

MEDFORD LAKES SCHOOL DISTRICT
MEDFORD LAKES, NJ 08055
PUBLIC AGENDA
December 14, 2016

1. CALL MEETING TO ORDER
2. ANNOUNCEMENT OF NOTICE
3. ROLL CALL
4. FLAG SALUTE
5. PRESENTATIONS

A. Mrs. Carole Ramage, Nokomis Principal, November Students of the Month:

Kindergarten – Eliza Mitchell
1st Grade – Josiah Franco
2nd Grade – Cody Warren

Mr. Anthony Dent, Neeta Principal, November Students of the Month:

3rd Grade – Grace Wessel
4th Grade - Devin Skinner
5th Grade - Madison Dent
6th Grade – Chloe Krilov
7th Grade - Sonia Lombardo
8th Grade - Sophia Davies

- B. The Lance Group – Fitness Challenge Presentation
- C. Holman and Frenia – Presentation of the 2015-16 CAFR
- D. Michael Colling – Presentation of BCIPJIF Safety Award

6. PUBLIC COMMENT

The Board of Education welcomes and encourages comments from members of the community. The Board Secretary will note your comments, because of this we ask that you state your name and address before speaking and keep your comments to a 3 minute time limit. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we ask that you see the Superintendent of Schools after the meeting. We do not discuss these items in public.

7. APPROVAL OF MINUTES

8. MONTHLY REPORTS

1. Fire and Security Drills
2. Nurses Report
3. Student Enrollment
4. Staff Attendance

9. OLD BUSINESS

10. NEW BUSINESS

11. POLICY

A. Approve for second reading the following Policy Numbers(s):

1. 2210 – Administrative Leeway in Absence of Board Policy
2. 2224 – Non-Discrimination/Affirmative Action
3. 2224.1 – Staff and Student Protection from Sexual Harassment

B. Approve for final reading and adoption the following Policy Number(s):

1. 2000/2010 – Concepts and Roles in Administration; Goals and Objectives

2. 2121 – Line of Responsibility
3. 2131 - Superintendent

12. SUPERINTENDENT'S REPORT

A. PERSONNEL

1. Part Time Custodian 6 month anniversary increase
 - a Joshua Smith, hourly pay increase effective December 7th, 2016

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>	<u>Salary</u>
302-02	11-000-262-100-0-160	Joshua Smith	\$9,990.12

2. Resignations
 - a Allysa Karakashian, Part Time In Class Assistant, as of January 12th, 2017
 - b Susan Lipinsky, Part Time In Class Assistant, as of December 22, 2016
 - c Dolan Druger, Part Time In Class Assistant, as of December 23, 2016

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>
201-04	11-213-100-106-0-117	Allysa Karakashian
201-07	11-215-100-106-0-119	Susan Lipinsky
201-10	11-215-100-106-0-119	William Dolan Druger

3. Shawnee Student Volunteers to assist with Project Infinity Fencing Club
Cameron Sviben, Carson Sviben, Gianna Dimona, Tim Estacio, Tucker Blanchard
4. Unpaid Request
 - a Jennifer Hecklen, January 3rd, 4th, 5th, 6th, 2017
5. Deduct Day
 - a Michael Rutter, November 30th, 2016
6. Substitute School Nurse, Substitute ICA
 - a Monica Harty, Substitute School Nurse
 - b Ann Schaeffer, Substitute ICA

B. CURRICULUM/COORDINATED ACTIVITIES

1. 2016 ESEA Accountability Waiver
2. Approval of the following field trips:
 - a. January 25, 2017 – MD Students to We Rock The Spectrum Gym – Mt. Laurel, NJ
 - b. February 23, 2017 – Band Students (5th to 8th) to Scottish Rite Theater – Collingswood, NJ
 - c. April 7, 2017 – 3rd Grade Students to Academy of Natural Sciences – Phila, PA
 - d. April 11, 2017 – 4th Grade Students to Shop Rite – Medford, NJ
 - e. May 25, 2017 – 3rd Grade Students to Leon Todd Memorial – Medford Lakes, NJ (walking)
 - f. June 1, 2017 – 7th/8th GATE "Green Challenge" – Bordentown, NJ
 - g. June 2, 2017 – Chorus Students (5th to 8th) to Chorus Festival – Clementon, NJ
 - h. June 5, 2017 – 5th/6th GATE "Marsville Meet-Up" – Lakewood, NJ
 - i. June 6, 2017 – 3rd/4th GATE "SITE Competition" – Bordentown, NJ
 - j. June 9, 2017 – 3rd – 8th Battle of the Book Banquet – Vaughn Hall, Medford Lakes (walking)

13. BUSINESS ADMINISTRATOR'S REPORT

A. FINANCE/BUDGET

1. Payment of the bills with funds available.
2. VOID and Stop Payment on check number 31859 in the amount of \$758.68
3. Approve budget transfers for the month(s) of October 2016 as listed on the attached summary report.

