFORD LAKES BOARD OF EDUCATION
CONTRACT FOR ELECTRICAL CONSTRUCTION**

RESOLUTION NUMBER 2018-17

WHEREAS, the Medford Lakes Board of Education ("Medford Lakes") advertised for bids for the Neeta & Nokomis Schools Capital Maintenance Upgrades, Project Nos. 7954 & 7955 (the "Project"); and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq. (the "Contracts Law"), provides that Medford Lakes must award bids to the lowest responsive and responsible bidder for a project, as is defined in the Contracts Law; and

WHEREAS, Medford Lakes received and publically opened three (3) bids, in connection with the Project; and

WHEREAS, each of the bids were reviewed by the School Business Administrator and appropriate staff and professionals to determine whether each bid was both responsive and responsible; and

WHEREAS, after such review, the bid of the following bidder was determined to be the lowest responsive and responsible bid:

Successful Bidder	Services/Materials to be Provided	Base Bid Plus Alternates 1A, 1B and 2
DEC Electrical Contractors, Inc	Electrical Construction for Neeta & Nokomis Schools Capital Maintenance Upgrades	\$174,800.00

BE IT RESOLVED by Medford Lakes as follows:

Section 1. That the bid of DEC Electrical Contractors, Inc. for the Project is both the lowest responsive and responsible bid as such terms are defined in the Contracts Law.

Section 2. That Medford Lakes hereby authorizes the School Business Administrator/Board Secretary to execute a contract with DEC Electrical Contractors, Inc. based on the Base Bid plus Alternates 1A, 1B and 2 for a total of \$174,800.00.

This resolution will take effect immediately on this February 21, 2018.

4. Approval of the following Resolution No. 2018-18:

**RESOLUTION OF THE MEDFORD LAKES BOARD OF EDUCATION
CONTRACT FOR HEATING & VENTILATING SYSTEMS & EQUIPMENT CONSTRUCTION**

RESOLUTION NUMBER 2018-18

WHEREAS, the Medford Lakes Board of Education ("Medford Lakes") advertised for bids for the Neeta & Nokomis Schools Capital Maintenance Upgrades, Project Nos. 7954 & 7955 (the "Project"); and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq. (the "Contracts Law"), provides that Medford Lakes must award bids to the lowest responsive and responsible bidder for a project, as is defined in the Contracts Law; and

WHEREAS, Medford Lakes received and publically opened five (5) bids, in connection with the Project; and

WHEREAS, each of the bids were reviewed by the School Business Administrator and appropriate staff and professionals to determine whether each bid was both responsive and responsible; and

WHEREAS, after such review, the bid of the following bidder was determined to be the lowest responsive and responsible bid:

Successful Bidder	Services/Materials to be Provided	Base Bid Plus Alternates 1A, 1B & 2
Driscoll Mechanical, Inc.	Heating & Ventilating Systems & Equipment Construction for Neeta & Nokomis Schools Capital Maintenance Upgrades	\$371,000.00

BE IT RESOLVED by Medford Lakes as follows:

Section 1. That the bid of Driscoll Mechanical, LLC. for the Project is both the lowest responsive and responsible bid as such terms are defined in the Contracts Law.

Section 2. That Medford Lakes hereby authorizes the School Business Administrator/Board Secretary to execute a contract with Driscoll Mechanical, LLC. based on the Base Bid plus Alternates 1A, 1B and 2 for a total of \$371,000.00.

This resolution will take effect immediately on this February 21, 2018.

- 5. Approval of the following Resolution No. 2018-19:

**RESOLUTION OF THE MEDFORD LAKES BOARD OF EDUCATION
CONTRACT FOR GENERAL CONSTRUCTION**

RESOLUTION NUMBER 2018-19

WHEREAS, the Medford Lakes Board of Education ("Medford Lakes") advertised for bids for the Neeta & Nokomis Schools Plumbing & Gas Fitting Construction Contract related to the Capital Maintenance Upgrades, Project Nos. 7954 & 7955 (the "Project"); and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq. (the "Contracts Law"), provides that Medford Lakes must award bids to the lowest responsive and responsible bidder for a project, as is defined in the Contracts Law; and

WHEREAS, Medford Lakes received and publically opened five (5) bids, in connection with the Project; and

