

Bylaw

FORMULATION, ADOPTION, AMENDMENT OF BYLAWS

The Board of Education's bylaws are rules designed to organize and control its internal operations. Some bylaws are set by statute. Others may be formulated and adopted at its option by the Board of Education itself as long as they are in harmony with the intent and specifics of the statutes.

In its deliberations leading to the establishment or amendment of its bylaws, the board's central concern will be for increased efficiency and effectiveness in carrying out its legally mandated tasks.

Proposed new bylaws and suggested amendments to or revisions of existing bylaws shall be adopted by a majority vote of the members of the board present and voting during the second of two regularly or specially scheduled meetings of the board. The proposed additions, amendments or revisions shall have been described in writing in the calls for these meetings.

**Date: Reviewed: November 17, 1999; December 14, 2011**  
**Adopted: November 17, 1999; February 8, 2012**

Legal References: Use legal reference sheet.

Cross References: List your appropriate policies. See legal reference sheet for possibilities.

Key Words

Bylaws, Board Bylaws

**Legal References**

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**Other Reasons:**

It is advisable to have a bylaw stating the number of readings necessary to adopt or amend a bylaw.

**Recommendation:**

A bylaw stating terms for adoption or amendment; should be the same as for policy.

|                                 |                                |   |
|---------------------------------|--------------------------------|---|
| <b><u>Legal References:</u></b> | <u>N.J.S.A.</u> 10:4-6 et seq. | <u>Open Public Meetings Act</u>   |
|                                 | <u>N.J.S.A.</u> 18A:10-6       | Board meetings public; frequency; hours commencement; adjournment, etc., for lack of quorum |
|                                 | <u>N.J.S.A.</u> 18A:11-1       | General mandatory powers and duties   |
|                                 | <u>N.J.S.A.</u> 18A:54-20      | Powers of board (county vocational schools)   |

**Possible**

|                                 |            |   |
|---------------------------------|------------|---|
| <b><u>Cross References:</u></b> | *9311      | Formulation, adoption, amendment of policies            |
|                                 | *9314      | Suspension of policies, bylaws and regulations          |
|                                 | *9323/9324 | Agenda preparation/advance delivery of meeting material |

\*Indicates policy is included in the Critical Policy Reference Manual.