

MEDFORD LAKES SCHOOL DISTRICT
MEDFORD LAKES, NJ 08055
MEETING MINUTES
May 23, 2018

CALL MEETING TO ORDER

This meeting is called to order under the New Jersey Open Public Meetings Act. The Secretary certifies that all requirements have been met. I, Kim Bezanis, Board President, call this meeting to order at 5:35 PM.

ANNOUNCEMENT OF NOTICE

Adequate notice of the meeting was advertised by the Burlington County Times on May 20, 2018 and sent by electronic mail to the Clerk of the Municipality.

ROLL CALL

Ms. Kim Bezanis
Mr. Robert Brittain
Mrs. Kristen Caputo
Ms. Mary Sullivan
Mr. Ken Wolson

OTHERS PRESENT

Mr. Anthony Dent, Superintendent
Mr. Michael Colling, Business Administrator
Mrs. Carole Ramage, Director of Curriculum
Dr. Michael Lee, Director of Special Education (arrived 6:30 PM)
Ms. Victoria Beck, Esq., Solicitor

FLAG SALUTE

PRESENTATIONS

A. Mr. Anthony Dent, Superintendent and Mrs. Kathy O'Brien, NJHS Advisor, NJHS Induction Ceremony: Samuel Beamer, Hailey Dilks, Michael Finn Haussman, Sean McCartney, Anna McConnell, Katherine Schaefer, Brooke Summerville, Dana Ulriksen, Emmeline Weimer

B. Mrs. Carole Ramage, April Students of the Month:

| | |
|-----------------------|-----------------|
| Kindergarten | Lillian Bruder |
| 1 st Grade | Axel Gielski |
| 2 nd Grade | Samantha Dalsey |

Mr. Anthony Dent, Superintendent, April Students of the Month:

| | |
|-----------------------|--------------------|
| 3 rd Grade | Ian Ruegg |
| 4 th Grade | Jenna Ciotti |
| 5 th Grade | Shane Davies |
| 6 th Grade | Nataley Polan |
| 7 th Grade | Brooke Summerville |
| 8 th Grade | Vivienne Kapeghian |

C. Mr. Anthony Dent, Superintendent, and Mrs. Mary Beth Swindells, GATE Teacher, 3rd and 4th Grades GATE Invention Convention Winners
Best Overall Invention (3rd and 4th Grades) Elizabeth Brower, Swimsuit Gripper
Runner Up 3rd Grade, Tanner Yarnal, Nerfinator
Runner Up 4th Grade, Luke Logan, The No Tipper
Most Unique Invention, Jackson Haney, Attach A Hat
Invention Most Likely to Change How We Live, Chris Rickert and Giovanni Lucania, Delivery Box
Invention Most Likely to be Selected for Shark Tank, Michael Mazzetti, The Noodle Rafter

D. Class of 2017 Presentation of New Projection Screen

PUBLIC COMMENT

Lynn Beamer, 69 Kosoto Trail – Commented that she likes the addition of why each student is receiving the student of the month award. Mr. Brittain followed up by commenting that he also liked the students pictures on the certificate.

APPROVAL OF MINUTES

Motion by Mr. Brittain and seconded by Mrs. Caputo;

RECOMMEND that the Board of Education approve the following Board meeting minutes:

- A. April 18, 2018 Executive Session and Business Meeting Minutes
- B. May 2, 2018 Executive Session and Budget Meeting Minutes.

VOTE: 5 ayes 0 nays 0 absent 0 abstain Motion Carried

MONTHLY REPORTS

Motion by Ms. Sullivan and seconded by Mrs. Caputo;

RECOMMEND that the Board of Education, upon the recommendation of the Superintendent, approve the following monthly reports:

1. Student Enrollment
2. Fire and Security Drill Reports
3. Nurses' Reports
4. Staff Attendance

VOTE: 5 ayes 0 nays 0 absent 0 abstain Motion Carried

OLD BUSINESS

Mr. Dent updated the Board and the public on the referendum project. He noted that the boilers have been disconnected and the new ones have been placed and now need to be connected. The motion sensors have started to be installed as well. Friday, June 22 the materials will be delivered to get the summer into full swing.

Mrs. Ramage updated the Board regarding the new mural that is being done at Nokomis. Mr. Brittain inquired if there is a GoFundMe account. Mrs. Ramage replied that there is not but that we have a donation from a parent to get the project rolling.

Mr. Brittain inquired of Mr. Dent of the flow of Neeta Trail. There has been discussion regarding making Neeta trail a one way during drop off and pick up. This would require a town ordinance and the township is in the discussion process of how this might be accomplished or if it could just be posted without a town ordinance.

