

MEDFORD LAKES SCHOOL DISTRICT
MEDFORD LAKES, NJ 08055
MEETING MINUTES
May 2, 2018

CALL MEETING TO ORDER

This meeting is called to order under the New Jersey Open Public Meetings Act. The Secretary certifies that all requirements have been met. I, Kim Bezanis, Board President, call this meeting to order at 6:01 PM.

ANNOUNCEMENT OF NOTICE

Adequate notice of the meeting was advertised by the Burlington County Times on April 27, 2018 and sent by electronic mail to the Clerk of the Municipality.

ROLL CALL

Ms. Kim Bezanis
Mr. Robert Brittain
Mrs. Kristen Caputo
Ms. Mary Sullivan (ABSENT)
Mr. Ken Wolson

OTHERS PRESENT

Mr. Anthony Dent, Superintendent
Mr. Michael Colling, Business Administrator
Mrs. Carole Ramage, Director of Curriculum
Dr. Michael Lee, Director of Special Education

FLAG SALUTE

BUDGET PRESENTATION

Mr. Colling gave the presentation to the Board and Public

PUBLIC COMMENT ON THE PROPOSED 2018-2019 DISTRICT BUDGET

Mrs. Annie Jones, 166 Blackfoot Trail - Asked about the number of staff that would be reduced. Mr. Dent responded that there are staff that are not being renewed due to the graduation of special education students. Overall there will be 8 staff not renewed.

Mrs. Jones also asked about the number of sections in 4th and 5th grades for the following year. Mr. Dent replied that there will be 2 in 4th and 2 in 5th. She also asked what the plan is going forward. Mr. Dent noted that this would depend on the amount of aid that we will be receiving in the future. Mrs. Jones also asked if 5th grade scheduling will be looked at to maintain the best options for the students. Mr. Dent noted that the schedule is currently being worked on with the best interest of the students in mind.

Mr. Dent reminded those present that in 2 years, a big portion of the debt service amount will decrease when the library and APR payments will be paid off.

The MD classrooms will be condensed but this not budget related. With the staff and the needs of the students that we have, we only have a need for one classroom and there are no students following to support the lower classroom. Over the last 3 years, we have lost two tuition students and with the age of the students, only one classroom is needed.

Mrs. Jones thanked everyone on the Board and Mr. Colling for helping everyone to understand the budget issues that we have and making them very clear.

APPROVAL OF THE 2018-2019 BUDGET

Motion by Mr. Wolson and seconded by Mrs. Caputo;

RECOMMEND that the Board of Education approve the 2018-2019 school district budget for submission to the New Jersey Department of Education as follows:

	BUDGET	TAX LEVY
General Fund	\$ <u>7,826,457</u>	\$ <u>6,035,359</u>
Special Revenue Fund	\$ <u>101,564</u>	\$ <u>0</u>
Debt Service	\$ <u>641,521</u>	\$ <u>578,125</u>
Total Base Budget	\$ <u>8,569,542</u>	\$ <u>6,613,484</u>

ROLL CALL VOTE: *Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Mr. Wolson*
Nays: None
Absent: Ms. Sullivan
Abstain: None
Motion Carried

SUPERINTENDENT'S REPORT

A. PERSONNEL

Motion by Mrs. Caputo and seconded by Mr. Brittain;

RECOMMEND that the Board of Education, upon the recommendation of the Superintendent, approve the following personnel items:

1. Accept Revised Retirement Date for Jean Strath, Middle School English Language Arts Teacher, effective June 30th, 2018

<u>Position Control Roster Number</u>	<u>Account Number</u>	<u>Employee</u>
04-20	11-130-100-101-0-106	Jean Strath

2. Approve Summer 2018 Doctorate Courses for Anthony Dent, Superintendent, as follows:
 - a. Curriculum Theory and Planning EDL7703
 - b. Lab of Practice: Superintendent III - EDL8132
 - c. Dissertation of Practice 1 - EDL9000

ROLL CALL VOTE: *Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Mr. Wolson*
Nays: None
Absent: Ms. Sullivan
Abstain: None
Motion Carried

BUSINESS ADMINISTRATOR'S REPORT

Motion by Mrs. Caputo and seconded by Mr. Wolson;

RECOMMEND that the Board of Education, upon the recommendation of the Superintendent, retroactively approve the following finance/budget items:

1. Approval of Sidebar Agreement between Medford Lakes Board of Education and the Medford Lakes Education Association dated April 19, 2018
2. Approval of the following facilities use:
 - a. Application# 18-42 - Monday, May 21st – Neeta APR: Girl Scout Bridging Ceremony 6:00 PM – 7:30 PM. Requested by Suzette Barnett. To be used only in the event of rain.

ROLL CALL VOTE: *Ayes: Ms. Bezanis, Mr. Brittain, Mrs. Caputo, Mr. Wolson*
Nays: None
Absent: Ms. Sullivan
Abstain: None
Motion Carried

EXECUTIVE SESSION

Motion by Mrs. Caputo and seconded by Mr. Brittain to adopt a resolution to recess meeting to discuss the following under Chapter 7, NJ Open Public Meetings Act:

BOARD OF EDUCATION OF MEDFORD LAKES

RESOLUTION 2018-26E
AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Medford Lakes ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

 Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

 Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (MLEA 2016-2019 Collective Bargaining Agreement);

 Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

 Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

 Any investigations of violations or possible violations of the law;

 Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: [John Doe vs. ABC Board of Education])

(If contract negotiation the nature of the contract and interested party is _____
_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public

meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: _____) or upon the occurrence of _____);

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action may be taken when public session resumes.

VOTE: 4 ayes 0 nays 1 absent 0 abstain Motion Carried

Time: 6:30 PM

I, Michael F. Colling, do hereby certify the above to be a true and correct copy of a resolution adopted by the Board of Education at its meeting held on May 2, 2018 at Neeta School Library, 44 Neeta Trail, Medford Lakes, New Jersey.



Board Secretary

Motion by Mrs. Caputo and seconded by Mr. Brittain to return to open session.

VOTE: 4 ayes 0 nays 1 absent 0 abstain Motion Carried

Time: 7:14 PM


ADJOURNMENT

Motion by Mr. Brittain seconded by Mrs. Caputo to adjourn meeting.

VOTE: 4 ayes 0 nays 1 absent 0 abstain Motion Carried

Time: 7:14 PM

Respectfully Submitted,



Michael F. Colling
Board Secretary