WHEREAS, each of the bids were reviewed by the School Business Administrator and appropriate staff and, the Project Architect and the Board's Construction Counsel to determine whether each bid was both responsive and responsible; and

WHEREAS, Falasca Mechanical, Inc., submitted the lowest numerical base bid in the amount of \$146,600.00; and

WHEREAS, the second low bidder, Kaser Mechanical, objected to Falasca's bid based on Falasca's notation of "NO BID" for alternates related to work other than that included in the Plumbing Construction scope of work; and

WHEREAS, following review by Construction Counsel and the Project Architect, it was determined that Falasca's use of the notation "NO BID" on alternates that were not relevant to the Plumbing Construction contract was an immaterial and waivable mistake; and

BE IT RESOLVED by Medford Lakes as follows:

Section 1. That the bid of Falasca Mechanical for the Project is both the lowest responsive and responsible bid as such terms are defined in the Public School Contracts Law.

Section 2. That Medford Lakes hereby authorizes the School Business Administrator/Board Secretary to execute a contract with Falasca Mechanical, Inc., in the amount of \$146,600.00.

This resolution will take effect immediately on this February 21, 2018.

6. RECOMMEND that the Board of Education, upon the recommendation of the Business Administrator, approve the proposal (No. 18-A004 and No. 18-A005) from Horizon Environmental Group for Asbestos Abatement Specifications and Monitoring Services for Neeta and Nokomis schools in the amount of \$10,050.00.

ROLL CALL VOTE: *Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson*
 Nays: None
 Absent: None
 Abstain: None
 Motion Carried

***** END ADDENDUM *****

7. Motion by Mrs. Caputo and seconded by Mr. Brittain;

RECOMMEND that the Board of Education, upon the recommendation of the Business Administrator, approve the following Resolution No. 2018-13;

Resolution No. 2018-13

Waiver of Requirements

Special Education Medicaid Initiative (SEMI) Program

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 school year, and;

WHEREAS, the Medford Lakes Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students.

NOW, THEREFORE, be it resolved, that the Medford Lakes Board of Education hereby authorize the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Burlington an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2018-19 school year.

Signed:  _____

Date: February 21, 2018

Adopted: February 21, 2018

ROLL CALL VOTE: *Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Mr. Wolson*
 Nays: None
 Abstain: Ms. Sullivan
 Absent: None
 Motion Carried

B. BUILDINGS AND GROUNDS

C. FACILITIES USE

1. Motion by Mrs. Caputo and seconded by Ms. Sullivan;

RECOMMEND that the Board of Education, upon the recommendation of the Superintendent, approve facilities use applications as attached.

VOTE: *5 ayes* *0 nays* *0 absent* *0 abstain* *Motion Carried*

PUBLIC COMMENT

NONE

EXECUTIVE SESSION

Motion by Ms. Sullivan and seconded by Mrs. Caputo to adopt a resolution to recess meeting to discuss the following under Chapter 7, NJ Open Public Meetings Act:

BOARD OF EDUCATION OF MEDFORD LAKES

**RESOLUTION 2018-14E
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated

litigation, the matter is entitled: [John Doe vs. ABC Board of Education])

(If contract negotiation the nature of the contract and interested party is _____
_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;


BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: _____) or upon the occurrence of _____);

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

VOTE: 5 ayes 0 nays 0 absent 0 abstain Motion Carried

Time: 7:30 PM

I, Michael Colling, do hereby certify the above to be a true and correct copy of a resolution adopted by the Board of Education at its meeting held on February 21, 2018 at Neeta School Library, 44 Neeta Trail, Medford Lakes, New Jersey.



Board Secretary

Motion by Mrs. Caputo and seconded by Mrs. Sullivan to return to open session.

VOTE: 5 ayes 0 nays 0 absent 0 abstain Motion Carried

Time: 8:04 PM

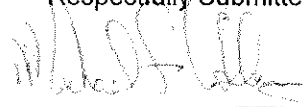
ADJOURNMENT

Motion by Ms. Sullivan and seconded by Mrs. Caputo to adjourn meeting.

VOTE: 5 ayes 0 nays 0 absent 0 abstain Motion Carried

Time: 8:04 PM

Respectfully Submitted,



Michael F. Colling
Board Secretary