NEW BUSINESS

Mr. Dent updated the Board and the public regarding the discipline code. The Discipline committee will get getting together at the beginning of June to look to see what updates need to be done. In today's day and age it has become necessary to ensure that the code follows what is currently being done and additional steps that could be taken to ensure the safety of all staff and students. They will also be looking at detentions and making them after school and getting rid of the verbal warnings. There still will be a written warning, a lunch detention and then if it progresses, it will be an after school detention. The after school detention and possible out of school suspension is not the route that the district wants to go but needing to keep all options available.

POLICY

Motion by Mr. Brittain and seconded by Ms. Sullivan;

RECOMMEND that the Board of Education, upon the recommendation of the Business Administrator, approve the following policy items:

- A. Approve for final reading and adoption, the following policy numbers:
 1. 3542 – Food Service
 2. 3542.1 – Local Wellness/Nutrition
 3. 3542.31 – Free or Reduced Price Milk
 4. 3542.44 - Purchasing
 5. 3570 – District Records and Reports
 6. 3571.4 - Audit
 7. 3600 – Evaluation of Business & Non-Instructional Operations

**ROLL CALL VOTE: Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson
 Nays: None
 Abstain: None
 Absent: None
 Motion Carried**

SUPERINTENDENT'S REPORT

A. PERSONNEL

- 1. Motion by Mrs. Caputo and seconded by Ms. Sullivan;

RECOMMEND that the Board of Education, upon the recommendation of the Superintendent, approve the following personnel items:

- 1. Approve Revised 2018-2019 Contracts – See attached spreadsheet
2. Approve Revised 2017-2018 Contracts – See attached spreadsheet
3. Accept Retirement of Ann Mauger, Part Time In Class Assistant, effective June 30th, 2018

Table with 3 columns: Position Control Roster Number, Account Number, Employee. Row 1: 204-01, 11-213-100-106-0-117, Ann Mauger

- 4. Approve Unpaid Day
a. Joshua Smith, May 17th, 2018
5. Approve Ms. Dale Donner, Substitute School Nurse
6. Approve Melissa Healy, Schedule E position, Cafeteria/Playground Duty
7. Approve 2018-2019 Lunch/Recess Aides
Amy Wilmot
Tracey Casciato
Cynthia Murray

Table with 4 columns: Position Control Roster Number, Account Number, Employee, Salary. Rows for Amy Wilmot, Tracey Casciato, and Cynthia Murray.

ROLL CALL VOTE: Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson
Nays: None
Abstain: None
Absent: None
Motion Carried

***** BEGIN ADDENDUM *****

SUPERINTENDENTS REPORT

Motion by Mr. Brittain and seconded by Mrs. Caputo;

RECOMMEND that the Board of Education, upon the recommendation of the Superintendent, approve the following personnel items:

- A. Approval to submit employment contract for Michael Colling, Business Administrator/Board Secretary, to the Burlington County Office of Education for approval for the 2018-2019 school year.

ROLL CALL VOTE: Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson
Nays: None
Abstain: None
Absent: None
Motion Carried

BUSINESS ADMINISTRATOR'S REPORT

Motion by Ms. Sullivan and seconded by Mrs. Caputo;

RECOMMEND that the Board of Education, upon the recommendation of the Business Administrator, approve the following personnel items

- A. Approve Tuition Contract with BCSSSD in the amount of \$21,500 for the 2017-18 School year billed beginning April 11, 2018 through June 26, 2018 (SID# 100938)
- B. Approve the following facilities use:
 - 1. Application No. 18-44:
 - Requested by: Leslie Pittman-Smith, Business Development Mgr, American Red Cross
 - For: Blood Drive
 - Date: Monday June 25, 2018
 - Location: Neeta School APR
 - Time: 1:30 PM until 9:00 PM

ROLL CALL VOTE: **Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson**
 Nays: None
 Abstain: None
 Absent: None
 Motion Carried

***** END ADDENDUM *****

B. CURRICULUM/COORDINATED ACTIVITIES

Motion by Mr. Brittain and seconded by Ms. Sullivan;

RECOMMEND that the Board of Education, upon the recommendation of the Superintendent, approve the following curriculum/coordinated activities:

- 1. Approve 2nd Grade Standards-Based Report Card.
- 2. Approval of the following field trip(s):
 - a. 3rd Grade Students to Leon Todd Memorial, Medford Lakes NJ – Friday May 25, 2018. Originally approved 11/15/18 for May 24, 2018 due to school being closed on Friday, May 25th. With calendar change, trip is being moved. This is a morning event and students will walk. Rain Date Friday, June 1, 2018
 - b. 6th Grade Students to Camp Ockanickon, Medford, NJ – Wednesday, October 17 – Friday, October 19, 2018
 - c. 8th Grade Students to Washington, DC – Friday, October 26, 2018