4. Acceptance of the Board Secretary and Treasurer's reports in accordance with N.J.A.C. 6A: 23-2.11(c) 3 and N.J.A.C. 6A:23-2.11(a) for the month(s) of October 2016. The Treasurer's Report and Board Secretary's Report are in agreement for the month(s) of October. The Board Secretary certifies no line item account has been over extended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23-2.11(c) (4), the Board of Education, after review of the Board Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Approve the following district travel to include mileage reimbursement:

Name	Description	Date	Registr. Amount	Sub Cost
Robyn Barr Kristin Kocher Brittany Barszczewski Joan Sacks Christine Hunter Patricia Karakashian	BCPDI Workshop -- Legally Compliant IEP's -- Westampton, NJ	1/25/2017	Subscr.	\$750.00

6. Approve the following out of district tuition plus transportation for the 2016-17 school year:
 - a. BCSSSD – Westampton, NJ in the amount of \$46,854.00
7. Acceptance of the 2015-2016 annual school district CAFR report as presented and submitted by Holman and Frenia, PC, with no recommendations.
8. Approval to solicit requests for proposals for School Architect.

BUILDINGS AND GROUNDS

B. FACILITIES USE

No new facilities use requests.

14. PUBLIC COMMENT

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15. EXECUTIVE SESSION

BOARD OF EDUCATION OF MEDFORD LAKES

**RESOLUTION 2017-10E
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be

rendered confidential or excluded from discussion in public (Provision relied upon: _____);

___ Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

___ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

___ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

___ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

___ Any investigations of violations or possible violations of the law;

___ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: John Doe vs. ABC Board of Education.)

(If contract negotiation the nature of the contract and interested party is _____
_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

___ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

___ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: _____) or upon the occurrence of _____);

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

16. ADJOURNMENT

Medford Lakes Board of Education

Bills List

December 14, 2016

PO#	Vendor	Invoice#	Payment	Check#
17-0429	ADVENTURE AQUARIUM	4TH GRADE FIELD TRIP	780.00	32026
17-0443	AMAZON.COM	CST SUPPLIES	299.88	32027
17-0448	AMAZON.COM	B&G SUPPLIES.	78.54	32027
17-0453	AMAZON.COM	GATE SUPPLIES	117.11	32027
17-0481	AMAZON.COM	SCIENCE SUPPLIES	355.42	32027
17-0488	AMAZON.COM	TECH SUPPLIES	213.87	32027
17-0496	AMAZON.COM	B&G SUPPLIES	181.15	32027
17-0506	AMAZON.COM	TECH SUPPLIES.	1,683.70	32027
17-0588	AQUATIC SERVICES/E.RUNYON	LEAD TESTING	903.00	32028
17-0576	ARTHUR J. GALLAGHER RISK MGMT SERVICES,	COLLING-BOND RENEWAL	250.00	32029
17-0564	ASBO INTERNATIONAL	COLLING MEMBERSHIP	225.00	32030
17-0555	ASSURANCE BEHAVIORAL HEALTHCARE	10/14 EVAL	2,000.00	32031
17-0458	BAKER AND TAYLOR	LANG ARTS SUPPLIES	105.60	32032
17-0556	BCASA	DENT MEMBERSHIP	250.00	32033
17-0545	BLAKE ELEARNING	MATH SEEDS	294.00	32034
17-0461	BMI EDUCATIONAL SERVICES	LANG ARTS SUPPLIES	278.60	32035
17-0537	BRETT DINOVI & ASSOCIATES	STUDENT EVAL	1,074.38	32036
17-0538	BRETT DINOVI & ASSOCIATES	STUDENT EVALUATION	4,223.75	32036
17-0539	BRETT DINOVI & ASSOCIATES	STUDENT EVAL.	2,446.88	32036
17-0540	BRETT DINOVI & ASSOCIATES	STUDENT EVAL-	2,517.50	32036
17-0541	BRETT DINOVI & ASSOCIATES	STUDENT EVAL.-	3,574.38	32036
17-0542	BRETT DINOVI & ASSOCIATES	STUDENT EVAL.-	3,325.00	32036
17-0543	BRETT DINOVI & ASSOCIATES	STUDENT EVALUATION.	172.50	32036
17-0592	BRETT DINOVI & ASSOCIATES	STUDENT SERVICES	1,380.00	32036
17-0593	BRETT DINOVI & ASSOCIATES	STUDENT SERVICES.	6,138.13	32036
17-0387A	BURLINGTON COUNTY TIMES	BCT SUBSCRIPTION	264.68	32037
17-0532	BURLINGTON COUNTY TREASURER	TEEN ARTS REGIS.	150.00	32038
17-0570	CASA PAYROLL SERVICES, LLC	NOVEMBER PAYROLL	489.50	32039
17-0505	CDW GOVERNMENT, INC.	GCD8298	843.88	32040
17-0562	CINTAS FIRE PROTECTION	FIRE EXT INSP	545.08	32041
17-0551	COLLING, MICHAEL	SEPT 2016 CELL PHONE	86.29	32042
17-0569	COLLING, MICHAEL	OCT 2016 CELL PHONE	86.24	32042
17-0064	COMCAST - BUSINESS SERVICES	DECEMBER 2016	2,505.35	32043
17-0421A	COURIER TIMES, INC.	CUSTODIAL AD - BCT	494.00	32044
17-0527	COURIER TIMES, INC.	SPECIAL MEETING -BCT	35.18	32044
17-0436	CREEKSIDE GLASS & MIRROR	BOILER ROOM WINDOW	220.92	32045
17-0554	DENT, ANTHONY V	OCT 2016 CELL PHONE	80.10	32046
17-0529	EDMENTUM	READING EGGS	291.00	32047
17-0299	EDUCATIONAL DATA SERVICES, INC	SUPPLY BID-PYMT2	405.00	32048
17-0552	EDUCATIONAL SERVICES UNIT	SPPECH&LANG EVAL	420.00	32049
17-0575	EDUCATIONAL SERVICES UNIT	TECH SERVICES	17,500.00	32049
17-0440	EDUCATIONAL SERVICES UNIT-TRANS	NOVEMBER TRANSPORT	6,957.36	32050
17-0578	EDUCATIONAL SERVICES UNIT-TRANS	1ST HALF A-I-L	3,712.80	32050
17-0546	EDUCERE LLC	HOMEBOUND ON-LINE	780.00	32051
17-0590	FUNCTIONALLY ABLE REHAB, INC.	NOVEMBER PRE-K	1,150.50	32052
17-0591	FUNCTIONALLY ABLE REHAB, INC.	NOVEMBER SERVICES	4,894.50	32052
17-0594	FUNCTIONALLY ABLE REHAB, INC.	STUDENT EVALUATION	214.50	32052
17-0549	GOPHER SPORT	PE SUPPLIES	700.07	32053
17-0560	GRAINGER	B&G SUPPLIES	176.54	32054
17-0491	HAMPTON ACADEMY	NOVEMBER TUITION	4,521.60	32055
17-0583	HARRISON, MATTHEW AND MEGAN	REIMBURSEMENT	22,247.44	32056
17-0572	HEGGAN, RICHARD	PROJ INF REIMB	120.00	32057
17-0312	HEPPARD PLUMBING & HEATING	MS BOYS BATHROOM REP	540.00	32058
17-0534	HOLMAN & FRENIA, P.C.	AUDIT SERVICES	3,638.00	32059

