

**PUBLIC CONCERNS / COMPLAINTS
ABOUT PERSONNEL**

PUBLIC COMPLAINTS ABOUT SCHOOL PERSONNEL
(This Form to be submitted to the Employee's Supervisor)

Person against whom the complaint is made: _____

Employee's position _____ School/Dept. _____

Person(s) or group filing complaint _____

Complainant's address _____ Phone () _____
Cellular Phone () _____

Complainant's E-mail address _____

Date complaint is filed _____

Has problem been discussed with the employee's supervisor?

Yes No Date _____

Has problem been discussed with the employee's supervisor?

Summary of the charges (description of incident or event, including date, place, time, additional persons, alleged improper conduct, and suggested solution):