VOTE: **5 ayes** **0 nays** **0 absent** **0 abstain** **Motion Carried**

BUSINESS ADMINISTRATOR'S REPORT

A. FINANCE/BUDGET

Motion by Mrs. Caputo and seconded by Ms. Sullivan;

RECOMMEND that the Board of Education, upon the recommendation of the Business Administrator, approve the following finance/budget items:

- 1. Payment of the bills with funds available.
- 2. Approve budget transfers for the month of March 2018 as listed on the attached summary report.
- 3. Acceptance of the Board Secretary and Treasurer's reports in accordance with N.J.A.C. 6A: 23-2.11(c) 3 and N.J.A.C. 6A:23-2.11(a) for the month(s) of March 2018. The Treasurer's Report and

Board Secretary's Report are in agreement for the month(s) of March. The Board Secretary certifies no line item account has been over extended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23-2.11(c) (4), the Board of Education, after review of the Board Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Approve the following district travel to include mileage reimbursement

| Name | Description | Date | Registr. Amount | Subst. Cost |
|-----------------|---|---------|-----------------|-------------|
| Michael Colling | SPELL 6 th Annual Mold/Environmental Management Seminar – Mt. Laurel, NJ | 7/18/18 | \$0.00 | N/A |
| Greg Witham | SPELL 6 th Annual Mold/Environmental Management Seminar – Mt. Laurel, NJ | 7/18/18 | \$0.00 | N/A |

5. Approval of Speech-Language Specialists, LLC to provide speech services through June 30, 2017 at a rate of \$42 per 30 minutes session, not to exceed 15 sessions.
6. Approval of Agreement for Professional Services between Burlington County Special Services School District and Medford Lakes School District to provide services on an as needed basis for the 2018-19 school year.
7. Approval renewal of agreement with Frontline Education to provide IEP-Direct for the 2018-19 school year in the amount of \$7,622.50
8. Approval of Agreement with Bayada Nurses to provide Substitute Nursing and/or One on One "In School" Nursing services on an as needed basis for the 2018-19 School Year
9. Approval of Functionally Able Rehabilitation, Inc. to provide Occupational, Physical and Speech therapy Services for the 2018-19 School Year in the amount of \$80.00 per hour.
10. Approval of Phoenix Advisors as registered Municipal Advisor for the 2018-19 School Year.
11. Approval of Sidebar Agreement between Medford Lakes Board of Education and the Medford Lakes Education Association dated May 15, 2018

Mr. Wolson inquired about the transfer of 17%, Mr. Colling replied that with the administrative lines, you can only transfer out or in 10% of those lines. Mr. Wolson further inquired why the cost of the Courier Time ad for the budget was so expensive. Mr. Colling replied that it is based on the size of the ad. While it is only run for one day, the size of the ad dictates the cost.

ROLL CALL VOTE: *Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson*
 Nays: None
 Abstain: None
 Absent: None
 Motion Carried

12. Motion by Ms. Caputo and seconded by Ms. Sullivan;

RECOMMEND that the Board of Education, upon the recommendation of the Business Administrator, approve the following Resolution No. 2018-27:

BOARD OF EDUCATION OF MEDFORD LAKES

RESOLUTION 2018-27

**OBJECTION TO THE STATE OF NEW JERSEY'S FUNDING
 FORMULA FOR PUBLIC EDUCATION**

WHEREAS the Medford Lakes Board of Education has approved the District Budget for the 2018-2019 school year, and recognizes that the budget incorporates a significant number of sacrifices, including constraints that impact technology, curriculum, and facilities, as well as a reduction in force that impacts the staff of the District, whether by assigning staff members to new responsibilities, or by reducing hours, or by eliminating certain positions altogether;

WHEREAS the Medford Lakes Board of Education understands and fully supports the need for the District to provide a thorough and efficient education to ALL STUDENTS, per State and Federal law, while at the same time expressing disagreement with unfunded and under-funded mandates from the State and Federal governments, particularly in regard to providing services to students with Individualized Education Programs (IEPs), providing English as a Second Language (ESL) services to students categorized as English Language Learners (ELLs), or any other State-mandated and Federally-mandated services -- all without adequate State and Federal funding;

WHEREAS the Medford Lakes Board of Education ensures that the District does indeed provide the aforementioned thorough and efficient education to ALL STUDENTS, per State and Federal law, including necessary services for students with special needs as mentioned above -- despite inequities in the State of New Jersey's funding formula for public education as well as inadequate funding from the State and Federal governments;