Medford Lakes Board of Education

Bills List

December 14, 2016

PO#	Vendor	Invoice#	Payment	Check#
17-0437	HONEYWELL INTERNATIONAL, INC.	B&G REPAIRS	1,177.68	32060
17-0454	HOUGHTON MIFFLIN HARCOURT	LANGUAGE GRADING	3,740.00	32061
17-0295	HUMPHREY'S PEST CONTROL	NOVMEBER SERVICE	80.00	32062
17-0446	KRATOS PUBLIC SAFETY & SECURITY SOLUTION	ANNUAL ALARM TEST	2,150.00	32063
17-0565	KRATOS PUBLIC SAFETY & SECURITY SOLUTION	FIRE ALARM REPAIR	623.98	32063
17-0563	LENAPE REGIONAL HS DIST.	FUEL CHARGES	71.67	32064
17-0567	LENAPE REGIONAL HS DIST.	FIELD TRIP TRANSPORT	400.00	32064
17-0489	LIGHTSPEED TECHNOLOGIES	TECH SUPPLIES	29.00	32065
17-0580	LYNN M. HART EDUCATIONAL	NOVEMBER LDTC	3,850.00	32066
17-0595	MT. LAUREL BOARD OF EDUC.	SEPT-JAN TUITION	15,380.00	32067
17-0060	NAUTILUS SOLAR POWER II, LLC.	NOVEMBER SOLAR	2,042.71	32068
17-0579	NJ DIVISION OF PENSION & BENEFITS / DCRP	NOVEMBER DCRP	124.32	32069
17-0586	PARKER MC CAY, P.A.	NOVEMBER SERVICES	3,665.12	32070
17-0585	PATRIOT ROOFING, INC.	NOKOMIS ROOF REPAIR	819.44	32071
17-0051	PSE&G	OCTOBER ELECTRIC	3,694.50	32072
17-0548	REALTIME INFORMATION	REPORT CARD UPDATES	600.00	32073
17-0062	REPUBLIC SERVICES OF N.J.	DECEMBER TRASH REMOV	334.29	32074
16-0624	SCHOOL SPECIALTY, INC.	KINDERGARTEN SUPPLY	374.97	32075
16-0628	SCHOOL SPECIALTY, INC.	KINDERGARTEN SUPPL	256.69	32075
16-0629	SCHOOL SPECIALTY, INC.	KINDERGARTEN SUPPL.	415.37	32075
16-0632	SCHOOL SPECIALTY, INC.	1ST GR SUPPLY	398.86	32075
16-0633	SCHOOL SPECIALTY, INC.	1ST GR SUPPLIES	416.29	32075
17-0016	SCHOOL SPECIALTY, INC.	5TH GR SUPPLIES	157.67	32075
17-0017	SCHOOL SPECIALTY, INC.	5TH GR SUPPLY	509.91	32075
17-0018	SCHOOL SPECIALTY, INC.	5TH GR SUPPLY.	176.14	32075
17-0022	SCHOOL SPECIALTY, INC.	3RD GR SUPPLIES	372.26	32075
17-0023	SCHOOL SPECIALTY, INC.	RESOURCE SUPPLIES	233.79	32075
17-0024	SCHOOL SPECIALTY, INC.	RESOURCE SUPPLY	357.60	32075
17-0026	SCHOOL SPECIALTY, INC.	2ND GRADE SUPPLIES	249.03	32075
17-0027	SCHOOL SPECIALTY, INC.	MD SUPPLIES.	34.22	32075
17-0029	SCHOOL SPECIALTY, INC.	2ND GRADE SUPPLY	270.16	32075
17-0031	SCHOOL SPECIALTY, INC.	RESOURCE SUPPLIES.	303.58	32075
17-0484	SCHOOL SPECIALTY, INC.	MD SUPPLIES	94.60	32075
17-0057	SCHOOLS HEALTH INSURANCE FUND	DECEMBER MEDICAL	87,996.00	32076
17-0389	SECURITY & DATA TECHNOLOGIES	ALARM REPAIR	3,213.23	32077
17-0568	SECURITY & DATA TECHNOLOGIES	ALARM PANEL REPAIRS	3,753.65	32077
17-0414	SHERWIN WILLIAMS	WHITE BOARD UPGRADE	842.82	32078
17-0553	SOURCE4TEACHERS	SUB SERVICES	4,774.25	32079
17-0573	SOURCE4TEACHERS	SUB SERVICES.	2,077.90	32079
17-0584	SOURCE4TEACHERS	SUB SERVICES-	2,333.68	32079
17-0313	VIRTUA MEDICAL GROUP	JANUARY SERVICES	400.00	32080
17-0547	VOCABULARYSPELLINGCITY.COM	SPELLING CITY-GR 5	170.00	32081
17-0558	WASELL, JAY	PD MILEAGE REIMB.	7.75	32082
17-0055	XTEL COMMUNICATIONS INC.	NOVEMBER PHONE	1,187.63	32083
			257,099.68	

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S.A. 18A:19 et seq.

DECEMBER 14, 2016

BOARD SECRETARY

DATE