

SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES;
SALE, LICENSING AND RENTAL OF PROPERTY

The board believes that the efficient administration of the district requires the disposition of property and goods no longer necessary for the maintenance of the educational program or the operation of the school district. The board shall direct the Superintendent to review periodically all district property and shall authorize the disposition by sale, licensing, rental or donation of any property not required for school purposes.

The school business administrator shall develop rules for the disposition of property that ensure that all sales are conducted in a fair and open manner consistent with the public interest, and in compliance with law.

Any district property designated for donation or unsold after such offer may be offered without cost to charitable or nonprofit organizations having a use for such property.

Supplies and equipment for specific programs, purchased with funds granted by the state and federal government, shall be disposed of in strict accordance with applicable law and regulations.

Date: **Reviewed: May 17, 2000; May 15, 2002; December 15, 2010**
Readopted: May 17, 2000; January 21, 2004; February 16, 2011

Legal References: Use legal reference sheet.

Cross References: List your appropriate policies. See legal reference sheet for possibilities.

Key Words

Sale of Property, Licensing, Rental, Donation to Private Organizations, Disposal of Property

Legal References

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Other Reasons:

It is advisable for the board to have a policy authorizing a means and authority for disposing of unneeded district property.

Recommendation:

A policy as above.

When regulations are required by federal or state law on the disposal of equipment from certain programs, they should be addressed as part of file code 3220/3230 State funds; federal funds.

Legal References:

<u>N.J.S.A.</u>	18A:7F-7(e)	Appropriation by school district of undesignated fund balance; amounts allowable
<u>N.J.S.A.</u>	18A:18A-45	Manner and method of sale (personal property)
<u>N.J.S.A.</u>	18A:20-2	Purchase and sale of property in general
<u>N.J.S.A.</u>	18A:20-5	Disposition of property and title of purchaser
<u>N.J.S.A.</u>	18A:20-6	Sale at public sale; exceptions
<u>N.J.S.A.</u>	18A:20-7	Sale at fixed minimum prices; rejection of bids
<u>N.J.S.A.</u>	18A:20-8.1	Transfer of land for vocational school purposes
<u>N.J.S.A.</u>	18A:20-8.2	Lease of land, or part or all of school building not necessary for school purpose; resolution; procedure
<u>N.J.S.A.</u>	18A:20-9	Conveyance of unneeded real estate for nominal consideration; qualified recipients; reversion
<u>N.J.S.A.</u>	18A:20-9.1	Conveyance of certain sewer lines to a municipality
<u>N.J.S.A.</u>	18A:20-9.2	Sale of school property to nonprofit schools for the handicapped
<u>N.J.S.A.</u>	54:4-3.6	Exemption of property of nonprofit organizations
<u>N.J.A.C.</u>	6A:26-7.4	Approval for the disposal of land

Possible

Cross References:

*3220/3230	State funds; federal funds
*3280	Gifts, grants and bequests
*3440	Inventories
*6171.3	At-risk and Title 1
*7110	Long-range facilities planning

*Indicates policy is included in the Critical Policy Reference Manual.

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