WHEREAS the Medford Lakes Board of Education believes it is important to clarify that State and Federal mandates, when not fully funded by the State and Federal governments, are paid for by the local tax levy, thus causing Medford Lakes residents to bear the financial burden for these mandates;

WHEREAS the Medford Lakes Board of Education is fully aware that the State of New Jersey, as a result of the Abbott v. Burke decisions (1985, 1990, et al.) and now under the New Jersey Schools Development Authority since 2007, provides ample funding to the thirty-one former "Abbott Districts," such that the students in those districts benefit from programs, services, and resources that are equal to, and sometimes greater than, those provided in the wealthiest districts in the State;

WHEREAS the Medford Lakes Board of Education recognizes that while Medford Lakes is not a former "Abbott District," nor has Medford Lakes ever benefited from the Abbott v. Burke decisions, the needs of our students -- regardless of socioeconomic status, ethnicity, country of origin, innate abilities, or any other factor that can be considered -- are just as important as the needs of students in Camden, Newark, Paterson, Pemberton, and all other former "Abbott Districts" throughout the State of New Jersey;

NOW, THEREFORE, BE IT RESOLVED that the Medford Lakes Board of Education stands in solidarity to express its vehement objection to State of New Jersey's funding formula for public education as well as the unfunded and under-funded mandates imposed on Medford Lakes and other public school districts that do not reap the benefits of the Abbott v. Burke decisions, but rather strive each and every day to "do more with less," amid a swelling tide of complex and costly requirements, while being informed on an annual basis that our State and Federal funding will not see a substantial increase;

BE IT FURTHER RESOLVED that the Medford Lakes Board of Education is steadfast in its mission, that regardless of this serious lapse in financial and educational equity, and regardless of the fact that these significant issues remain unresolved by governing bodies at the State and Federal levels, the Medford Lakes School District is fully committed to providing a thorough and efficient education to ALL STUDENTS in Medford Lakes, per State and Federal law and, more importantly, per the beliefs and values of the Medford Lakes community.


Signed, this 23rd day of May 2018:

Kim Bezanis, Board President



Michael F. Colling, Business Administrator/ Board Secretary

Date



Date

Ms. Bezanis read resolution 2018-27. Mr. Brittain noted that it is very important and thank you for taking this up. Mr. Wolson noted that he and Ms. Sullivan attended an NJSBA legislative meeting and there was a good discussion there of unfunded mandates.

ROLL CALL VOTE: Ayes: *Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Ms. Sullivan, Mr. Wolson*
Nays: *None*
Abstain: *None*
Absent: *None*
Motion Carried

B. BUILDINGS AND GROUNDS

C. FACILITIES USE

1. Motion by Ms. Sullivan and seconded by Ms. Caputo;

RECOMMEND that the Board of Education, upon the recommendation of the Superintendent, approve facilities use applications as attached.

VOTE: 5 ayes 0 nays 0 absent 0 abstain Motion Carried

PUBLIC COMMENT

Jeanne Strath, Teacher - Question about the resolution. Did this come out from school boards or was it something that the district created? Mr. Dent noted that this is something that the smaller districts of the state put together to band together to get the fair share of state aid.

EXECUTIVE SESSION

Motion by Ms. Caputo and seconded by Ms. Sullivan to adopt a resolution to recess meeting to discuss the following under Chapter 7, NJ Open Public Meetings Act:

**BOARD OF EDUCATION OF MEDFORD LAKES
RESOLUTION 2018-28E
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

 Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

 Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

 Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

 Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

___ Any investigations of violations or possible violations of the law;

___ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: [John Doe vs. ABC Board of Education])

(If contract negotiation the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

___ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

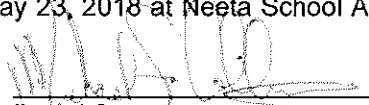
BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: _____) or upon the occurrence of _____);

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

VOTE: 5 ayes 0 nays 0 absent 0 abstain Motion Carried

Time: 7:27 PM

I, Michael Colling, do hereby certify the above to be a true and correct copy of a resolution adopted by the Board of Education at its meeting held on May 23, 2018 at Neeta School All Purpose Room, 44 Neeta Trail, Medford Lakes, New Jersey.



Board Secretary

Motion by Ms. Sullivan and seconded by Mr. Brittain to return to open session.

VOTE: 5 ayes 0 nays 0 absent 0 abstain Motion Carried

Time: 8:02 PM

ADJOURNMENT

Motion by Ms. Sullivan and seconded by Ms. Caputo to adjourn meeting.

VOTE: 5 ayes 0 nays 0 absent 0 abstain Motion Carried

Time: 8:02PM

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michael F. Colling", with a horizontal line underneath.

Michael F. Colling
Board Secretary